



Republic of the Philippines  
Department of Education  
REGION VI- Western Visayas  
SCHOOLS DIVISION OF SAGAY CITY

FEB 14 2025

**DIVISION MEMORANDUM**

No. 110, s. 2025

**DEPED PARTICIPATION TO THE 29<sup>TH</sup> SINIGAYAN FESTIVAL**

To: Asst. Schools Division Superintendent  
Chief Education Supervisors of CID and SGOD  
Public Schools District Supervisors  
Public Elementary School Heads  
All Others Concerned

1. This memorandum announces to the field the various activities that DepEd Sagay will participate in during the upcoming **29th Sinigayan Festival in March 2025**.
2. Various schedules and activities throughout the month are attached in the annexes which include a list of highlighted activities that teachers, teaching, and non-teaching personnel should participate.
3. The **DepEd Day and Night** activity will be on March 16, 2025, which includes the following activities:
  - **DepEd Day:**
    - JGM Academic Contests
  - **DepEd Night:**
    - Variety Show: Magpasikat Ka, Teacher
    - Edu-Rock Fest Battle of the Bands.
4. Guidelines of the highlighted event during the DepEd Night are also attached in the annexes. Additionally, identified **Production Managers** of each clustered district are called for a meeting on **February 13, 2025, 3:00 PM at Division Conference Room**.
4. All teaching, teaching-related and nonteaching personnel-participants in this activity shall receive appropriate service credits as stipulated in DepEd Order (DO) No. 53, s. 2003, upon submission of DTR per district after the program to the SGOD-SOCMOB Unit for proper endorsement.
5. It is understood that in the conduct of this activity, there shall be no discrimination based on age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
6. Immediate dissemination and compliance of this memorandum is desired.

  
**DANNIE CLARK M. UGUIL, CESE**  
Assistant Schools Division Superintendent  
OIC-Schools Division Superintendent



Enclosure: Guidelines, Mechanics  
Reference: None  
Allotment: None  
No. of Pages :2  
To be indicate in the **Perpetual Index** under the following subjects:

**Sinigayan Activities**

FN: / Junmarl Alconga/ SocMob / SGOD



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REGION VI- Western Visayas  
SCHOOLS DIVISION OF SAGAY CITY

(Enclosure No. 1 to Division Memorandum No. 110, s. 2025)

**Schedule of Activities**

DATE	TIME	ACTIVITY	VENUE
March 7, 2025	7:30 AM	Tinabuay sa Taytay	Brgy. Paraiso, Sagay City
March 13, 2025	2:00 PM	Blessing Inauguration and Turn Over of Josebio Gonzaga Memorial Elementary School  Jose B. Puey ES Covered Court	Josebio Gonzaga Memorial Elementary School  Jose B. Puey ES
March 15, 2025	6:00 AM	Opening of Sinigayan Festival/ Parade	TBA
	9:00 AM	Opening of LR Fair	Old Division
	1:00 PM	Sinigay sang LibHub Sagay	Taliambong
March 15-17, 2025	(Date of submission will be from March 8 and March 15, 2025)	<b>Sinigayan 2025: Unveiling Perfect Moments</b> (Online Photography Contest)	<ul style="list-style-type: none"><li>• DepEd Tayo FB Page for Submission</li><li>• DepEd SDO Office for Display of Outputs</li></ul>
March 16, 2025	8:00-5:00 PM	<b>DepEd Day:</b> JGM Academic Contests	Sagay National High School/JBPSES
	7:30- 10:30 PM	<b>DepEd Night:</b> Variety Show: Magpasikat Ka, Teacher  Edu-Rock Fest Battle of the Bands	Sagay City Public Plaza
March 17-19, 2025	(Whole Day)	<b>Sinigayan sa Eskwelahan 2025</b>	Various schools



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(Enclosure No. 2 to Division Memorandum No. 110, s. 2025)

**Guidelines for "MAGPASIKAT KA, TEACHER!"**

**(Variety Show)**

**General Overview**

- Event: DepEd Night
- Theme: "MAGPASIKAT KA, TEACHER!"
- Participants: Each Cluster (30 members minimum per cluster)
- Performance Types: Dances, songs, acting stunts, and other creative performances
- Duration: 8-10 minutes per performance, including entrance and exits
- Contact Person: Junmarl B. Alconga

Performance Requirements

- 1. Production Entrance:** Each performance must feature a Production Entrance, using a selected song from the 'DepEd Disco' music collection. The entrance should be prepared to last 128 counts, approximately one and a half minutes in duration.
  - 2. Over-all Production Exit-** All entries should be part of the production exit, with synchronized movements and gestures choreographed by the overall director and creative director of the show.
  - 3. Content:** Performances should be creative, engaging, and appropriate for all audiences. They should also reflect the teachers' talents and skills or **What ELSE CAN THE TEACHERS DO OUTSIDE THE CLASSROOM.**
  - 4. Originality:** Encourage originality and creativity. Avoid plagiarism and ensure all performances are unique.
- 5. Rehearsals**
- 5.1 **Schedule:** Rehearsals will be conducted prior to the festivities on DepEd Night. Specific dates and times will be communicated to each district.
  - 5.2 **Attendance:** All participants must attend scheduled rehearsals. Attendance will be monitored.
- 6. Feedback:** The committee has the right to check performances during rehearsals and suggest modifications to ensure quality and adherence to guidelines.
- 7. Health and Safety**
- 7.1 **Safety Measures:** Ensure all performances are safe for participants and the audience. Avoid dangerous stunts or actions.
- 8. Costumes and Props:** Districts are responsible for their own costumes and props. Ensure they are appropriate and safe.
- 9. Technical Requirements:** Inform the committee of any technical requirements (e.g., microphones, lighting) in advance.



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SCHOOLS DIVISION OF SAGAY CITY

(Enclosure No. 3 to Division Memorandum No. 110, s. 2025)

**Guidelines for "EDU ROCKFEST!"**

**(Battle of the Bands)**

**General Overview**

General Overview

- Event: EDU ROCK FEST Battle of the Bands
- Participants: Composed of 6-8 members, bonafide teachers and non-teaching personnel of SDO Sagay
- Vocalists: Only 2-3 vocalists allowed
- Songs: Three songs per band (one upbeat song, one Bis-Rock, one original composition)
- Prizes: Cash prizes and gift certificates
- Category: Open category for teachers
- Registration: Only the first 10 bands to form a team and register will be catered
- Registration Form Submission Deadline: March 1, 2025
- Contact Person: Junmarl B. Alconga

Performance Requirement:

1. Each band must perform three songs: one love song, one Bis-Rock song, and one original composition.
2. Performances should be engaging, showcasing the talents of the band members. Ensure all songs are appropriate for all audiences.
3. Rehearsals Schedule: Rehearsals will be conducted before the event. Specific dates and times will be communicated to each band. All band members must attend scheduled rehearsals. Attendance will be monitored.
4. Safety Measures: Ensure all performances are safe for participants and the audience. Avoid dangerous stunts or actions.
5. Costumes and Props: Bands are responsible for their own costumes and props. Ensure they are appropriate and safe.
6. Technical Requirements: Inform the committee of any technical requirements (e.g., microphones, lighting) in advance. Band members may bring their own instruments during the competition date.
7. Registration: Bands must register by the specified deadline. Only the first 10 bands to register will be accepted.
8. Orientation for Band leaders shall be on March 5, 2025, 3:00 PM at SDO Sagay Conference Room.



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(Enclosure No. 4 to Division Memorandum No. 110, s. 2025)

**Photography Contest**  
**Sinigayan 2025: Unveiling Perfect Moments**

**Contest Criteria**

**1. Eligibility:**

- Open to students and teachers.
- Participants must be affiliated with SDO Sagay (Students, and teaching personnel).

**2. Theme:**

- The theme for the contest is "Perfect Snap for Sinigyan 2025". May it be taken from any significant event or places within Sagay for as long as it conveys the meaning of any DepEd Activities for Sinigayan Festival 2025.

**3. Special Category:** Another category involves showcasing snapshots and pictures taken within the schools, highlighting learners and teachers in action provided the pictures are still taken during the Sinigayan Festival dates.

**4. Submission Period:**

- Photos must be taken and submitted between March 8 and March 15, 2025.

**5. Photo Specifications:**

- Format: JPEG or PNG.
- Resolution: Minimum 1920x1080 pixels.
- File Size: Maximum 10 MB.
- Landscape/Portrait

**6. Submission Guidelines:**

- Each participant can submit up to 2 photos.
- Photos must be original and taken by the participant.
- No watermarks, signatures, or any identifying marks on the photos.
- Basic editing (brightness, contrast, cropping) is allowed, but no heavy manipulation or use of filters.

**7. How to Submit:**

- Submit your photos via the **DepEd TAYO Sagay City** official Facebook page of the Schools Division of Sagay.
- Use the provided registration links and forms available on the Facebook page.
- Submitted entries will be posted on the Facebook page and will be displayed printed photos in the Division Lobby.
- More instructions and updates will be posted via the Facebook page's public materials (PubMat).

**8. Judging Criteria:**

- Creativity and Originality: 30%
- Relevance to the Theme: 25%



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- Composition and Technical Quality: 25%
  - Emotional Impact: 20%
9. **Prizes:**
- Cash Prizes will be awarded to the top 3 entries.
  - Special Awards may be given for each category.
10. **Announcement of Winners:**
- Winners will be announced on March 16, 2025 during the DepEd Night, and will be posted on the contest's official website and social media channels.
11. **The printed photographs** will be displayed in the SDO Sagay Office lobby. Ownership of the photos shall belong to SDO Sagay, and the SDO committee shall have the right to reproduce and use the photos, provided that proper citation is given to the rightful owner.