



Republic of the Philippines
Department of Education
REGION VI - WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM


No. 130, s. 2025

FEB 19 2025

**ORIENTATION ON DEPED ORDER NO. 22 s. 2024 TITLED, REVISED GUIDELINES
ON CLASS AND WORK SUSPENSION IN SCHOOLS DURING DISASTERS
AND EMERGENCIES AND COMPREHENSIVE SCHOOL SAFETY (CSS)
MONITORING TOOL**

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Public Schools District Supervisors
Public and Private Elementary and Secondary School Heads
All Others Concerned

1. The Department of Education (DepEd), Division of Sagay City, through its Disaster Risk Reduction Management Unit and School Governance & Operations Division, will conduct a face-to-face **orientation on DepEd Order No. 22, s. 2024, titled Revised Guidelines on Class and Work Suspension in Schools During Disasters and Emergencies and the Comprehensive School Safety (CSS) Monitoring Tool** on **February 24, 2025 (Monday), from 8:00 AM to 12:00 noon**, at the Balay Kauswagan, Sagay City.
2. This activity aims to:
 - a. ensure School Heads are familiar with the policy's provisions, objectives, and the roles and responsibilities outlined in the CSS Framework.
 - b. provide School Heads with a detailed overview of the tools, their purpose, and how to use them to assess and monitor school safety practices effectively;
 - c. foster alignment among all schools in the division in implementing safety measures, ensuring compliance with national standards and guidelines.
3. Participants in this orientation are all School Heads, Public Schools District Supervisors, and identified Administrative Officer-II to assist the School Heads.
4. Attached to this Memorandum is the list of Participants for this orientation.
5. Traveling expenses incurred by the participants in relation to this orientation shall be charged to school MOOE funds, while meals(lunch) and snacks for the participants shall be chargeable against the DRRM 2024 Continuing Fund, subject to the usual accounting and auditing rules and regulations.
6. For more information, contact Mr. James P. Sabio, Project Development Officer-II through mobile number 0943-1340-994 or email at james.sabio@deped.gov.ph.
7. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such services on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
8. Immediate and wide dissemination of this Memorandum is desired.


DANNIE CLARK M. UGUIL, CESE
Assistant Schools Division Superintendent
OIC-Office of the Schools Division Superintendent



Enclosure : As stated
Reference : DepEd Order No. 22, s. 2024
Allotment : N/A
No. of Pages: 3

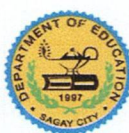
To be indicated in the **Perpetual Index** under the following subjects:

SAFETY EDUCATION

CAMPAIGN

MEETING

FN: [jamespsabio/DRRM/SGOD](#)



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone Nos. 488-02-15; 722-0597/ sagaycity001@deped.gov.ph

LIST OF PARTICIPANTS

| DISTRICT | SCHOOL NAME | Administrative Officer II/Admin Support Staff | NAME | POSITION |
|------------|--|--|---------------------------|--------------------|
| DISTRICT 1 | Public Schools District Supervisor | | Jonel S. Mañale | PSDS |
| | Jose B. Puey Sr. Elementary School | Angeli D. Hablo | Elizabeth A. Adraneda | School Principal 2 |
| | Buenaventura V. Rodriguez Elementary School | | Lolybeth L. Lamason | School Principal 1 |
| | Alfredo E. Marañon Sr. Elem. School | | Lodie L. Yap | School Principal 1 |
| | Alfredo E. Marañon Sr. Elem. School (SOF)) | | Genelyn R. Fuentesfina | Head Teacher 3 |
| | General Luna Elementary School | | Joseph P. Baja | School Principal I |
| DISTRICT 2 | Public Schools District Supervisor | | Glendame E. Flores | PSDS |
| | Maria Lopez Elementary School | | Lilibeth A. Ardo | School Principal 1 |
| | Ricardo Gamboa Elementary School | Mary Rose Faith L. Desales | Flordeliza V. Saratobias | Head Teacher 3 |
| | Cesar Gamboa Elementary School | | Marites J. Iglesia | School Principal 1 |
| | Raynor Mesa Elementary School | | Julius G. Juanico | TIC/T3 |
| | Sir Arthur Cooper Elementary School | | Heide D. Lumayno | School Principal 1 |
| | Josebio L. Gonzaga Memorial School | | Isidora D. Jumayao | School Principal 2 |
| DISTRICT 3 | Public Schools District Supervisor | | Benjie D. Bautista | PSDS |
| | Bato Central Elem. School | | Lindon L. Minor | School Principal 2 |
| | Macamilco Elem. School | | Ramelo D. Lopez | TIC/T3 |
| | Uychiat Elem. School | | Cheryl B. Minor | TIC/Teacher 3 |
| | Maquiling Elem. School | | Dinah T. Tablan | School Principal 1 |
| | Maquiling Elem. School - Ext. | | Tisa L. Villaceran | School Principal 1 |
| | Campo Himogaan Elem. School | | Reggie A. Batiller | School Principal 1 |
| | Melchor D. Salcedo Elem. School | Ramil A. Duerme | Mansueto D. Aguipo, Jr. | School Principal 1 |
| | Manara Elementary School | | Joe Arvy S. Natan | Head Teacher 2 |
| | | | | |
| DISTRICT 4 | Public Schools District Supervisor | | Gina J. Radan | PSDS |
| | Vito Elem. School | | Glenn E. Pedelo | School Principal 2 |
| | Elia T. Canoy-Esperancilla ES | | Rey S. Martorillas | Head Teacher 1 |
| | Elia T. Canoy-Esperancilla ES | | | |
| | Molocaboc II Elem. School | Vincent N. Demaisip | Ruel E. Magno | School Principal 1 |
| | Plaridel Elem. School | | Renato P. Bauden | School Principal 1 |
| | Tuong Elementary School | | Dennis L. Solivio | Head Teacher 3 |
| | Raymundo Tupas ES | | Christine S. Modelo | School Principal 1 |
| DISTRICT 5 | Public Schools District Supervisor | | Glenda S. Tan | PSDS |
| | Old Sagay Elem. School | | Ma. Fe H. Cabillon | School Principal 1 |
| | Suyac Elementary School | | Jaypee E. Santillan | TIC/T3 |
| | P.R. Katalbas I Elementary School | | Haide O. Rublico | Head Teacher 3 |
| | Talusan Elem. School | Melea Guillen | Mariane P. Lacuesta | School Principal 1 |
| | P.R. Katalbas II Elementary School | | Haide O. Rublico | Head Teacher 3 |
| | Onofre dela Paz Elem. School | | Roberto C. Flores, Jr. | TIC/T3 |
| | Bulanon Elem. School | | Eleazar M. Arellano | School Principal 1 |
| DISTRICT 6 | Public Schools District Supervisor | | Eleanor Y. Lo | PSDS |
| | Lopez Jaena Elem. School | | Renante P. Sanchez | School Principal 1 |
| | Pacol Elementary School | | Ramelo D. Lopez | TIC/T3 |
| | Laon Elementary School | | Regielee C. Flores | Head Teacher 1 |
| | Briones-Salcedo Elem. School | Raymond C. Casipong | Nenita A. Logatiman | Head Teacher 1 |
| | Campo Santiago Elem. School | | Juliet M. Gansan | Head Teacher 3 |
| | Romeo V. Agustin Elem. School (formerly Hamticon ES) | | Alquiver T. Tapia | TIC/T3 |
| | Rufino T. Halipa Sr. Elementary School | | Leonora P. Belacas | Head Teacher 1 |
| | Baviera Elementary School | | Brian B. Villaceran | Head Teacher 3 |
| | Sherman Hill Integrated School - Elem. & Sec. | | Noemi G. Osal | School Principal 1 |
| DISTRICT 7 | Public Schools District Supervisor | | Benito B. Aquino | PSDS |
| | Gil Lopez Elementary School | | Andrea D. Jonota | School Principal 2 |
| | Hautea Elementary School | | Ryan C. Alvarez | School Principal 1 |
| | Filomeno Pascual Elem. School | Cherry Bless Seposo | Nova B. Zamora | OIC-SREPS-SMME |
| | Fabrica Elementary School | | Araceli A. Craus | OIC-SREPS-Research |
| | Josebio Gonzaga ES - Extension | | Rosena B. Parcon | Head Teacher 3 |
| | Valeriana G. Añalucas Integrated School | | | |
| DISTRICT 8 | Public Schools District Supervisor | | Analie V. Buhayan | PSDS |
| | Bato National High School - JHS | | Rosalie D. Delenia | School Principal 2 |
| | Bato National High School - SHS | | Ruby B. Jonota | TIC/MT1 |
| | Patricio Baviera National High School | | | |
| | Cpo. Bago National HS | Kervie Celeste | Lito P. Opena | Head Teacher 1 |
| | Cpo. Bago NHS-Manara Extension | | | |
| | Sewahon National High School | | Loramie E. Banyola | Head Teacher 1 |

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|-------------|--|-------------------------|-----------------------|--------------------------|
| | Jesus Lizares National HS (formerly Gloria Poblador NHS & SHS) | | Menalyn G. Borce | TIC/T2 |
| DISTRICT 9 | Public Schools District Supervisor | | Richard T. Rubin | PSDS |
| | Eusebio Lopez Memorial IS - Sec | | Rene M. Encabo | School Principal 2 |
| | Eusebio Lopez Memorial IS - Elem | | | |
| | Eusebio Lopez Memorial IS - SHS | | Jerry C. Zaragoza | Asst. School Principal 2 |
| | Sagay City Eco-zone NHS | | Al Tayoba | TIC |
| | Himogaan Baybay IS - Elem | | Roberto A. Basas, Jr. | School Principal 1 |
| | Himogaan Baybay IS - JHS | | | |
| | Himogaan Baybay IS - SHS | | Willyn D. Montaña | Head Teacher 1 |
| | B. Mahilum- ES & HBIS-Buenaventura Mahilum Annex | | Ronnie Boy M. Sanipa | TIC/T3 |
| | Molocaboc Integrated School - JHS | Vincent N. Demaisip | Jocelyn P. Ortega | Head Teacher 1 |
| | Molocaboc Integrated School - Elem | | | |
| | Serafin V. Aguilar IS - Elem | | Bernie N. Florendo | School Principal 1 |
| | Serafin V. Aguilar IS - Sec | | | |
| | Colonia Divina IS - Elem. | | Alexander B. Lamason | School Principal 1 |
| | Colonia Divina IS - Sec & SHS | | | |
| DISTRICT 10 | Public Schools District Supervisor | | Marilyn B. Gamboa | PSDS |
| | Sagay NHS-Main | | Freddie B. Digno | School Principal 3 |
| | Sagay NHS-Main (SHS) | | Jerson F. Donasco | Asst. School Principal 2 |
| | Sagay City Farm School | Jasamine Hope Z. Aragon | Decelyn C. Doletin | TIC/T3 |
| | Trinidad Lopez De Gonzaga NHS | | Amie Rose P. Villar | TIC/T3 |
| | Old Sagay National High School | | Rene Boy L. Lagoyo | School Principal 1 |
| | Vito National High School & SHS | | Jessa V. Lobaton | School Principal 2 |
| | Bulanon Farm School JHS & SHS | | Joegie D. Sumugat | School Principal 1 |
| | Bulanon NHS-Onofre Extension | | Erlinda T. Pabuaya | TIC/T3 |
| | Sagay City Senior High School | | Jona A. Esmalla | School Principal 2 |
| | | | Ronel S. Malundo | Asst. School Principal 2 |