



Republic of the Philippines
Department of Education
REGION VI- Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

Feb 12 2025

DIVISION MEMORANDUM

No. 105, s. 2025

**DEPED- LCR PARTNERSHIP ACTIVITIES FOR THE
35TH CIVIL REGISTRATION MONTH 2025**

To: Asst. Schools Division Superintendent
Chief Education Supervisors of CID and SGOD
Public Schools District Supervisors
Public Elementary School Heads
All Others Concerned

1. **Sagay City Civil Registration Office**, committed to enhancing civil registration services, announces the activities for the 53rd Civil Registration Month in partnership with the **Department of Education, Sagay City**.

2. To kick-off the partnership and celebration, the **Opening Program** will be held on **February 27, 2025 at 8:00 in the morning at Balay Kauswagan , Sagay City** with the theme "Building a Resilient, Agile, and Future-fit Civil Registration and Vital Statistics System," the activities include:

- a. 2nd Extemporaneous Speaking Competition in English:
- b. Battle of the Brains (Araling Panlipunan)
- c. Conduct of Free Civil Registration for learners (February)

3. Guidelines and mechanics, as well as the list of committees for each competition, are attached in the annexes. Additionally, the final and updated schedule for the conduct of the Project School-Based Free Civil Registration Services Program for Learners is also attached.

4. It is understood that in the conduct of this activity, there shall be no discrimination based on age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.

5. Immediate dissemination and compliance of this Memorandum is desired.


DANNIE CLARK M. UGUIL, CESE

Assistant Schools Division Superintendent
OIC-Schools Division Superintendent



Enclosure: Guidelines, Mechanics and Committees
Reference: None
Allotment: None
No. of Pages: 2
To be indicate in the **Perpetual Index** under the following subjects:



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(Enclosure No. 1 to Division Memorandum No. 105, s. 2025)

Guidelines and Mechanics of 2nd Extemporaneous Speaking Contest

1. The first contestant picks a topic and prepare a speech to be delivered for three (3) minutes.
2. As the first contestant delivers the speech, the second contestant takes his/her turn to pick a topic and prepares for his/her speech to deliver.
3. Then, the second contestant delivers his/her speech and the third contestant takes his/her turn, and so on until all the contestants are done.
4. The style of the speech delivery shall be conversational, oratorical or a combination of both.
5. The delivery of the speech shall not exceed three-minutes. Hence, deductions of (1) one point for every 15 seconds exceeding the time limit shall be imposed.
6. The contestant shall be judged according to set of criteria such as:
 - a. DELIVERY (style, voice, non-verbal cues) 35%
 - b. CONTENT (logical organization, clear thesis, cohesive) 35%
 - c. PRONUNCIATION, ENUNCIATION and DICTION . . . 20%
 - d. STAGE PRESENCE (eye contact, poise, appearance). . . 10%
7. Judges' decision shall be considered final and irrevocable.
8. There shall be three (3) contestants to be declared winners: Champion, 1st Runner-Up, and 2nd Runner-Up.



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(Enclosure No. 2 to Division Memorandum No. 105, s. 2025)

Guidelines and Mechanics of Battle of the Brains

- Questions will be read by the quizmaster twice. Questions are of the multiple-choice type with four and/or five choices, A, B, C, D, and E, identification and True or False.
- The correct answer will be that which is the best answer from among the choices. To indicate the contestant's answer, they will be given an answer card and chalk.
- After the second (2nd) reading, the Quizmaster shall say "go;" only then contestants be allowed to write their answers. Automatically, the (5) second time-limit for multiple choice and (10) second time-limit for identification will begin with the word "go" by the Quizmaster. After the time-limit, the whistle or ring is blown by the time-keeper. The contestants must stop writing and must raise their answer boards. Then, they should not be put down until the scores are recorded and posted on the board or in the score sheet.
- If ties still occur at this stage, a tie-breaking question will again be administered. This will be answered by all contestants with tied scores with the sudden-death rule to apply. However, if all answers are incorrect, another question will be administered.



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(Enclosure No. 3 to Division Memorandum No. 105, s. 2025)

Opening Program:

February 27, 2025

8:00 AM at Balay Kauswagan

A. Preliminaries

Prayer
National Anthem
Sagay Hymn
Welcome Remarks -

Dannie Clark M. Uguil, CESE
OIC- Schools Division Superintendent

Messages

Hon. Narciso L. Javelosa Jr.
Congressman, Second District

Signing of Deed of Donation

Statement of Purpose

Engr. Vivencio T. Flores
Department Head, Office of the LCR

B. Presentation of Contests' Mechanics and Guidelines

Elizabeth B. Romo
EPS-English, OIC- CID

Jordan T. Beleganio, PhD.
EPS-Araling Panlipunan

Closing Message

Mark Anthony Tan, PhD
OIC- Assistant Schools Division Superintendent

C. Contest Proper



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(Enclosure No. 4 to Division Memorandum No. 105, s. 2025)

List of Committees

Executive Committee

Dannie Clark M. Uguil, CESE
OIC- Schools Division Superintendent

Mark Anthony Tan, PhD
OIC- Assistant Schools Division
Superintendent

Members:

Ma. Theresa Q. Bingcang,
Chief, SGOD

Elizabeth B. Romo
EPS English

Jordan T. Beleganio, PhD.
EPS-Araling Panlipunan

Junmarl B. Alconga
EPS II-Socmob

Planning and Technical:

Elizabeth B. Romo
EPS English

Jordan T. Beleganio, PhD.
EPS-Araling Panlipunan

Junmarl B. Alconga
EPS II-SocMob

Registration and Secretariat

Jecen A. Despi
EPS II-HRDS

Office of the LCR Team

Judges for Battle of the Brains

1. Almie S. Gargar
2. Jordan T. Beleganio
3. Rizamie E. Flores

Quiz Master: Mary Grace Lee

Time Keeper: Kristine Demiar

Tabulators:

1. Lorraine A. Diolata
2. Ma. Ister A. Dela Torre
3. Visitation Tajanlangit

**Judges for Second Extemporaneous
Speaking Contest**

1. Elizabeth B. Romo
2. Jecen A. Despi
3. Junmarl B. Alconga
4. Hon. Roldan Gamao

Certificates and Awards Committee

1. Kristele Ann Malundo
2. Princess Harney Basa
3. Junmarl B. Alconga



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(Enclosure No. 5 to Division Memorandum No. 105, s. 2025)

Updated Schedule for the Conduct of Free Civil Registration for Learners

Name of School	Schedule of Distribution	Proposed Time
1. Raynor D. Mesa ES	February 13, 2025	8:00 -10:00 AM
2. Ricardo L. Gamboa ES		10:00 -12:00 noon
3. Sir Arthur Cooper ES		1:00 PM -onwards
4. Lopez Jaena ES	February 14, 2025	8:00 -10:00 AM
5. Alfredo E. Marañon ES		10:00 -12:00 noon
6. Bato Central ES		1:00 PM -3:00 PM
7. Briones Salcedo ES		3:00-5:00 PM
8. Talusan ES	February 19, 2025	8:00 -12:00 Noon
9. Bulanon ES		1:00 -5:00 PM
10. Old Sagay E/S	February 21, 2025	8:00 -12:00 Noon
11. MA Lopez ES		1:00 -5:00 PM
12. Buenaventura ES	February 22, 2025	8:00 -12:00 Noon
13. Jose B. Puey ES		1:00 -5:00 PM

Note: On February 21 and 22, the Free Civil Registration for learners from **Old Sagay ES, Ma. Lopez, BV Rodriguez ES, and Jose B. Puey ES** will be held at the Old DepEd Office for the PSA CRS Mobile Outlet.