



Republic of the Philippines  
**Department of Education**  
 Region VI- Western Visayas  
**SCHOOLS DIVISION OF SAGAY CITY**

January 15, 2025

**DIVISION MEMORANDUM**  
 No. 052, s. 2025

**MEDICAL AND DENTAL CONSULTATION SCHEDULE FOR CY 2025**

TO: Assistant Schools Division Superintendent  
 Chief Education Supervisors- CID and SGOD  
 Public Schools District Supervisors  
 All Public Elementary and Secondary School Heads  
 All Others Concerned

1. Please be guided of the new Medical and Dental consultation schedule for the remaining School Calendar:

Monday	Division Clinic 9:00am-4:00pm (walk-in and by appointment)
Friday	Bato Central Clinic 9:00am-4:00pm (by appointment only)

2. For Medical appointments, contact any of the following DepEd Nurses via Messenger: Lisette Grace Cabalang, Rex Yangco, Irish Theresa Ubamos, Marli Piccio and Grace Lanutan. For dental appointments, contact Dental Aide Melanie Batayen via messenger.

3. Tuesday - Thursday will be allotted for School-based medical and dental consultations. School Heads will be informed at least a day before the scheduled visit. Schools to be visited is dependent on the weekly schedule of the School Health & Nutrition Unit which will be posted in the official Messenger chat group "School Health with School Heads Only" and subject to the weather condition for far flung or island schools and availability of DepEd vehicle.

4. The following are the dental services available at the clinic:

- Dental examination
- Tooth extraction (Gabot)- will only be done at the Division/ Bato Clinic, minors must be accompanied by a legal guardian and must come to the clinic before 12 noon.
- Topical Application of Fluoride Varnish (depending on availability of materials)
- Application of Pits & Fissure Sealant (depending on availability of materials)
- Atraumatic Restorative Treatment (depending on availability of materials)

5. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such services on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.

6. Immediate dissemination and compliance of this Memorandum are desired.

**DANNIE CLARK M. UGUIL**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent



Enclosure : None  
 Reference : None  
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 To be indicated in the **Perpetual Index** under the following subjects:  
**MEDICAL** **DENTAL** **CLINIC**

