



Republic of the Philippines
Department of Education
 REGION VI - WESTERN VISAYAS
 SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

No. 130, s. 2025

FEB 19 2025

ORIENTATION ON DEPED ORDER NO. 22 s. 2024 TITLED, REVISED GUIDELINES ON CLASS AND WORK SUSPENSION IN SCHOOLS DURING DISASTERS AND EMERGENCIES AND COMPREHENSIVE SCHOOL SAFETY (CSS) MONITORING TOOL

To: Assistant Schools Division Superintendent
 Chief Education Supervisors – CID & SGOD
 Public Schools District Supervisors
 Public and Private Elementary and Secondary School Heads
 All Others Concerned

1. The Department of Education (DepEd), Division of Sagay City, through its Disaster Risk Reduction Management Unit and School Governance & Operations Division, will conduct a face-to-face **orientation on DepEd Order No. 22, s. 2024, titled Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies and the Comprehensive School Safety (CSS) Monitoring Tool** on **February 24, 2025 (Monday), from 8:00 AM to 12:00 noon**, at the Balay Kauswagan, Sagay City.
2. This activity aims to:
 - a. ensure School Heads are familiar with the policy's provisions, objectives, and the roles and responsibilities outlined in the CSS Framework.
 - b. provide School Heads with a detailed overview of the tools, their purpose, and how to use them to assess and monitor school safety practices effectively;
 - c. foster alignment among all schools in the division in implementing safety measures, ensuring compliance with national standards and guidelines.
3. Participants in this orientation are all School Heads, Public Schools District Supervisors, and identified Administrative Officer-II to assist the School Heads.
4. Attached to this Memorandum is the list of Participants for this orientation.
5. Traveling expenses incurred by the participants in relation to this orientation shall be charged to school MOOE funds, while meals(lunch) and snacks for the participants shall be chargeable against the DRRM 2024 Continuing Fund, subject to the usual accounting and auditing rules and regulations.
6. For more information, contact Mr. James P. Sabio, Project Development Officer-II through mobile number 0943-1340-994 or email at james.sabio@deped.gov.ph.
7. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such services on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
8. Immediate and wide dissemination of this Memorandum is desired.

DANNIE CLARK M. UGUIL, CESE
 Assistant Schools Division Superintendent
 OIC-Office of the Schools Division Superintendent



Enclosure : As stated
 Reference : DepEd Order No. 22, s. 2024
 Allotment : N/A
 No. of Pages: **3**

To be indicated in the **Perpetual Index** under the following subjects:

SAFETY EDUCATION

CAMPAIGN

MEETING

FN: [jamespsabio/DRRM/SGOD](mailto:jamespsabio@deped.gov.ph)



LIST OF PARTICIPANTS

DISTRICT	SCHOOL NAME	Administrative Officer II/Admin Support Staff	NAME	POSITION
DISTRICT 1	Public Schools District Supervisor		Jonel S. Mañale	PSDS
	Jose B. Puey Sr. Elementary School	Angeli D. Hablo	Elizabeth A. Adraneda	School Principal 2
	Buenaventura V. Rodriguez Elementary School		Lolybeth L. Lamason	School Principal 1
	Alfredo E. Marañon Sr. Elem. School		Lodie L. Yap	School Principal 1
	Alfredo E. Marañon Sr. Elem. School (SOF)		Genelyn R. Fuentesfina	Head Teacher 3
General Luna Elementary School		Joseph P. Baja	School Principal I	
DISTRICT 2	Public Schools District Supervisor		Glendame E. Flores	PSDS
	Maria Lopez Elementary School		Lilibeth A. Ardo	School Principal 1
	Ricardo Gamboa Elementary School	Mary Rose Faith L. Desales	Flordeliza V. Saratobias	Head Teacher 3
	Cesar Gamboa Elementary School		Marites J. Iglesia	School Principal 1
	Raynor Mesa Elementary School		Julius G. Juanico	TIC/T3
	Sir Arthur Cooper Elementary School		Heide D. Lumayno	School Principal 1
Josebio L. Gonzaga Memorial School		Isidora D. Jumayao	School Principal 2	
DISTRICT 3	Public Schools District Supervisor		Benjie D. Bautista	PSDS
	Bato Central Elem. School		Lindon L. Minor	School Principal 2
	Macamilco Elem. School		Ramelo D. Lopez	TIC/T3
	Uychiat Elem. School		Cheryl B. Minor	TIC/Teacher 3
	Maquiling Elem. School		Dinah T. Tablan	School Principal 1
	Maquiling Elem. School - Ext.		Tisa L. Villaceran	School Principal 1
	Campo Himogaan Elem. School		Reggie A. Batiller	School Principal 1
	Melchor D. Salcedo Elem. School	Ramil A. Duerme	Mansueto D. Aguipo, Jr.	School Principal 1
	Manara Elementary School		Joe Arvy S. Natan	Head Teacher 2
DISTRICT 4	Public Schools District Supervisor		Gina J. Radan	PSDS
	Vito Elem. School		Glenn E. Pedelo	School Principal 2
	Elia T. Canoy-Esperancilla ES		Rey S. Martorillas	Head Teacher 1
	Elia T. Canoy-Esperancilla ES		Ruel E. Magno	School Principal 1
	Molocaboc II Elem. School	Vincent N. Demaisip	Renato P. Bauden	School Principal 1
	Plaridel Elem. School		Dennis L. Solivio	Head Teacher 3
	Tuong Elementary School		Christine S. Modelo	School Principal 1
	Raymundo Tupas ES		Roy M. Alberio	Head Teacher 1
Raymundo Tupas SESCO Extn.				
DISTRICT 5	Public Schools District Supervisor		Glenda S. Tan	PSDS
	Old Sagay Elem. School		Ma. Fe H. Cabillon	School Principal 1
	Suyac Elementary School		Jaypee E. Santillan	TIC/T3
	P.R. Katalbas I Elementary School		Haide O. Rublico	Head Teacher 3
	Talusan Elem. School	Melea Guillen	Mariane P. Lacuesta	School Principal 1
	P.R. Katalbas II Elementary School		Haide O. Rublico	Head Teacher 3
	Onofre dela Paz Elem. School		Roberto C. Flores, Jr.	TIC/T3
Bulanon Elem. School		Eleazar M. Arellano	School Principal 1	
DISTRICT 6	Public Schools District Supervisor		Eleanor Y. Lo	PSDS
	Lopez Jaena Elem. School		Renante P. Sanchez	School Principal 1
	Pacol Elementary School		Ramelo D. Lopez	TIC/T3
	Laon Elementary School		Regielee C. Flores	Head Teacher 1
	Briones-Salcedo Elem. School	Raymond C. Casipong	Nenita A. Logatiman	Head Teacher 1
	Campo Santiago Elem. School		Juliet M. Gansan	Head Teacher 3
	Romeo V. Agustin Elem. School (formerly Hamticon ES)		Alquiver T. Tapia	TIC/T3
	Rufino T. Halipa Sr. Elementary School		Leonora P. Belacas	Head Teacher 1
	Baviera Elementary School		Brian B. Villaceran	Head Teacher 3
Sherman Hill Integrated School - Elem. & Sec.		Noemi G. Osal	School Principal 1	
DISTRICT 7	Public Schools District Supervisor		Benito B. Aquino	PSDS
	Gil Lopez Elementary School		Andrea D. Jonota	School Principal 2
	Hautea Elementary School		Ryan C. Alvarez	School Principal 1
	Filomeno Pascual Elem. School	Cherry Bless Seposo	Nova B. Zamora	OIC-SREPS-SMME
	Fabrica Elementary School		Araceli A. Craus	OIC-SREPS-Research
	Josebio Gonzaga ES - Extension		Rosena B. Parcon	Head Teacher 3
Valeriana G. Añalucas Integrated School				
DISTRICT 8	Public Schools District Supervisor		Analie V. Buhayan	PSDS
	Bato National High School - JHS		Rosalie D. Delenia	School Principal 2
	Bato National High School - SHS		Ruby B. Jonota	TIC/MT1
	Patricio Baviera National High School			
	Cpo. Bago National HS	Kervie Celeste	Lito P. Opena	Head Teacher 1
	Cpo. Bago NHS-Manara Extension			
Sewahon National High School		Loramie E. Banyola	Head Teacher 1	

	Jesus Lizares National HS (formerly Gloria Poblador NHS & SHS)		Menalyn G. Borce	TIC/T2
DISTRICT 9	Public Schools District Supervisor		Richard T. Rubin	PSDS
	Eusebio Lopez Memorial IS - Sec		Rene M. Encabo	School Principal 2
	Eusebio Lopez Memorial IS - Elem		Jerry C. Zaragoza	Asst. School Principal 2
	Eusebio Lopez Memorial IS - SHS		Al Tayoba	TIC
	Sagay City Eco-zone NHS		Roberto A. Basas, Jr.	School Principal 1
	Himogaan Baybay IS - Elem		Willyn D. Montaño	Head Teacher 1
	Himogaan Baybay IS - JHS		Ronnie Boy M. Sanipa	TIC/T3
	Himogaan Baybay IS - SHS		Jocelyn P. Ortega	Head Teacher 1
	B. Mahilum- ES & HBIS-Buenaventura Mahilum Annex			
	Molocaboc Integrated School - JHS	Vincent N. Demaisip		
	Molocaboc Integrated School - Elem		Bernie N. Florendo	School Principal 1
	Serafin V. Aguilar IS - Elem		Alexander B. Lamason	School Principal 1
	Serafin V. Aguilar IS - Sec			
	Colonia Divina IS - Elem.			
Colonia Divina IS - Sec & SHS				
DISTRICT 10	Public Schools District Supervisor		Marilyn B. Gamboa	PSDS
	Sagay NHS-Main		Freddie B. Digno	School Principal 3
	Sagay NHS-Main (SHS)		Jerson F. Donasco	Asst. School Principal 2
	Sagay City Farm School	Jasamine Hope Z. Aragon	Decelyn C. Doletin	TIC/T3
	Trinidad Lopez De Gonzaga NHS		Amie Rose P. Villar	TIC/T3
	Old Sagay National High School		Rene Boy L. Lagoyo	School Principal 1
	Vito National High School & SHS		Jessa V. Lobaton	School Principal 2
	Bulanon Farm School JHS & SHS		Joegie D. Sumugat	School Principal 1
	Bulanon NHS-Onofre Extension		Erlinda T. Pabuaya	TIC/T3
	Sagay City Senior High School		Jona A. Esmalla	School Principal 2
		Ronel S. Malundo	Asst. School Principal 2	