



Republic of the Philippines  
**Department of Education**  
 REGION VI – Western Visayas  
 SCHOOLS DIVISION OF SAGAY CITY

JAN 17 2025

**DIVISION MEMORANDUM**

No. 041 s., 2025

**2025 ACCREDITATION AND EQUIVALENCY (A&E) TEST ADMINISTRATION**

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors- CID & SGOD  
 Public Schools District Supervisors  
 Public & Private Elementary and Secondary School Heads  
 All others concerned

- This office informs the field of the Administration of the 2025 Accreditation and Equivalency (A&E) Test on February 2, 2025, from 8:00 AM to 5:00 PM, at Ma. Lopez Elementary School and Bureau of Jail and Management Penology respectively.
- Expected test-takers are advised to be at the venue at 7:00 AM, and bring the following:
  - soft lead pencil,
  - Identification Card (ID), and
  - Foods for lunch and snacks.
- Relative to this, Division Testing Personnel such as the Room Examiners, Division Testing Coordinator, Supervising Examiner, Support Staff, and School Heads of the Testing Centers (See Attached Enclosure) will have an Orientation on January 27, 2025, from 2:00 PM to 5:00 PM, at Balay Tulun-an ALS-CLC, Old Division Office, Sagay City.
- The honorarium of the division testing personnel for the Administration of the Examination on a weekend, meals and transportation during the Division orientation, and other administrative expenses shall be chargeable against the downloaded Program Support Funds (PSF) subject to the usual accounting and auditing rules and regulations.
- It is understood that in the conduct of this activity, there shall be no discrimination on account of age, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
- Immediate and widest dissemination of this Memorandum is desired.

**DANNIE CLARK M. UGUIL, CESE**  
 Assistant Schools Division Superintendent  
 Officer-in-Charge  
 Office of the Schools Division Superintendent

*M C g*

*[Handwritten mark]*



Number of pages including this document: 2  
 Encl: None  
 Reference: Deped Memorandum No. 008, s. 2024  
 To be indicated in the perpetual index  
 Under the following subjects:

A&E                      TEST ADMINISTRATION                      ORIENTATION

*For the SDS:*  
**MARK ANTHONY J. TAN, PhD**  
 Chief Education Supervisor  
 OIC - Assistant Schools Division Superintendent  
 In-charge of the Division

SGOD/nbzamora/M&E  
 January 16, 2025





Republic of the Philippines  
Department of Education  
REGION VI – Western Visayas  
SCHOOLS DIVISION OF SAGAY CITY

Enclosure 1 of this Division Memorandum No. 041, s. 2025

Name	Designation	Office
1. Nova B. Zamora	Division Testing Coordinator (DTC)	SDO Sagay City
2. Lilibeth Ardo	Chief Examiner	Ma. Lopez Elem. School
3. Beryl C. Dulla	Support Staff	Ma. Lopez Elem. School
4. Arnold B. Ayco	Chief Examiner	SDO Sagay City
5. Rhodora Desamparado	Support Staff	SDO Sagay City
6. Feliciano D. Mercurio	Supervising Examiner	SDO Sagay City
7. Lisette Grace Cabalang	Nurse II	SHNU-SDO Sagay City

Name	Designation	Testing Center	Room Number
1. Junmarl B. Alconga	Room Examiner	Ma. Lopez ES (for Elem)	1
2. Jecen A. Despi	Room Examiner	Ma. Lopez ES (for Elem)	2
3. Marlon L. Solivio	Room Examiner	Ma. Lopez ES (JHS)	1
4. Genevive Manglar	Room Examiner	Ma. Lopez ES (JHS)	2
5. Jona Garganera	Room Examiner	Ma. Lopez ES (JHS)	3
6. Joan Cañeda	Room Examiner	Ma. Lopez ES (JHS)	4
7. Rubirosa Demafiles	Room Examiner	Ma. Lopez ES (JHS)	5
8. Arlene Gelogo	Room Examiner	Ma. Lopez ES (JHS)	6
9. Francily Buenafe	Room Examiner	Ma. Lopez ES (JHS)	7
10. Rocky Jelbuena	Room Examiner	Ma. Lopez ES (JHS)	8
11. Darlecor R. Meranda	Room Examiner	Ma. Lopez ES (JHS)	9
12. Melinde P. Ayco	Room Examiner	Ma. Lopez ES (JHS)	10
13. Frank Buenafe	Room Examiner	BJMP	1
14. Mark Twain Patinio	Room Examiner	BJMP	2