



Republic of the Philippines
Department of Education
Region VI- Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

January 16, 2025

DIVISION MEMORANDUM
No. 037, s. 2025

**DIVISION SEARCH FOR GULAYAN SA PAARALAN PROGRAM (GPP)
BEST SCHOOL IMPLEMENTER FOR SY 2024-2025**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors- CID and SGOD
Public Schools District Supervisors
All Public Elementary & Secondary School Heads
All Others Concerned

1. Pursuant to DM No. 223, s. 2016 entitled "Strengthening the Implementation of Gulayan sa Paaralan Program in Public Elementary and Secondary Schools Nationwide" under Searches and Awards, this office announces the conduct of the 2025 Division Search for Gulayan sa Paaralan Best School Implementer for SY 2024-2025.
2. The objectives of the Search are to:
 - a. Recognize the school implementer's exemplary performance in implementing Gulayan sa Paaralan Program.
 - b. Identify and showcase best practices and innovations that can be adopted and replicated in the program in other schools.
 - c. Validate the implementation of the program relative to its objectives.
3. The selection of Outstanding Implementers is open to all public elementary and secondary schools in the Division of Sagay City for SY 2024-2025. Certificate of recognition and prizes awaits the winners:
 - a. 1st prize- Php 5000 worth of assorted garden tools
 - b. 2nd prize- Php 3000 worth of assorted garden tools
 - c. 3rd prize- Php 2000 worth of assorted garden tools
4. Schools must observe the following upon submission of their entries:
 - a. Effectiveness of the Program
The School Gulayan sa Paaralan Program (GPP) is effective in improving the nutritional status, as well as the knowledge, attitude and practices of children in nutrition, food gardening and consumption of fruits and vegetables.
 - b. Promotion of Program
The school creatively promote nutrition, and planting and consumption of indigenous vegetables among parents and learners at home.
 - c. Sustainability of the Program
The school GPP coordinator worked together with the Feeding Coordinator in the preparation of school feeding plan and planting calendar every start of the school year that ensured a year-round supply of harvest for the feeding program.
 - d. Impact to the community
The school GPP influenced parents/ guardians in growing, cooking and feeding their family with nutritious, indigenous vegetables.

ASSESSMENT/ REQUIRED OUTPUT

Stages/ Process with corresponding criteria	Output/s May include but not limited to the following:
Stage 1: Planning (25%)	Minutes of the meetings (described challenges and strategies adopted), still photos, videos, logistics (gardening tools, seed used, number of volunteers, partnership, and linkages to others stakeholders), budget plans, expenses made, attendance sheets, orientation program conducted.



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Stage 2: Implementation (35%)	Minutes of the meetings, still photos, videos, logistics, attendance sheets, nutrition education initiatives and campaign, gardening processes, promotion made on good nutrition, garden was used as learning laboratories, collaboration of the program with the school feeding coordinator.
Stage 3: Monitoring and Evaluation (20%)	Minutes of the meetings, still photos, videos, logistics (crops grown, produced and cooked, produced and distributed, number of beneficiaries), conduct of monitoring and evaluation of the program, consolidation of feedback, nutritional status of the beneficiaries.
Stage 4: Reporting (20%)	Minutes of the meetings, still photos, videos, logistics, project report (result of the implementation & sustainability of the project, best practices, GPP Terminal Report form)

5. The search will cover the implementation of the school's respective program for the SY 2024-2025.
- March 14, 2025- Deadline of submission of entries
 - March 17-21, 2025- screening and validation
 - March 28, 2025- Awarding Ceremony during the GPP Year-end Program Review & Evaluation

6. The validators of this Search are the following:

Name of Validators	Position
Josette P. Balandra, PhD	EPS- SGOD
Junmarl P. Alconga	SEPS-SocMob
Nova P. Zamora, PhD	SEPS-SMME
Salvacion D. Enso	EPS-TLE
Lisette Grace U. Cabalang, RN, MN	Nurse II- GPP Division Focal

7. Nomination kit shall include the Indorsement signed by the School Head (Enclosure 1), accomplished Gulayan sa Paaralan School Terminal Report (Enclosure 2) and Portfolio containing the MOVs guided by the criteria set (Enclosure 3). Submission of entries shall be until March 14, 2025 to the School Health & Nutrition Section.

8. Please refer to the attachment included in this memorandum for the templates and criteria for selection. For queries, you may contact Ms. Lisette Grace U. Cabalang at 09998815083 and lisettegrace.cabalang@deped.gov.ph, the Gulayan sa Paaralan Division Focal.

9. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.

10. Immediate dissemination of this Memorandum are desired.

DANNIE CLARK M. UGUIL

Assistant Schools Division Superintendent
 Officer-in-Charge

Office of the Schools Division Superintendent

[Signature]

[Signature]

[Signature]

For the SDS:

IMPLEMENTER *[Signature]*



Enclosure : As stated.
 Reference : DM No. 223, s. 2016
 Allotment : N/A
 No. of Pages : 5 pages
 To be indicated in the **Perpetual Index** under the following subjects:
 GULAYAN SEARCH
 FN: LGUC/SGOD



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Enclosure No. 1

Indorsement

Date: _____

Respectfully indorsing the Gulayan sa Paaralan Program (GPP) of _____ to join the search for GPP Best Implementers for SY 2024-2025 to support the hunger mitigation initiatives of the government.

School Head



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Enclosure No. 2

GULAYAN SA PAARALAN PROGRAM (GPP) SCHOOL TERMINAL REPORT

District:
 School ID:

I. SCHOOL GARDEN

Name of School			
Type of Garden (Urban / Rural)			
Vegetables Planted	Total No. of Vegetables Harvested (in kilos)	Total No. of Vegetables Sold (in kilos)	Total No. of Vegetables Used for Feeding (in kilos)
TOTAL:			

II. SCHOOL NURSERY

Types of Seedlings	Number of Seedlings Propagated	Number of Seedlings Distributed
TOTAL:		

III. SCHOOL FEEDING

Number of Beneficiaries: _____

Before & After Feeding	Nutritional Status (NS)						Total
	Severely Wasted	Wasted	Severely stunted	Stunted	Normal	Overweight	
Before Feeding							
After Feeding							
TOTAL:							

IV. Fund Utilization

Items Procured	Amount

V. Impact to the Community

Number of Community Gardens	Partner(s) assisted in establishing Home or Community Gardens
Number of Home Gardens Established	
Number of Community Gardens Established	

VI. Donations/ Resources Generated (add additional sheets, if needed)

Partner & Type of Donations/ Services Provided	Quantity (if applicable)	Estimated Cost (if applicable)

VII. Best Practices

VIII. Photos (Before, During & After)

Prepared by:

Approved by:

 School GPP
 Coordinator

 School
 Head





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Enclosure No. 3

**DIVISION SEARCH FOR GULAYAN SA PAARLAN PROGRAM (GPP) BEST IMPLEMENTER FOR SY 2024-2025
 CRITERIA FOR NOMINATION/ VALIDATION**

Name of School: _____

Name of Principal: _____

Name of GPP Coordinator: _____

CRITERIA	PLANNING 25%	IMPLEMENTATION 35%	M&E 20%	REPORTING 20%	TOTAL 100%
Effectiveness of the Program The School Gulayan sa Paaralan Program (GPP) is effective in improving the nutritional status, as well as the knowledge, attitude and practices of children in nutrition, food gardening and consumption of fruits and vegetables.					
Promotion of Program The school creatively promote nutrition, and planting and consumption of indigenous vegetables among parents and learners at home.					
Sustainability of the Program The school GPP coordinator worked together with the Feeding Coordinator in the preparation of school feeding plan and planting calendar every start of the school year that ensured a year-round supply of harvest for the feeding program.					
Impact to the community The school GPP influenced parents/guardians in growing, cooking and feeding their family with nutritious, indigenous vegetables.					

Validated by: _____

Date: _____

