



Republic of the Philippines
Department of Education
Region VI- Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

DEC 05 2024

DIVISION MEMORANDUM

No. 801, s. 2024

**INITIAL EVALUATION RESULTS ON THE RECRUITMENT AND SELECTION OF APPLICANTS
FOR VARIOUS VACANT POSITIONS AND SCHEDULE OF BEHAVIORAL EVENTS
INTERVIEW, OPEN RANKING, AND WRITTEN EXAM**

TO: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
Public Schools District Supervisors
Public and Private Elementary & Secondary School Heads
All Others Concerned

1. Relative to the following Division Memoranda and DepEd Guidelines, attached are the Initial Evaluation Results (IER) of the applicants' qualifications vis-à-vis the Civil Service Commission (CSC) approved qualifications standards conducted by the Human Resource Management Officer of this Division:

- a. **Division Memorandum No. 727, s. 2024:** Recruitment and Selection of Applicants for Vacant School Administration, Teaching, and Non-Teaching Positions
- b. **Department of Education, Culture and Sports (DECS) Qualification Standards Manual of 1995:** Qualification Standards for Teaching Group
- c. **DepEd Order No. 39, s. 2007:** Modified Qualification Standards for the Positions of Head Teachers and Principals
- d. **DepEd Order No. 27, s. 2016:** Qualification Standards for Senior High School Teaching Positions in the Department of Education
- e. **Division Memorandum No. 128, s. 2024:** Clarifications, Strict Adherence, and Compliance on the Implementation of Career Progression System for Master Teachers
- f. **MEC Order No. 10 s. 1979:** Implementing Rules and Regulations for the System of Career Progression for Public School Teachers
- g. **DECS Order No. 57 s. 1997:** Further Implementation of the Career Progression System for Master Teachers
- h. **DepEd Order No. 07, s. 2023:** Guidelines on Recruitment, Selection, and Appointment in the Department of Education
- i. **DepEd Order No. 66, s. 2007:** Revised Guidelines on the Appointment and Promotion of Other Teaching, Related-Teaching, and Non-Teaching Positions

2. The Division Human Resource Merit Promotion and Selection Board (HRMPSB) will commence the conduct of Evaluative Assessments based on the principles of merit and fitness, and criteria stated in DepEd Order No. 7, s. 2023 "Guidelines on Recruitment, Selection, and Appointment in the Department of Education" for school administration, related-teaching, and non-teaching positions, and DepEd Order No. 66, s. 2007 "Revised Guidelines on the Appointment and Promotion of Other Teaching, Related-Teaching, and Non-Teaching Positions" for higher teaching positions.

3. As specified by DepEd Order No. 7, s. 2023, the initial evaluation is a step in the recruitment and selection process where applicants are assessed to determine if they meet the minimum qualifications in areas such as Education, Experience, Training, Eligibility, and Competency, as outlined by the CSC-approved Qualification Standards. Only those who meet these criteria will advance to the comparative assessment stage.

4. Schools shall post copies of the Initial Evaluation Results (IER) in their respective areas of jurisdiction. The IERs are also made available in conspicuous places within the division office, SDO Sagay website (<https://www.depedsagay.com>), and official social media page.

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Qualification Standards of the Position

Position: Assistant School Principal II (Senior High School)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 19

Education: Bachelor's Degree in Education or its equivalent with a major and minor, or a Bachelor's Degree in Arts and Sciences with at least 18 units in professional education.

Training: 8 hours of relevant trainings

Experience: 2 years of relevant experience

Eligibility: RA 1080 (Teacher) and NQESH/Principal's Exam Passer / FY 2021 NQESH Applicants who fall under

Category B (Approximating and Closely Approximating) must submit their Certificate of Completion for Professional Shadowing and Immersion

Application Code	Education	Training/ Certificates <small>(acquired within the last 5 years and after last promotion; relevant to HT position)</small>		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
ASPII-2024001	Doctor of Education Major in Teaching Social Science (CAR) Master of Arts in Education Major in Social Science (Graduate) BSED Major in Social Science	Introduction to Open Distance Learning March 4-29, 2024	16	Master Teacher I June 13, 2016 - November 20, 2024 (present)	8 years and 5 months	RA 1080 (Teacher) FY 2023 NQESH Passer Category A - 74.05 pts	Qualified
		SLAC on Modelled to Colleagues the Setting of Achievable and Challenging Learning Outcomes January 12, 2024	8				
		SLAC on Guided Colleagues to Strengthen Relationships with Parents/Guardians October 13, 2023	8				
		SLAC on Teaching Strategies that Promote Learner Achievement in Literacy and Numeracy September 8, 2023	8				
		Becoming a Better Teacher Everyday - NEAP September 19 - November 30, 2022	500				
		Hybrid Learning with Microsoft August 29-31, 2024	24				
		Training-Workshop on the Development of Araling Panlipunan Learning Resources January 28, 2021	8				
		Total	572				
		Other Accomplishments:					
		- Champion Teacher in SHS October 2024 Division Level - Outstanding School Heads Academy Completer October 2023 Division Level - Resource Speaker on Understanding the Importance of Community and Parental Involvement October 2023 School Level - Resource Speaker on Identify and Discuss Teaching Strategies in Promoting Learner Achievement September 2023 School Level - Resource Speaker during School-based INSET August 2023 School Level					
ASPII-2024002	Masters of Arts in Education Major in Educational Management (CAR)	Division Roll-Out on Action and Basic Research January 18-22, 2021	40	Head Teacher I November 7, 2019 - November 20, 2024	5 years	RA 1080 (Teacher)	Qualified

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Training: 8 hours of relevant trainings

Experience: 2 years of relevant experience

Eligibility: RA 1080 (Teacher) and NQESH/Principal's Exam Passer / FY 2021 NQESH Applicants who fall under

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Application Code	Education	Training/ Certificates <small>(acquired within the last 5 years and after last promotion; relevant to HT position)</small>		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
	BS in Industrial Education Major in Industrial Arts	District 9 Roll-Out of Action Research Modules May 10-12, 2024	24	Teacher III April 23, 2015 - November 6, 2019	4 years and 6 months	2021 NQESH Category B with Certification in Professional Shadowing and Immersion - 55 pts	
		Division Training Workshop on Disaster Preparedness amidst COVID-19 Pandemic for School Heads January 28-29, 2024	16	Teacher II December 18, 2012 - April 22, 2015	2 years and 4 months		
		Whole Brain Self-Mastery and Mindfulness Training November 21-24, 2022	32	Teacher I February 2, 2004 - December 17, 2012	8 years and 10 months		
		NAPSSPHIL Principals Congress May 30-June 8, 2022	80				
		Division Research Forum cum Festival April 6-8, 2022	24				
		Training Workshop on Secondary SHs and SGC on the Roll Out of the SGC Functionality January 25-27, 2023	24				
		Lunduyan sa Kahusayan Cohort 4.2 August 21-September 8, 2023	30				
		Crafting of Schools WFP and AIP CY 2024 September 19-22, 2023	32				
		Total	262				
		Other Accomplishments:					
		- Champion School Head in SHS April 2024 Division Level					
		- Outstanding SHA Scholar March 2023 Division Level					
		- Champion School Head March 2023 Division Level					
		- School Head of Champion Brigada Implementing School December 2021 Division Level					
		- National TWG as Administrative Assistant in the Production of the Sports Instructional Videos for Baseball August 2021					
		- Research "Increasing the Mastery Level of Grade 10 Students on Basic Operations in Algebra" November 2024 assured by the Division TWG					
		- Research "Challenges Encountered by IS in the New Normal" BERF and SEF Funded April 2022					

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		Title	Hours	Details	Years		
		- Resource Speaker during the Seminar Workshop on Sports Coaching November 2023 Division Level					
ASPII-2024003	Master of Arts in Education Major in Physical Education (Graduate)	Target Setting and Performance Review SY 2022-2023	16	Teacher III June 13, 2016 - November 20, 2024 (present)	8 years and 5 months	RA 1080 (Teacher)	Qualified
	Master in Education Major in Music, Arts, Physical Education, and Health (Graduate)	School Learning Action Cell on Community Linkages and Professional Engagement	8			FY 2023 NQESH Passer Category A - 72.66 pts	
	BSED Major in Physical Education	School Learning Action Cell on Code of Ethics for Professional Teachers and Teaching Students	8				
		Abanse Negrense Clinic and Orientation in Volleyball	24				
		Total	56				
		Other Accomplishments:					
		- Resource Speaker during School Level INSET August 2023					
		- Resource Speaker during School Level RPMS Tool November 2022					
ASPII-2024004	Master in Education Major in Social Science (Graduate)	Division Capacity Building on the Provisions of RA No 11650 for Supervisors and School Heads September 11-13, 2024	24	Head Teacher I February 23, 2023 - November 20, 2024 (present)	1 year and 9 months	RA 1080 (Teacher)	Qualified
	BSED Major in Social Science	CELCI cum DALE-CI Recognition Rites September 5-7, 2024	24	Teacher III March 1, 2019 - February 22, 2023	4 years	FY 2023 NQESH Passer Category A - 71.44 pts	
		Capacity Building of Scholl Heads on Strategic Leadership and Crafting of School AIP and WFP August 27-30, 2024	32	Teacher I May 15, 2013 - February 28, 2019	5 years and 9 months		
		Principals Congress of NAPSSPHIL June 25-27, 2024	24				
		Revisiting and Enhancement of School Contingency Plan June 19-21. 2024	24				
		Convergence of Educational Leaders for Curriculum and Instruction June 13-15, 2024	24				

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		Title	Hours	Details	Years		
		School Based Training for Teachers Phase II May 20-24, 2024	40				
		Division Training of Trainers and School Leaders on MATATAG Curriculum April 28 - May 3, 2024	48				
		District Reskilling and Upskilling of Teachers on Effective Teaching-Learning Delivery January 24-26 & 29-30, 2024	40				
		Total	280				
		Other Accomplishments:					
		- School Head of Outstanding Secondary School Reading Program September 2024 Division Level					
		- Gold Award for Paragon of SBL in Secondary Level April 2024 Division Level					
		- Bronze Award for Champion SH in Secondary Level April 2024 Division Level					
		- Research "Perceived Usefulness, Ease of Use and Adequacy of Use of Offline Quizmaker" assured by the Division TWG					
		- Resource Speaker during the Basic Training Course for Outfit Advisers October 2023 Division Level					
		- Resource Speaker during the Basic Training Course for Unit Leaders September 2024 Division Level					
		- Learning Facilitator in AP during Division Level SBTT July 2024					
ASPII-2024005	Master in Education Major in Social Studies (Graduate)	Capability Building Training of SHs in Conducting Quality Assurance February 16-17, 2023	16	SREPS (Officer-In-Charge) January 1, 2022 - November 20, 2024	2 years and 11 months	RA 1080 (Teacher)	Qualified
	BSED Major in Social Science	Upskilling of SIP, AIP and APP Evaluators for SIP Development, Implementation, and Appraisal Process August 24-26, 2021	24	Senior Education Program Specialist February 21, 2021 - December 31, 2021	10 months	FY 2023 NQESH Passer Category A - 75.23 pts	

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Salary Grade: 19

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Training: 8 hours of relevant trainings

Experience: 2 years of relevant experience

Eligibility: RA 1080 (Teacher) and NQESH/Principal's Exam Passer / FY 2021 NQESH Applicants who fall under

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Application Code	Education	Training/ Certificates <small>(acquired within the last 5 years and after last promotion; relevant to HT position)</small>		Experience		Eligibility	Remarks (Qualified or Disqualified)	
		Title	Hours	Details	Years			
		Capability Building of SGOD Personnel on DepEd Comprehensive School Safety September 2-4, 2024	24	Education Program Specialist II November 2, 2016 - February 20, 2021	4 years and 3 months			
		Capability Building of SHs on Strategic Leadership Phase III August 27-30, 2024	32	Project Development Officer II March 21, 2015 - November 1, 2016	1 year and 7 months			
		Capability Building for Farm School Executives August 14-16, 2024	24	Teacher I January 3, 2011 - March 20, 2015	4 years and 3 months			
		Training Workshop for Secondary SHs and SGC Co-Chairperson January 25-27, 2023	24					
		Crafting of Schools AIP September 21-24, 2022	32					
		Whole Brain Self-Mastery and Mindfulness November 21-24, 2022	32					
		Capability Building for Farm School Executives January 31-February 2, 2024	24					
		Capacity Building of SHs on Strategic Leadership Phase 2 June 5-7, 2024	24					
		Total	256					
		Other Accomplishments:						
		- Outstanding Non-Teaching Personnel for SGOD December 2021 Division Level						
		- School Head of Most Learning Focused Inclusive Education Farm School September 2024 Division Level						
		- Research "Project CARP"						
		- Resource Speaker during the Enhancement Training of NQESH Aspirants November 2023 Division Level						
		- Facilitator in AP during SBTT on MATATAG Curriculum July 2024 Division Level						

MA. LEAH LINDA S. TAN
MA. LEAH LINDA S. TAN
AO IV - PERSONNEL
Human Resource Management Officer
Date of Initial Evaluation: 02 DEC 2024

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Qualification Standards of the Position

Position: School Principal I (Elementary)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 19

Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

Training: 40 hours of relevant trainings

Experience: Head Teacher for 1 year; or TIC for 2 years; or Master Teacher for 2 years; or Teacher

Eligibility: RA 1080 (Teacher) and NOESH/Principal's Exam Passer / FY 2021 NOESH Applicants who fall under Category B.

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
SPI-2024001	Master of Arts in Education Major in Educational Management (Graduate) Bachelor of Elementary Education	Division Capacity Building on the Provisions of RA no, 11650 for Supervisors and School Heads September 11-13, 2024	24	Head Teacher III February 20, 2023 - November 20, 2024 (present)	1 year and 9 months	RA 1080 (Teacher) FY 2023 NQESH Passer Category A - 77.80 pts	Qualified
		Capacity Building of School Heads on Strategic Leadership Crafting of School's Annual Implementation Plan/Work and Financial Plan August 27-30, 2024	32	Head Teacher II February 22, 2021 - February 19, 2023	2 years		
		Principals Training and Development Program cum National Board Conference June 26-28, 2024	24	Head Teacher I April 2, 2018 - February 21, 2021	2 years and 10 months		
		Revisiting and Enhancement of School Contingency Plan June 19-21, 2024	24	Teacher III March 25, 2015 - April 1, 2018	3 years		
		Capacity Building of School Heads on Strategic Leadership Phase 2 June 5-7, 2024	24	Teacher I July 7, 2005 - March 24, 2015	9 years and 8 months		
		Convergence of Educational Leaders for Curriculum and Instructions June 13-15, 2024	24				
		Division Training of Trainers and School Leaders on MATATAG Curriculum April 28 - May 3, 2024	40				
		Capacity Building of School Heads on Strategic Leadership Phase 1 April 23-25, 2024	24				
		Upskilling and Reskilling of Instructional Leaders on the Science of Reading for Effective Literacy Instruction January 9-12, 2024	32				
		Total	248				
		Other Accomplishments: - Outstanding School Heads Academy Scholar March 2023 Division Level - Resource Person/Learning Facilitator during the School-Based Training of Teachers on MATATAG Curriculum May 2024 Division Level					
SPI-2024002	Master of Arts in Education Major in Educational Management (Graduate) Bachelor of Secondary Education Major in Social Science	Symposium on Civil Registration February 29, 2024	8	Head Teacher III January 17, 2024 - November 20, 2024	10 months	RA 1080 (Teacher) FY 2023 NQESH Passer Category A - 70.59 pts	
		Convergence of Educational Leaders for Curriculum and Instruction June 13-15, 2024	24	Head Teacher II September 15, 2021 - January 16, 2024	2 years and 4 months		
		Revisiting and Enhancement of School Contingency Plan June 19-21, 2024	24	Head Teacher I June 18, 2019 - September 14, 2021	2 years and 3 months		

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Qualification Standards of the Position

Position: School Principal I (Elementary)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 19

Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

Training: 40 hours of relevant trainings

Experience: Head Teacher for 1 year; or TIC for 2 years; or Master Teacher for 2 years; or Teac

Eligibility: RA 1080 (Teacher) and NOESH/Principal's Exam Passer / FY 2021 NOESH Applicants who fall under Category B.

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Induction Program for Beginning Teachers July 19, 2024	8	Teacher III August 1, 2017 - June 17, 2019	1 year and 10 months		
		Capacity Building of School Heads on Strategic Leadership Phase 2 June 5-7, 2024	24	Teacher I June 10, 2008 - July 31, 2017	9 years and 2 months		
		Reskilling of School Heads and Division GAD Focal Point System August 23, 2024	8				
		Division Capacity Building on the Provisions of RA 11650 for Supervisors and School Heads September 11-13, 2024	24				
		Regional Principals Congress Cum Regional Board Conference September 24-26, 2024	24				
		Orientation of DepEd Officials on New SNED PAPs and Guidelines November 7-9, 2024	24				
		Total	168				
		Other Accomplishments:					
		- School Head of Most Learning Focused Inclusive Educaion (SNED) September 2024 Division Level					
		- TWG / Learning Resource Evaluator during the National Review Workshop of Revised DepEd-developed LRs March 2024					
		- Outstanding Process Observer in Araling Panlipunan April 2024 Regional Level					
		- Learning Facilitator in AP during the SBTT on MATATAG Curriculum July 2024 Division Level					
		- Resource Speaker during the GAD Seminar-Workshop October 2024 School Level					
SPI-2024003	School Heads Academy (15 units)	Enhancement Training of NQESH Aspirants November 6-13, 2023	64	Head Teacher I February 10, 2020 - November 20, 2024 (present)	4 years and 9 months	RA 1080 (Teacher)	Qualified
	Master of Arts in Education Major in Educational Management (42 units)	Launching of CY 2023-2028 DEDP and SIP May 5-6, 2023	16	Teacher III September 15, 2014 - February 9, 2020	5 years and 4 months	FY 2023 NQESH Passer Category A - 73.12 pts	
	Bachelor of Elementary Education	Capability Building Training of School Heads in Conducting Quality Assurance on School-led Programs and Projects in the New Normal February 16-17, 2023	16	Teacher I September 10, 2007 - September 14, 2014	7 years		
		Roll out on the Development and Crafting of the CY 2023-2028 Schools Strategic Improvement Plan January 31-February 3, 2023	32				

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		Title	Hours	Details	Years			
		Crafting of Schools Annual Improvement Plan September 21-24, 2022	32					
		Capability Building of School Managers on School Governance and Operations Programs Projects and Activities Amidst Pandemic June 7-9, 2022	24					
		Whole Brain Self Mastery and Mindfulness Training November 21-24, 2022	32					
		Joint Districts Performance Review Evaluation and Planning September 19-21, 2022	24					
		Trainer's Training on the Guidelines of the Implementation of the Results Based Performance Management System (RPMS) February 3-5, 2021	24					
		Government Procurement Reform Act and its IRR September 17-18, 21-22 2020	12					
		Division Training Workshop on Disaster Preparedness Amidst COVID-19 for School Heads January 28-29, 2021	16					
		National Webinar on Kindergarten Remote Teaching and Learning September 21-25, 2020	32					
		Applied Behavioral Analysis October 18, 2020	8					
		Engage Build Consolidate An Effective Framework for Lesson Planning October 28, 2020	1					
		Research Based Knowledge and Principles of Teaching and Learning October 13, 2020	8					
		Enhancing Information Processing Skills (2020)	8					
		Communication Strategies for Online Classrooms (2020)	8					
		Overcoming Nervousness, Lack of Self Confidence and Learning Anxiety in Online Communication (2020)	8					
		Mother Tongue Filipino and English in Teaching and Learning (2020)	8					
		Learners from Indigenous Groups (2020)	8					
		Strategies for Promoting Literacy and Numeracy (2020)	8					
		Support for Learner Participation (2020)	8					
		Total	397					
		Other Accomplishments:						

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		Title	Hours	Details	Years		
		- Resource Person/Learning Facilitator during the SBTT on MATATAG Curriculum May 2024 Division Level - Outstanding Process Observer in Kinder May 2024 Division Level - Member of the TWG (as writer) in the Development of CRLA of ABC+/USAID - Resource Speaker during District Level INSET January 24-26 and 29-30, 2024; February 8-11, 2021					
SPI-2024004	Doctor of Education Major in Teaching Social Science (CAR) Master of Arts in Education Major in Social Science (Graduate) BSED Major in Social Science	Introduction to Open Distance Learning March 4-29, 2024 SLAC on Modelled to Colleagues the Setting of Achievable and Challenging Learning Outcomes January 12, 2024 SLAC on Guided Colleagues to Strengthen Relationships with Parents/Guardians October 13, 2023 SLAC on Teaching Strategies that Promote Learner Achievement in Literacy and Numeracy September 8, 2023 Becoming a Better Teacher Everyday - NEAP September 19 - November 30, 2022 Hybrid Learning with Microsoft August 29-31, 2024 Training-Workshop on the Development of Araling Panlipunan Learning Resources January 28, 2021 Total	16 8 8 8 500 24 8 572	Master Teacher I June 13, 2016 - November 20, 2024 (present) Teacher I September 26, 2012 - June 12, 2016	8 years and 5 months 3 years and 8 months	RA 1080 (Teacher) FY 2023 NOESH Passer Category A - 74.05 pts	Qualified
		Other Accomplishments: - Champion Teacher in SHS October 2024 Division Level - Outstanding School Heads Academy Completer October 2023 Division Level - Resource Speaker on Understanding the Importance of Community and Parental Involvement October 2023 School Level - Resource Speaker on Identify and Discuss Teaching Strategies in Promoting Learner Achievement September 2023 School Level - Resource Speaker during School-based INSET August 2023 School Level					

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SPI-2024005	Master of Arts in Education Major in Educational Management (21 units) Bachelor of Elementary Education	Regional Principals Congress Cum Regional Board Conference September 24-26, 2024	24	Head Teacher III January 8, 2010 - November 20, 2024 (present)	14 years and 10 months	RA 1080 (Teacher) NQESH Category B with Certification for Professional Shadowing and Immersion - 60 nts	Qualified
		Principals Training and Development Program cum National Board Conference July 17-19, 2023	24				
		Capacity Building of School Heads on Strategic Leadership Crafting of School AIP August 27-30, 2024	32	Teacher I January 30, 2003 - January 7, 2010	6 years and 11 months		
		School-Based Training for Teachers on MATATAG Curriculum July 23-25, 2024	24				
		Induction Program for Beginning Teachers July 19, 2024	8				
		Revisiting and Enhancement of School Contingency Plan June 19-21, 2024	24				
		Convergence of Educational Leaders for Curriculum and Instructions June 13-15, 2024	24				
		Capacity Building of School Heads on Strategic Leadership Phase 2 June 5-7, 2024	24				
		Upskilling and Reskilling of Instructional Leaders on the Science of Reading for Effective Literacy Instruction January 9-12, 2024	32				
		Seminar Workshop in Sports Coaching and Officiating for Different Sports Discipline November 17-19, 2023	24				
		Enhancement Training of NQESH Aspirants November 6-13, 2023	64				
	Total	304					
	Other Accomplishments: - BSP Gold Medal of Merit October 2017 National Level - School Head of Best Brigada Implementer in Elementary March 2018 Division Level						
SPI-2024006	Master of Arts in Education Major in Educational Management (42 units)	Roll-out of Action Research Modules February 17-19, 2021	24	Teacher III June 13, 2016 - November 20, 2024 (present)	8 years and 5 months	RA 1080 (Teacher) FY 2023 NQESH Passer Category A - 73.56 nts	Qualified
		Development of the 21st Century Assessment March 9-10 and 14, 2023	24				

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Qualification Standards of the Position

Position: School Principal I (Elementary)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 19

Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

Training: 40 hours of relevant trainings

Experience: Head Teacher for 1 year; or TIC for 2 years; or Master Teacher for 2 years; or Tead

Eligibility: RA 1080 (Teacher) and NOESH/Principal's Exam Passer / FY 2021 NOESH Applicants who fall under Category B.

(Approximating and Closely Approximating) must submit their Certificate of Completion for Professional Shadowing and Immersion

Application Code	Education	Training/ Certificates <small>(acquired within the last 5 years and after last promotion; relevant to HT position)</small>		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Seminar Workshop on Pedagogical Approaches in Teaching English, Math, Science, Filipino and All Learning Areas May 9-11, 2020	24				
		Webinar on 21st Century School Leadership and Management August 7-9, 2020	24				
		Trainers Training on the Guidelines on the Implementation of the PRMS February 3-5, 2021	24				
		Training Workshop in Inclusive Science Education for Linguistic and Cultural Diversity July 27, 2022	48				
		International Marathon Lecture on Education July 22-24, 2022	36				
		Virtual In-Service Training for Public School Teachers March 15-19, 2021	40				
		Total	244				
		Other Accomplishments: - Coach of 1st Placer in the Sumobot Competition October 2024 Division Level					
SPI-2024007	Doctor of Philosophy in Educational Management (Graduate) Master of Arts in Education Major in Educational Management	Workshop on the Finalization of Literacy and Numeracy Intervention Materials November 5-8, 2024	32	Head Teacher II May 9, 2024 - November 20, 2024 (present)	6 months	RA 1080 (Teacher)	Qualified
		Workshop on the Development of Literacy and Numeracy Intervention Materials October 15-18, 2024	32	Head Teacher I February 27, 2023 - May 8, 2024	1 year and 2 months	FY 2023 NOESH Passer Category A - 75.46 pts	
		Division Capacity Building on the Provisions of RA 11650 for Supervisors and School Heads September 11-13, 2024	24	Teacher III November 18, 2015 - February 26, 2023	7 years and 3 months		
		Revisiting and Enhancement of School Contingency Plan June 19-21, 2024	24	Teacher I November 27, 2009 - November 17, 2015	6 years		
		Convergence of Educational Leaders for Curriculum and Instructions June 13-15, 2024	24				
		Capacity Building of School Heads on Strategic Leadership Phase 2 June 5-7, 2024	24				
		Total	160				
		Other Accomplishments: - Learning Facilitator during the SBTT on MATATAG Curriculum May 2024 Division Level					

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Qualification Standards of the Position

Position: School Principal I (Elementary)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 19

Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

Training: 40 hours of relevant trainings

Experience: Head Teacher for 1 year; or TIC for 2 years; or Master Teacher for 2 years; or Teacher

Eligibility: RA 1080 (Teacher) and NOESH/Principal's Exam Passer / FY 2021 NOESH Applicants who fall under Category B

(Approximating and Closely Approximating) must submit their Certificate of Completion for Professional Shadowing and Immersion

Application Code	Education	Training/ Certificates <small>(acquired within the last 5 years and after last promotion; relevant to HT position)</small>		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		- Learning Facilitator during the SBTT on MATATAG Curriculum July 2024 Division Level					
SPI-2024008	Doctor of Philosophy in Mathematics (Graduate)	Training Program on Public Procurement October 9, 2021	80	Teacher III January 8, 2014 - November 20, 2024 (present)	10 years and 10 months	RA 1080 (Teacher) CS Professional Eligibility FY 2023 NQESH Passer Category A - 70.14 pts	Qualified
	Master of Science in Mathematics (Graduate)	Training on Contract Management and Procurement June 15, 2022	120	Teacher II September 1, 2011 - January 7, 2014	2 years and 4 months		
	Master of Science Education Major in Physics (Graduate)	Team Building for Organizational Management and Managing the Workplace February 20, 2023	120	Teacher I July 7, 1997 - August 31, 2011	14 years and 2 months		
	Master of Arts in Education Major in Educational Administration (CAR)	Total	320				
	BS in Physics	Other Accomplishments: - Coach during the Annual Energy Quiz September 2015 National Level - Research "Enhancing and Improving Grade 10 Students Understanding of Combinations and Probability through Cognitive Stigmergy and PHET Interactive Simulations - NEAP National Learning Facilitator valid until May 2025 National Level					


MA. LEAH LINDA S. TAN

AO IV - PERSONNEL

Human Resource Management Officer

Date of Initial Evaluation: 02 DEC 2024

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Qualification Standards of the Position

Position: Head Teacher II – Junior High School

Place of Assignment: Sagay National High School Junior High School

Salary Grade: 15

Education: Bachelor's Degree in Secondary Education; or Bachelor's Degree with 18 professional education units with appropriate field of specialization

Training: 24 hours of relevant training

Experience: Head Teacher for 1 year or Teacher for 4 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
HTIJJHS-2024001	Master in Education Major in Social Studies (Graduate) BSED Major in Social Science	Regional Training of Division Trainers and School Leaders on MATATAG Curriculum April 15-19, 2024	40	Head Teacher I January 5, 2022 - November 20, 2024 (present) Teacher III June 29, 2020 - January 4, 2022 Teacher I June 16, 2003 - June 28, 2020	2 years and 10 months 1 year and 6 months 17 years	RA 1080 (Teacher)	Qualified
		School-Based Strategic Planning for SY 2024-2025 June 13-15, 2024	24				
		Division Training of Trainers and School Leaders on MATATAG Curriculum April 28 - May 3, 2024	48				
		Training-Workshop for Secondary School Heads and SGC Co-Chairperson on the Roll-Out of the SGC Functionality January 25-27, 2023	24				
		Development of Interactive Culture-Based Lesson Exemplars in AP November 28-29 and December 1, 2022	24				
		Conference-Workshop on Balik Kasaysayan Historical Trail October 5-7, 2022	24				
		Total	184				
Other Accomplishments:							
- Outstanding SGC Leadership Luminary Award October 2024 Division Level							
- Outstanding WINS Coordinator October 2023 Division Level							
- Outstanding Department Head October 2023 Division Level							
- Resource Speaker during the Retooling of Non-AP Major Teachers May 2023 Division Level							
- Resource Speaker during the 2024 INSET January 2024 School Level							
HTIJJHS-2024002	Master of Arts in Education Major in Values Education (Graduate) BSED Major in General Science	School-Based Strategic Planning for SY 2024-2025 June 13-15, 2024	24	Teacher III (Department Head In-Charge) August 29, 2023 - November 20, 2024 (present) Teacher III January 27, 2017 - August 28, 2023 Teacher I May 15, 2014 - January 26, 2017	1 year and 3 months 6 years and 7 months 2 years and 8 months	RA 1080 (Teacher)	Qualified
		Division Training of Trainers and School Leaders on MATATAG Curriculum April 28 - May 3, 2024	48				
		2-Day Seminar-Workshop on Filipino Sign Language and Other Means of Communication November 17, 2023	16				

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Qualification Standards of the Position

Position: Head Teacher II – Junior High School

Place of Assignment: Sagay National High School Junior High School

Salary Grade: 15

Education: Bachelor's Degree in Secondary Education; or Bachelor's Degree with 18 professional education units with appropriate field of specialization

Training: 24 hours of relevant training

Experience: Head Teacher for 1 year or Teacher for 4 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Basic Sign Language Training on Receiving Teachers of Hearing Impaired Students November 5, 2022	4				
		High Impact Teaching in the Digital Era April 29, 2022	8				
		Division ESP Assessment Enhancement Training-Workshop March 2-4, 2022	24				
		Total	124				
		Other Accomplishments: - Learning Facilitator in GMRC/Values Education during the SBTT on MATATAG Curriculum July 2024 Division Level - Demonstrator in Values Education during Division Training of Trainers of School Leaders on MATATAG Curriculum May 2024 Division Level					
HTIIJHS-2024003	Master of Arts in Education with Specialization in Reading (36 units) BSED Major in English	Regional Training on Professional Learning Packages of Higher Order Thinking Skills for School Heads August 27 - 30, 2024	27	Teacher III (Teacher in Charge) June 4, 2021 - November 20, 2024 (present)	3 years and 5 months	RA 1080 (Teacher)	Qualified
		Capability Building for Farm School Executive Series 7 September 2-4, 2024	24	Teacher III October 16, 2015 - June 3, 2021	5 years and 7 months		
		Regular Review of Farm School Contextualized Curriculum Guides Aligned to the MATATAG Curriculum September 23-27, 2024	40	Teacher II February 13, 2007 - October 15, 2016	9 years and 8 months		
		Division Capacity Building on the Provisions of RA 11650 for Supervisors and School Heads September 11-13, 2024	24	Teacher I October 1, 2003 - February 12, 2007	3 years and 4 months		
		Reskilling of the Schools and Division GAD Focal Point System August 23, 2024	8				
		Regional Reading Program Implementation Review October 6-11, 2024	48				
		NAPSSPHIL Principal's Congress June 25-27, 2024	24				
		Capability Building for Farm School Executive Series 6 August 14-16, 2024	24				
		Revisiting and Enhancement of School Contingency Plan June 19-21, 2024	24				
		Total	243				

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Qualification Standards of the Position

Position: Head Teacher II – Junior High School

Place of Assignment: Sagay National High School Junior High School

Salary Grade: 15

Education: Bachelor's Degree in Secondary Education; or Bachelor's Degree with 18 professional education units with appropriate field of specialization

Training: 24 hours of relevant training

Experience: Head Teacher for 1 year or Teacher for 4 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Other Accomplishments: - School Head of Most Learning Focused Interest Program Farm School July 2023 Division Level - School Head of Most Learning Focused JHS Key Stage 3 July 2023 Division Level - Innovation "Flipped Farming" October 2024 - Resource Speaker during the INSET January 2024 District Level - Resource Speaker during the Enhancement Training for SHS Teachers Teaching Research Phase 1 August 2023 Division Level - Resource Speaker during the DTOT and School Leaders on MATATAG Curriculum May 2024 Division Level					
HTIIJHS-2024004	Master of Arts in Teaching Reading (Graduate)	Regional Reading Program Implementation Review October 6-11, 2024	48	Teacher II (Teacher in Charge) February 14, 2024 - November 20, 2024	9 months	RA 1080 (Teacher)	Qualified
	BS in Agricultural Technology Major in Animal Science	Capacity Building of School Heads on Strategic Leadership Crafting of Schools AIP and WFP Phase II August 27-30, 2024	32	Teacher II June 1, 2017 - February 13, 2024	6 years and 8 months		
		NAPSSPHIL Principal's Congress June 25-27, 2024	24	Teacher I July 1, 2015 - May 31, 2017	1 year and 11 months		
		Revisiting and Enhancement of School Contingency Plan June 19-21, 2024	24				
		Convergence of Educational Leaders for Curriculum and Instructions June 13-15, 2024	24				
		Capacity Building of School Heads on Strategic Leadership Phase 2 June 5-7, 2024	24				
		SBTT on MATATAG Curriculum May 20-24, 2024	40				
		Capacity Building of School Heads on Strategic Leadership Phase 1 April 23-25, 2024	24				
		Total	240				
		Other Accomplishments:					

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Qualification Standards of the Position

Position: Head Teacher II – Junior High School

Place of Assignment: Sagay National High School Junior High School

Salary Grade: 15

Education: Bachelor's Degree in Secondary Education; or Bachelor's Degree with 18 professional education units with appropriate field of specialization

Training: 24 hours of relevant training

Experience: Head Teacher for 1 year or Teacher for 4 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		- School Head of Most Learning Focused JHS Key Stage 3 and SHS Key Stage 4 September 2024 Division Level - Resource Speaker on Farm School during District INSET January 2024 Division Level - Trainer in Livelihood Skills Training for the PNU Visayas Community and Partners August 2022					

MA. LEAH LINDA S. TAN

AO IV - PERSONNEL
 Human Resource Management Officer

Date of Initial Evaluation: 02 DEC 2024

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Qualification Standards of the Position
Position: Master Teacher I (Elementary)
Place of Assignment: Lopez Jaena Elementary School
Salary Grade: 18

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Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education, and 18 units for Master's Degree in Education or its equivalent

Training: None required

Experience: 3 years relevant experience

Additional Competencies: Very Satisfactory performance for the last 2 years; At least 25 points in leadership potential or has been demonstration teacher in the district level with a number of points plus 15 points in leadership potential to reach the total of 25 points

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/Leadership/ Potential/Accomplishments	Experience		Present Station	Eligibility	Remarks (Qualified or Disqualified)
		Title	Details	Years			
MTELEM-2024022	Master of Arts in Education Major in Education Management (42 units) Bachelor of Secondary Education Major in General Science	A. Contextualized Competencies Matrix in English Grades 1-6 B. Science Coordinator for SY 2020-2021, SY 2021-2022, SY 2022-2023 C. Chaired in the preparation of School Master Class Program SY 2022-2023 and 2023-2024 E. Go Green Go Clean Project at Brgy. Baviera SY 2021-2022, Serve and Feed Program at Brgy. Baviera SY 2022-2023 F. Conducted INSET on School Roll-Out Modules for LAC Session G. Coach: Editorial Cartooning English Division Level; Awards: Best Brigada Eskwela Implementer Division Level, Outstanding WINS Coordinator H. Author of Article entitled "Distance Learning: A challenge to education" published on Panay News	Teacher III July 7, 2014 - November 20, 2024 (present) Teacher I July 12, 2004 - July 6, 2014	10 years and 4 months 9 years and 11 months	Sherman Hill IS - Elementary	RA 1080 (Teacher)	Qualified
MTELEM-2024023	Master of Arts in Education Major in Education Management (42 units) Bachelor of Elementary Education	A-1. Developed Learning Materials "Mga Banag sa Ilog at Sapa" A-3. Income Generating Project SY 2019-2020 Kapi ka Bata and Project Bata B-1. District English/Reading Coordinator SY 2019-2020 B-1. School Paper Adviser SY 2022-2023 D. Action Research "Project DRAPERS" E. Purok Advoser of Prk. Paghidaet Brgy. Lopez Jaena 2020-2024 F. ELLND Training for Teachers G-2. Division Level Award as Champion Teacher in Elementary Level, Winning Innovator in Elementary, Most-Learning Focus ES Key Stage 2 DALE-CI Coordinator Division Level I. Resource Speaker during LAC Session for Teachers School Level March 2022	Teacher III June 13, 2016 - November 20, 2024 (present) Teacher I January 20, 2000 - June 12, 2016	8 years and 5 months 16 years and 5 months	Lopez Jaena ES	RA 1080 (Teacher)	Qualified
MTELEM-2024024	Master of Arts in Education Major in Educational Management (42 units)	A. Prepared Instructional Materials in Science Grade 6, Prepared Learning Resource Material in Filipino NAT Grade 6 Reviewer	Teacher III July 1, 2011 - November 20, 2024 (present)	13 years and 4 months	Cesar Gamboa ES	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Master Teacher I (Elementary)

Place of Assignment: Lopez Jaena Elementary School

Salary Grade: 18

Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education, and 18 units for Master's Degree in Education or its equivalent

Training: None required

Experience: 3 years relevant experience

Additional Competencies: Very Satisfactory performance for the last 2 years; At least 25 points in leadership potential or has been demonstration teacher in the district level with a number of points plus 15 points in leadership potential to reach the total of 25 points

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/Leadership/ Potential/Accomplishments	Experience		Present Station	Eligibility	Remarks (Qualified or Disqualified)
		Title	Details	Years			
		<p>B. Science Coordinator for SY 2017-2018, 2018-2019, 2019-2020, 2020-2021</p> <p>C. Chaired in preparation of Master Class Program SY 2017-2018</p> <p>D. Conducted Research "The Behavioral Attitude of Grade VI Pupils on Modular Distance Learning"</p> <p>E. Purok Adviser of Prk. Intaplan SY 2021-2022, 2022-2023</p> <p>F. Chaired in the conduct of LAC Session Planning Committee to conduct Stress and Burn-out Management for School Teachers</p> <p>G. Coach: Science Investigatory Project Division Scilympics; Awards: Best Research Poster Display</p>	<p>Teacher I February 27, 2008 - June 30, 2011</p>	<p>3 years and 4 months</p>			
MTELEM-2024025	<p>Master of Arts in Education Major in Educational Management (45 units)</p> <p>Bachelor of Secondary Education Major in Mathematics</p>	<p>A. Prepared 3rd and 4th Assessment for ESP Grade 4 SY 2023-2024</p> <p>B. District ESP Coordinator</p> <p>C. Chaired in the preparation of School Master Class Program SY 2023-2024</p> <p>D. Co-proponent for the Action Research: Project HELP and BAMBI</p> <p>F. Chaired in the conduct of Pagpapaunlad ng Elektronikong Kagamitang Pampagkatuto sa Filipino</p> <p>G. Coach: Table Tennis First Place Division Level</p> <p>G. Awards: Story Book Writing Competition</p> <p>H. Author of Storybook "Si Nognog at ang Kayog"</p> <p>I. Teacher-Demonstrator during Division Quarter 2 Assessment Reporting and Teaching Demonstration</p>	<p>Teacher III July 7, 2014 - November 20, 2024 (present)</p> <p>Teacher I July 11, 2005 - July 6, 2014</p>	<p>10 years and 4 months</p> <p>8 years and 11 months</p>	Ma. Lopez ES	RA 1080 (Teacher)	Qualified
MTELEM-2024026	<p>Master of Arts in Education Major in Educational Management (42 units)</p> <p>Bachelor of Elementary Education</p>	<p>A. Writer of Learning Activity Sheets in Edukasyon sa Pagpakatao (ESP) Grade 3</p> <p>B. District MTB Coordinator for SY 2021-2022</p> <p>C. Chaired in the preparation of the RBI Script in Araling Panlipunan 1</p> <p>E. Purok Adviser of Prk. Paghidaet, Brgy. Fabrica CY 2022 and 2023</p> <p>F. Facilitated in the conduct of District Brigada Pagbasa Roll-Out</p>	<p>Teacher III August 1, 2017 - November 20, 2024 (present)</p> <p>Teacher I January 7, 2003 - July 31, 2017</p>	<p>7 years and 3 months</p> <p>14 years and 6 months</p>	Gil Lopez Elementary School	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Master Teacher I (Elementary)

Place of Assignment: Lopez Jaena Elementary School

Salary Grade: 18

Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education, and 18 units for Master's Degree in Education or its equivalent

Training: None required

Experience: 3 years relevant experience

Additional Competencies: Very Satisfactory performance for the last 2 years; At least 25 points in leadership potential or has been demonstration teacher in the district level with a number of points plus 15 points in leadership potential to reach the total of 25 points

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/Leadership/ Potential/Accomplishments	Experience		Present Station	Eligibility	Remarks (Qualified or Disqualified)
		Title	Details	Years			
		G. Awards: Champion Teacher; Coach: Division Level Bible Month H. Author of article "Extreme Heat Troubles Schools" published in Negros Daily Bulletin I. Teacher-Demonstrator in Grade 3 Homeroom Guidance, Elementary Key Stage 2					
MTELEM-2024027	Master of Arts in Education (42 units)	A. Scriptwriter and Broadcaster of Mathematics TVI Episodes Grade 6 Division Level, Developer of Division Initiated Mathematics SLAS Grade 4 B. District Math Coordinator for SY 2018-2019 and 2019-2020, School Math Coordinator SY 2021-2022, 2022-2023 and 2023-2024 C. Chaired in the preparation of the Master Class Program SY 2011-2012. 2016-2017 D. Action Research in Mathematics Grade 6 Year 3 "Use of ICT-Assisted Lesson Plan" E. Purok Adviser of Prk. Morning Star. Brav. Tadlona F. Designated to conduct INSET on District Roll-Out on Research Modules G. Coach: Editorial Writing Filipino District Level 1st Place H. Authored an article "Education Amidst Pandemic" published on Negros Daily Bulletin I. Demonstration Teacher in EsP	Teacher III October 16, 2009 - November 20, 2024 (present)	15 years and 1 month	Filomeno Pascual ES	RA 1080 (Teacher)	Qualified
MTELEM-2024028	Master of Arts in Education Major in Educational Management (42 units) Bachelor in Elementary Education	A. Prepared Learning Activity Sheets in Edukasyon sa Pagpapakatao Division Level B. English-Reading Club Adviser SY 2016-2017, 2017-2018, 2018-2019 C. Chair of the Special Committee in preparing RBI Script in MTB MLE C. Chaired in the preparation of Master Class Program SY 2019-2020 E. Community Coordinator/Adviser of Prk. Malipayon, Brgy. Malubon SY 2017-2018, 2018-2019, 2019-2020, 2020-2021 F. Facilitated in the conduct of School-Based FBBR G. Coach: Badminton H. Published an article "Alternative Instructional Materials for Reading Difficulties published on Negros Daily Bulletin	Teacher III October 16, 2015 - November 20, 2024 (present)	9 years and 1 month	Valeriana Analucas ES	RA 1080 (Teacher)	Qualified
			Teacher I October 17, 2011 - October 15, 2015	4 years			

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Qualification Standards of the Position

Position: Master Teacher I (Elementary)

Place of Assignment: Lopez Jaena Elementary School

Salary Grade: 18

Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education, and 18 units for Master's Degree in Education or its equivalent

Training: None required

Experience: 3 years relevant experience

Additional Competencies: Very Satisfactory performance for the last 2 years; At least 25 points in leadership potential or has been demonstration teacher in the district level with a number of points plus 15 points in leadership potential to reach the total of 25 points

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/Leadership/ Potential/Accomplishments	Experience		Present Station	Eligibility	Remarks (Qualified or Disqualified)
		Title	Details	Years			
		I. Teacher Demonstrator in MTB- MLE during District Roll-Out of RPMS					
MTELEM-2024029	Master of Arts in Education Major in Educational Management (Graduate) Bachelor in Elementary Education	A. Writer and Developer of MTB MLE for Second Quarter Contextualized Modules-Sinugbuanong Binisaya SY 2020-2021 B. Araling Panlipunan and Supreme Pupil Government Adviser Coordinator C. Member of the committee to prepare Radio-Based Instruction Script D. Innovation - Project BUWAN (Balance and Unique Workload for Active Learning and Notable Progress) E. Feeding Program Coordinator of Prk A. Bateria, Brgy. Rafaela Barrera F. Organized SLAC on Project ALAPAAP G. Coach: Binalaybay Division Level Champion, Slogan Making Contest Second Place Division Level H. Dali na ug Mag-Sinigayan na Kita and Ang Bola ni Gibo under ABC+, USAID and DepED I. Demonstration Teacher in English 3 during School-Based Roll-Out on the Guidelines of RPMS	Teacher III June 25, 2018 - November 20, 2024 (present) Teacher II June 13, 2016 - June 24, 2018 Teacher I June 23, 2008 - June 12, 2016	6 years and 5 months 2 years 7 years and 11 months	Raymundo Tupas ES	RA 1080 (Teacher)	Qualified
MTELEM-2024030	Master of Arts in Education Major in Educational Management (33 units) Master of Arts in Teaching Reading (9 units) Bachelor of Elementary Education	A. Constructed the Review Materials for Early Language Literacy and Numeracy Assessment (ELLNA) in Filipino Grade 3 SY 2019-2020 B. District Filipino Coordinator SY 2020-2021, 2021-2022, 2022-2023, 2023-2024, 2024-2025 C. Chaired in the preparation of School Master Class Program SY 2019-2020 E. Chairman of Prk. Liwayway, Brgy. Sawahon August 2022-2024, June 2016-June 2019 F. Facilitated in the conduct of School-Based FBRR G. Coach: District Level Editorial Writing and Photojournalism in English, Award: Division Educational Innovation District Level H. Authored an article entitled "Hello, Assignment, Goodbye" published on Watchmen Daily Journal and "Education for Better Normal" published on The Educators Link	Teacher III June 15, 2012 - November 20, 2024 (present) Teacher I September 10, 2007 - June 14, 2012	12 years and 5 months 4 years and 9 months	SV Aguilar IS - Elementary	RA 1080 (Teacher)	Qualified
MTELEM-2024031	Master of Arts in Education Major in Educational Management (42 units)	A. Graphic Artist for "Mga Banag sa Ilog at Sapa" Contextualized Learning Resource in K-1; Income Generating Project "Project TILES"	Teacher III June 13, 2016 - November 20, 2024 (present)	8 years and 5 months	Lopez Jaena Elementary School	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Master Teacher I (Elementary)

Place of Assignment: Lopez Jaena Elementary School

Salary Grade: 18

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Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education, and 18 units for Master's Degree in Education or its equivalent

Training: None required

Experience: 3 years relevant experience

Additional Competencies: Very Satisfactory performance for the last 2 years; At least 25 points in leadership potential or has been demonstration teacher in the district level with a number of points plus 15 points in leadership potential to reach the total of 25 points

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/Leadership/ Potential/Accomplishments	Experience		Present Station	Eligibility	Remarks (Qualified or Disqualified)
		Title	Details	Years			
		B. School Coordinator for Science SY 2022-2023, 2023-2024 C. Chairman in the preparation of Master Class Program SY 2017-2018 D. Action Research "Project DRAPERS" E. Purok Adviser of Prk Tamburong, Brgy. Lopez Jaena CY 2023 ans 2022 F. Designated to conduct INSET in the District level Training on Critical Content in Grade 4 Science G. Coach: Sumobot Competition, Division Scilympics Megaquiz, Digital Poster Making, JGM Academic Contest H. Authored an article "The Life of a Teacher Amidst Pandemic" published on The Educators Link I. Demonstration Teacher during District FILSEP	Teacher I October 13, 2006 - June 12, 2016	9 years and 8 months			
MTELEM-2024032	Master in Education Major in Social Studies (Graduate) BEED - Major in General Education	A. Designated to write Storybook for Grade 3 for the Finalization of Balik-Kasaysayan Policy Guidelines and Sample Learning Materials B. Araling Panlipunan District Coordinator C. Chairman in the Development of Supplementary Teaching Material in AP "Travelogue Brochure"; Chaired in the preparation of the Immediate School Program/Master Class Program SY 2020-2021 D. Action Research "Project RISE" G. Coach: Philippine History Quiz, Photojournalism, Book Character Portrayal, Tandem Story Telling; Awards: Proficient Teacher Award H. Division Publication SANYOG "RBI Conducts Upskilling" and "Tvi Sagay FB Page Pave Access to Learning" I. Demonstration Teacher during Development of iCLEAP	Teacher III October 13, 2021 - November 20, 2024 (present) Teacher I February 20, 2012 - October 12, 2021	3 years and 1 month 9 years and 8 months	Sherman Hill Integrated School - Elementary	RA 1080 (Teacher)	Qualified
MTELEM-2024033	Master of Arts in Education Major in Educational Management (39 units) Bachelor of Elementary Education	A. Writer of Araling Panlipunan grade 1 Quarter 3 SLMs; Co-chairman in preparing the Unpacking of Curriculum Competencies in Grade 1 MATATAG B. Grade 1 Grade Coordinator/Leader C. Chaired in the preparation of Master Class Program for Grade 1 E. Gift Giving and Food Feeding Activity at Bray. Colonia Divina	Teacher III May 7, 2021 - November 20, 2024 (present) Teacher I February 29, 2000 - May 6, 2021	3 years and 6 months 21 years and 2 months	Jose B. Puey Sr. ES	RA 1080 (Teacher)	Qualified

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Position: Master Teacher I (Elementary)
Place of Assignment: Lopez Jaena Elementary School
Salary Grade: 18

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Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education, and 18 units for Master's Degree in Education or its equivalent

Training: None required

Experience: 3 years relevant experience

Additional Competencies: Very Satisfactory performance for the last 2 years; At least 25 points in leadership potential or has been demonstration teacher in the district level with a number of points plus 15 points in leadership potential to reach the total of 25 points

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/Leadership/ Potential/Accomplishments	Experience		Present Station	Eligibility	Remarks (Qualified or Disqualified)
		Title	Details	Years			
		G. Coach: Swimming (Assistant Coach) H. Designated to prepare storybook for the Booth Exhibit during the Learning Resource Fair "Pencil Monster"					
MTELEM-2024034	Doctor of Philosophy in English Language Education (45 units) Master of Arts in Education Major in English (Graduate) Bachelor of Elementary Education	A. Developer/Writer of Contextualized Supplementary Learning Materials in English and MAPEH B. Designated as Grade 5 Grade Coordinator C. Chaired in the preparation of Instructional Materials in Grade 5 D. Action Research "Project GRIF", "Project FILM" G. Coach: Oral Reading Interpretation, Interactive Tandem Storytelling; Awards: Outstanding NEAP Scholar H. Authored storybook "Maling Akala"	Teacher III September 21, 2020 - November 20, 2024 (present)	4 years and 2 months	Jose B. Puey Sr. ES	RA 1080 (Teacher)	Qualified
			Teacher I November 2, 2011 - September 20, 2020	8 years and 10 months			

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MA. LEAH LINDA S. TAN
 HRMO / AO IV PERSONNEL SECTION

Date of Initial Evaluation: 02 DEC 2024

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Qualification Standards of the Position

Position: Head Teacher II (Elementary)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 15

Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

Training: 24 hours of relevant training

Experience: Head Teacher for 1 year; or TIC for 1 year; or Teacher for 4 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
HTII-2024008	MAED Major in Physical Education (Graduate)	2024 International Educators Conference and Global Educators	24	Teacher III November 22, 2023 - November 20, 2024 (present)	1 year	RA 1080 (Teacher)	Qualified
		National Training Program on Music, Arts, Physical Education, and Health Education	24				
		2023 National Physical Education Convention	20				
		Enrichment Seminar for Physical Education and Humanities Subject Teachers	8				
		Capacity Building of School Heads on Strategic Leadership Phase 2	24				
		District Mid-Year INSET SY 2023-2024	24				
		Convergence of Educational Leaders for Curriculum and Instruction	24				
		Total	148				
		Other Accomplishments:					
		- Member of the National TWG in the Development of Comprehensive Rapid Literacy Assessment (CRLA) August 2024					
		- Resource Speaker during the Division Roll-Out SNED Content and Pedagogy cum use of Compendium of Teaching and Learning Resources FSL for Elementary and Secondary Receiving Teachers September 2024 Division Level					
HTII-2024009	Master of Arts in Teaching Mathematics (Graduate) Bachelor of Elementary Education with Specialization in Elementary Mathematics	Regional Training of Division Trainers and School Leaders on MATATAG Curriculum April 15-19, 2024	40	Head Teacher I March 22, 2022 - November 20, 2024 (present)	2 years and 7 months	RA 1080 (Teacher)	Qualified
		Becoming a Better Teacher Everyday MOOC Issued on January 3, 2024	40				

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Qualification Standards of the Position

Position: Head Teacher II (Elementary)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 15

Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

Training: 24 hours of relevant training

Experience: Head Teacher for 1 year; or TIC for 1 year; or Teacher for 4 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Basic Graphic Design May 15-19, 2023 Fundamentals of Animation September 27-30, 2022 Total Other Accomplishments: - Resource Speaker during the Division-Level Training of Trainers and School Leaders on MATATAG Curriculum on April 28-May 3, 2024	40 32 152	Teacher I January 26, 2016 - September 1, 2019	3 years and 7 months		
HTII-2024010	Master of Arts in Education Major in Educational Management (42 units) Bachelor of Elementary Education	Upskilling of School Heads on Inclusive Education November 22-26, 2021 3-Day Crafting of SIP, AIP, and APP September 20-22, 2021 Division Capacity Building on the Provisions of RA No 11650 September 11-13, 2024 District and School Mid-Year INSET January 24-26 & 29-30, 2024 Reskilling of the Schools and Division GAD Focal Point System August 23, 2024 Capacity Building of School Heads on Strategic Leadership Crafting School's AIP and WFP Phase III August 27-30, 2024 Convergence of Educational Leaders on Curriculum and Instructions June 13-15, 2024 Capacity Building of School Heads on Strategic Leadership Phase II June 5-7, 2024	40 24 24 40 8 32 24 24	Head Teacher I March 3, 2015 - November 20, 2024 (present) Teacher III October 16, 2006 - March 14, 2018 Teacher I July 16, 1997 - October 15, 2006		RA 1080 (Teacher)	

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Qualification Standards of the Position

Position: Head Teacher II (Elementary)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 15

Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

Training: 24 hours of relevant training

Experience: Head Teacher for 1 year; or TIC for 1 year; or Teacher for 4 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		District Trainer's Training on the Guidelines of the Implementation of RPMS February 3-5, 2021 Total	24 240				
		Other Accomplishments: - Outstanding School Heads Academy Scholar March 2023 Division Level - Resource Person/Learning Facilitator during the SBTT on MATATAG Curriculum May 2024 Division Level - School Head of Best E-Smile Implementer Elementary School July 2022 Division Level					
HTII-2024011	Master in Education Major in Social Studies (Graduate) Bachelor of Elementary Education	School-Based Training for Teachers on MATATAG Curriculum May 20-24, 2024 Mid-Year INSET for Teachers SY 2023-2024 January 24-30, 2024 Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative/Experimental Research Phase 1 August 16-19, 2023 Retooling of Non-Araling Panlipunan Major Teachers on the Context and Pedagogy on Teaching Geography, Philippine History, Economics, and UCSCP May 21-26, 2023 Training-Workshop on Balik Kasaysayan Historical Trail Phase 2 May 10-12, 2021 District Roll-Out on Research Modules April 6-8, 2021 Whole Brain Self Mastery and Mindfulness Training March 7-9, 2023 Total	40 56 32 48 24 24 24 248	Teacher III January 6, 2020 - November 20, 2024 (present) Teacher I January 25, 2011 - January 5, 2020	4 years and 10 months 8 years and 11 months	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Head Teacher II (Elementary)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 15

Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

Training: 24 hours of relevant training

Experience: Head Teacher for 1 year; or TIC for 1 year; or Teacher for 4 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Other Accomplishments: - BERF Funded Action Research: Bridge Reading Comprehension Gap Among Grade 5 Learners - Resource Speakership during the Inspiring the Aspiring Division Level December 13, 2021 - Resource Speaker during the Mid-Year INSET January 24-30, 2024 School Level - Demonstrator during the SBTT on MATATAG Curriculum May 2024 Division Level					
HTII-2024012	MAED Major in Administration and Supervision (Graduate) Bachelor of Elementary Education	3-Day Seminar Workshop on Sports Coaching and Officiating for Different Sports Disciplines November 17-19, 2023 Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative/Experimental Research Phase 1 August 16-19, 2023 Leading and Soaring Science Education in a Post-COVID World July 23-25, 2022 Strategies for Promoting Literacy Education July 4-9, 2022 Safe and Supportive Learning Environments July 11-16, 2022 Classroom Management for the 21st Century July 18-23, 2022 Promoting Sustainable Family and Community Involvement in School July 25-30, 2022 Emerging Assessment Strategies for Improved Teaching and Learning August 1-6, 2022 Effective Feedback Mechanisms to Monitor and Evaluate Students' Learning August 8-13, 2022	24 32 24 48 48 48 48 48 48	Teacher III January 5, 2022 - November 20, 2024 (present) Teacher I June 2, 2014 - January 4, 2022	2 years and 10 months 7 years and 7 months	RA 1080 (Teacher)	Qualified

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Position: Head Teacher II (Elementary)

Place of Assignment: Any Elementary Schools in SDO Sagay City

Salary Grade: 15

Education: Bachelor's Degree in Elementary Education; or Bachelor's Degree with 18 professional education units

Training: 24 hours of relevant training

Experience: Head Teacher for 1 year; or TIC for 1 year; or Teacher for 4 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Combating Teacher Burnout Through More Learning August 15-20, 2022	48				
		Teachers are Experts: Exploring Peer to Peer Collaborations and Mentoring August 22-27, 2022	48				
		Total	464				
		Other Accomplishments: - Resource Speaker during Mid-Year INSET for SY 2023-2024 January 24-30, 2024 School Level - BERF Funded Research Engagement in Learning New Concepts through Exciting and Interactive Activities - Champion Teacher: Proficient Teacher in Elementary Division Level (Teacher's Month) October 6, 2023					

M. Tan
MA. LEAH LINDA S. TAN
 AO IV - PERSONNEL
 Human Resource Management Officer

Date of Initial Evaluation: 02 DEC 2024

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Qualification Standards of the Position

Position: Head Teacher I

Place of Assignment: Elementary Schools within SDO Sagay City

Salary Grade: 14

Education: Bachelor's Degree in Elementary Education; or Bachelor's degree with 18 professional education units

Training: 24 hours of relevant training

Experience: TIC for 1 year or Teacher for 3 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)	
		Title	Hours	Details	Years			
HTI-2024015	MAED Major in Physical Education (Graduate)	2024 International Educators Conference and Global Educators	24	Teacher III November 22, 2023 - November 20, 2024 (present)	1 year	RA 1080 (Teacher)	Qualified	
		National Training Program on Music, Arts, Physical Education, and Health Education	24		Teacher I August 1, 2017 - November 21, 2023			6 years and 3 months
		2023 National Physical Education Convention	20	District Mid-Year INSET SY 2023-2024				
		Enrichment Seminar for Physical Education and Humanities Subject Teachers	8					
		Capacity Building of School Heads on Strategic Leadership Phase 2	24					
		Convergence of Educational Leaders for Curriculum and Instruction	24					
		Total	148					
Other Accomplishments:								
- Member of the National TWG in the Development of Comprehensive Rapid Literacy Assessment (CRLA) August 2024								
- Resource Speaker during the Division Roll-Out SNED Content and Pedagogy cum use of Compendium of Teaching and Learning Resources FSL for Elementary and Secondary Receiving Teachers September 2024 Division Level								
HTI-2024016	Master in Education Major in Social Studies (Graduate) Bachelor of Elementary Education	School-Based Training for Teachers on MATATAG Curriculum May 20-24, 2024	40	Teacher III January 6, 2020 - November 20, 2024 (present)	4 years and 10 months	RA 1080 (Teacher)	Qualified	
		Mid-Year INSET for Teachers SY 2023-2024 January 24-30, 2024	56					Teacher I January 25, 2011 - January 5, 2020
		Enhancement Training for SHS Teachers Teaching Quantitative/Qualitative/Experimental Research Phase 1 August 16-19, 2023	32					

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Qualification Standards of the Position

Position: Head Teacher I

Place of Assignment: Elementary Schools within SDO Sagay City

Salary Grade: 14

Education: Bachelor's Degree in Elementary Education; or Bachelor's degree with 18 professional education units

Training: 24 hours of relevant training

Experience: TIC for 1 year or Teacher for 3 years

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Safe and Supportive Learning Environments July 11-16, 2022	48				
		Classroom Management for the 21st Century July 18-23, 2022	48				
		Promoting Sustainable Family and Community Involvement in School July 25-30, 2022	48				
		Emerging Assessment Strategies for Improved Teaching and Learning August 1-6, 2022	48				
		Effective Feedback Mechanisms to Monitor and Evaluate Students' Learning August 8-13, 2022	48				
		Combating Teacher Burnout Through More Learning August 15-20, 2022	48				
		Teachers are Experts: Exploring Peer to Peer Collaborations and Mentoring August 22-27, 2022	48				
		Total	464				
		Other Accomplishments: - Resource Speaker during Mid-Year INSET for SY 2023-2024 January 24-30, 2024 School Level - BERF Funded Research Engagement in Learning New Concepts through Exciting and Interactive Activities - Champion Teacher: Proficient Teacher in Elementary Division Level (Teacher's Month) October 6, 2023 - Action Research "Project SCIENCE" BERF Funded September 2024					
HTI-2024018	Master of Arts in Education Major in Educational Management (42 units)	Convergence of Educational Leaders for Curriculum and Instructions	24	Teacher III (Teacher in Charge) June 24, 2021 - November 20, 2024 (present)	2 years and 11 months	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Head Teacher I

Place of Assignment: Elementary Schools within SDO Sagay City

Salary Grade: 14

Education: Bachelor's Degree in Elementary Education; or Bachelor's degree with 18 professional education units

Training: 24 hours of relevant training

Experience: TIC for 1 year or Teacher for 3 years

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Capacity Building of School Heads on Strategic Leadership Phase 2	24	Teacher III October 16, 2015 - June 23, 2021	5 years and 8 months		
		Division Training of Trainers and School Leaders on Matatag Curriculum	48	Teacher I November 3, 2003 - October 15, 2015	11 years and 11 months		
		Capacity Building of School Heads on Strategic Leadership Phase 1	24				
		Upskilling and Reskilling of Instructional Leaders on the Science of Reading for Effective Literacy Instruction	32				
		Seminar Workshop on Sports Coaching and Officiating for the Different Sports Disciplines	24				
		Enhancement Training of NQESH Aspirants	64				
		Launching of the CY 2023-2028 Division Education Development Plan and School Improvement Plan	16				
		Three-Day Performance Review and Target Setting	24				
		Capability Building of School Managers on School Governance and Operations PPAs	24				
		Total	304				
		Other Accomplishments:					
		- Outstanding School Heads Academy Scholar Division Level (ADHEA) March 16, 2023					
		-Coach - First Place in Dressing the Chicken Technolympics Division Level December 3, 2016					
		- Resource Speakership SBTT on Matatag Curriculum Division Level May 20-24, 2024					
HTI-2024019	Master of Arts in Education Major in Educational Management (42 units)	Upskilling of School Leaders on Instructional Leadership and Supervision of Multigrade Schools Batch 2	40	Teacher III (Teacher in Charge) November 21, 2022 - November 20, 2024 (present)	2 years	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Head Teacher I

Place of Assignment: Elementary Schools within SDO Sagay City

Salary Grade: 14

Education: Bachelor's Degree in Elementary Education; or Bachelor's degree with 18 professional education units

Training: 24 hours of relevant training

Experience: TIC for 1 year or Teacher for 3 years

Eligibility: RA 1080 (Teacher)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
	BEED-General Education	Online Orientation on the Guidelines for the Layout of Quarters 3 and 4 Self-learning Modules Virtual In-Service Training for Public School Teachers TV Based Instruction Effective Utilization and Plotting to Weekly Lesson Delivery Regional Conference on Learning Resources Development Status and Updates Basic Graphic Design Division Roll Out on the Development and Crafting of the CY 2023-2028 SSIP ICT Integrated Plan with Content and Pedagogy Training Workshop in Mathematics Total Other Accomplishments: - National TAG Awardee October 5, 2023 - Division Level Learning Facilitator in Math SBTT May 20-24, 2024 - Innovation "Project ViLe" approved by the Division Research Committee	8 40 24 40 32 16 200	Teacher III May 24, 2022 - November 20, 2022 Teacher I December 14, 2015 - May 23, 2022	6 months 6 years and 5 months		
HTI-2024020	MAED Major in Social Studies BEED Major in English	Development of E-Book Resources and E-Assessment in AP Enhancement Training of NQESH Assessment Crafting of School AIP for CY 2023 Capability Building for School Heads and PSDSs on Basic Education Data Analysis and Interpretation Division Roll Out on the Development and Crafting of the CY 2023-2028 SSIP	24 64 32 8 32	Teacher III (Teacher in Charge) September 22, 2023 - November 20, 2024 (present) Teacher III January 5, 2022 - September 21, 2023 Teacher I July 13, 2015 - January 4, 2022	1 year and 2 months 1 year and 11 months 8 years and 6 months	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Head Teacher I

Place of Assignment: Elementary Schools within SDO Sagay City

Salary Grade: 14

Education: Bachelor's Degree in Elementary Education; or Bachelor's degree with 18 professional education units

Training: 24 hours of relevant training

Experience: TIC for 1 year or Teacher for 3 years

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Capability Building Training of School Heads in Conducting Quality Assurance on School-led Programs and Projects	16				
		Whole Brain Self-Mastery and Mindfulness Training for Educators	32				
		Development of E-Book Resources and E-Assessment in AP	24				
		Development of Digitized Materials for AP Utilizing Kotobee Author, Class Point, and Quiz Maker Offline	16				
		Regional Training on Re-Thinking Araling Panlipunan Curriculum	24				
		Total	272				
		Other Accomplishments:					
		- Resource Speakership / Learning Facilitation in AP - SBTT on Matatag Curriculum Division Level May 20-24, 2024					
		- Best Oral Presenter during the 1st KAMAG-ARAL National Conference August 2024					
HTI-2024021	Master of Arts in Education with Specialization in Reading (36 units) BSED Major in English	Regional Training on Professional Learning Packages of Higher Order Thinking Skills for School Heads August 27 - 30, 2024	27	Teacher III (Teacher in Charge) June 4, 2021 - November 20, 2024 (present)	3 years and 5 months	RA 1080 (Teacher)	Qualified
		Capability Building for Farm School Executive Series 7 September 2-4, 2024	24	Teacher III October 16, 2015 - June 3, 2021	5 years and 7 months		
		Regular Review of Farm School Contextualized Curriculum Guides Aligned to the MATATAG Curriculum September 23-27, 2024	40	Teacher II February 13, 2007 - October 15, 2016	9 years and 8 months		
		Division Capacity Building on the Provisions of RA 11650 for Supervisors and School Heads September 11-13, 2024	24	Teacher I October 1, 2003 - February 12, 2007	3 years and 4 months		
		Reskilling of the Schools and Division GAD Focal Point System August 23, 2024	8				

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Qualification Standards of the Position

Position: Head Teacher I

Place of Assignment: Elementary Schools within SDO Sagay City

Salary Grade: 14

Education: Bachelor's Degree in Elementary Education; or Bachelor's degree with 18 professional education units

Training: 24 hours of relevant training

Experience: TIC for 1 year or Teacher for 3 years

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Regional Reading Program Implementation Review October 6-11, 2024	48				
		NAPSSPHIL Principal's Congress June 25-27, 2024	24				
		Capability Building for Farm School Executive Series 6 August 14-16, 2024	24				
		Revisiting and Enhancement of School Contingency Plan June 19-21, 2024	24				
		Total	243				
		Other Accomplishments:					
		- School Head of Most Learning Focused Interest Program Farm School July 2023 Division Level					
		- School Head of Most Learning Focused JHS Key Stage 3 July 2023 Division Level					
		- Innovation "Flipped Farming" October 2024					
		- Resource Speaker during the INSET January 2024 District Level					
		- Resource Speaker during the Enhancement Training for SHS Teachers Teaching Research Phase 1 August 2023 Division Level					
		- Resource Speaker during the DTOT and School Leaders on MATATAG Curriculum May 2024 Division Level					
HTI-2024022	MAED Major in Educational Management (48 units) BSED Major in Gen Science	Upskilling of School Leaders on Instructional Leadership and Supervision of Multigrade Schools Batch 2 Capability Building for School Heads and PSDSs on Basic Education Data Analysis and Interpretation Capability Building Training of School Heads in Conducting Quality Assurance on School Led Programs and Projects in the New Normal Enhancement Training of NQESH Assessment	40 8 16 64	Teacher III February 8, 2022 - November 20, 2024 (present) Teacher II August 1, 2012 - February 7, 2022 Teacher I July 1, 2004 - July 31, 2012	2 years and 9 months 9 years and 6 months 8 years and 1 month	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Head Teacher I

Place of Assignment: Elementary Schools within SDO Sagay City

Salary Grade: 14

Education: Bachelor's Degree in Elementary Education; or Bachelor's degree with 18 professional education units

Training: 24 hours of relevant training

Experience: TIC for 1 year or Teacher for 3 years

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Child Protection Policy and Child Friendly School System Orientation	8				
		Crafting of Schools WFP and AIP for CY 2024	32				
		Upskilling and Reskilling of Instructional Leaders on the Science of Reading for Effective Literacy Instruction January 2024	32				
		Total	200				
		Other Accomplishments: - Resource Speaker during Mid-Year INSET for Teachers SY 2023-2024 District Level January 24-26, 2024 - School Head of Most Learning Focused Inclusive Education September 2024 Division Level - Learning Facilitator in Science during the SBTT on MATATAG Curriculum July 2024 Division Level					
HTI-2024023	Master in Education Major in Social Studies (Graduate)	High Impact Teaching in the Digital Era June 2, 2022	8	Teacher III October 13, 2021 - November 20, 2024 (present)	3 years and 1 month	RA 1080 (Teacher)	Qualified
	BEED - Major in General Education	Development of Interactive Culture-Based Lesson Exemplars in AP November 28-29 and December 1, 2022	24	Teacher I February 20, 2012 - October 12, 2021	9 years and 8 months		
		Cha-ching Teachers Training October 18, 2024	8				
		First Level Trainers Training Scheme Course for Managers of Learning October 17-22, 2022	48				
		Televised Virtual In-Service Training for Teachers August 8-11, 2022	32				
		Development of Digitized Materials for Araling Panlipunan May 26-27, 2022	16				
		Development of E-Book Resources and E-Assessment in Araling Panlipunan July 13-15, 2022	24				

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Qualification Standards of the Position

Position: Head Teacher I

Place of Assignment: Elementary Schools within SDO Sagay City

Salary Grade: 14

Education: Bachelor's Degree in Elementary Education; or Bachelor's degree with 18 professional education units

Training: 24 hours of relevant training

Experience: TIC for 1 year or Teacher for 3 years

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Development of E-Book Resources and E-Assessment in Araling Panlipunan February 22-24, 2022	24				
		1st Kamag-aral National Conference August 1-3, 2024	24				
		Development of Supplementary Learning Materials for English, Filipino, and MTB-MLE November 12-13 & 19-20, 2022	32				
		Total	240				
		Other Accomplishments: - Proficient Teacher Award July 2023 District Level - Proficient Teacher Award December 2021 Division Level - Coach for Philippine History Quiz April 2024 Division Level First Place - Coach for Dare to Wear/Book Character Portrayal October 2023 District Level First Place - Coach for Photo Journalism March 2024 District Level First Place - Coach for Tandem Story Telling March 2024 District Level First Place - Resource Speaker during the School AP Teachers Roll-Out Through LAC Session on Project ALAPAAP April 2023 District Level - Resource Speaker during the Basic Training Course for Troop Leaders October 2023 Division Level - Resource Speaker during the Advanced Training Course for Troop Leaders November 2023 Regional Level					

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Qualification Standards of the Position

Position: Head Teacher I

Place of Assignment: Elementary Schools within SDO Sagay City

Salary Grade: 14

Education: Bachelor's Degree in Elementary Education; or Bachelor's degree with 18 professional education units

Training: 24 hours of relevant training

Experience: TIC for 1 year or Teacher for 3 years

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion; relevant to HT position)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
HTI-2024024	Doctor of Philosophy in Educational Leadership and Management (57 units) Master of Arts in Education with specialization Educational Management (Graduate) BEED	Seminar-Workshop on Sports Coaching and Officiating for the Different Sports Disciplines November 17-19, 2023	24	Teacher III July 1, 2011 - November 20, 2024 (present)	13 years and 4 months	RA 1080 (Teacher)	Qualified
		Final Review of Contextualized Self-Learning Modules and Activity Sheets for Kindergartern August 8-12, 2022	40	Teacher I July 2, 2008 - June 30, 2011	3 years		
		School-Based Training for Teachers on MATATAG Curriculum May 20-24, 2024	40				
		Quality Assurance Review of Contextualized SLMs and Activity Sheets for Kindergarten July 11-15, 2022	40				
		Development of Assessment Tool Training Workshop for Kindergarten May 26, 2021	8				
		Pedagogical Skills Enhancement Training for Kindergarten Teachers December 9-11, 2019	16				
		Other Accomplishments: - Lecturer during the Division Training for Kindergarten Teachers July 2013 and October 2012 Division Level - Demonstrator during the Division Training of MTB-MLE for Kindergarten Teachers May 2012 Division Level					

MA. LEAH LINDA S. TAN
MA. LEAH LINDA S. TAN
 AO IV - PERSONNEL
 Human Resource Management Officer

Date of Initial Evaluation: 02 DEC 2024

Republic of the Philippines
Department of Education
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Qualification Standards of the Position

Position: Teacher III - Elementary

Place of Assignment: Schools within the Division of Saqay City

Salary Grade: 13

Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

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Application Code	Education	Training/ Certificates (acquired within the last five years and after last promotion)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
TEACHIII-2024048	Master of Arts in Educaion Major in Educational Management (42 units)	Roll-Out on Research Modules Division Level April 6-8, 2021	24	Teacher I May 15, 2013 - November 20, 2024 (present)	11 years and 6 months	RA 1080 (Teacher)	Qualified
	Bachelor of Elementary Education	Seminar Workshop on Sports Coaching and Officiating for Different Sports Disciplines Division Level November 17-19, 2023 Leading Wins National Open Online Course National Level April 20, 2022 Storytelling Workshop Division Level Julu 24-August 11, 2023	24				
		Other Accomplishments: - Innovation 5G Division Level - Radio based Instruction Broadcaster for Grade VI TLE Division Level - Resource Speaker for Beginning Reading November 2021 District Level - Resource Speaker for Sports Writing during District Press Conference September 2020 District Level - Troop Achievement Award Provincial Level July 2023 - Award during the Division Level Educational Innovation Showdown November 2022 - Gold TAG Advocate Award Division Level NTM October 2024 - Outstanding GSP Troop Leader Division Level October 2023					
TEACHIII-2024049	Master of Arts in Education (CAR)	Contextualization of Kindergarten and Grade 1-10 Teachers	24	Teacher I January 11, 2006 - November 20, 2024 (present)	18 years and 10 months	RA 1080 (Teacher)	Qualified
	Bachelor of Secondary Education Major in General Science	TATAK #SELFIE 9th Division Leadership Camp	24				
		Retooling of Non-Araling Panlipunan Major Teachers on UCSP	48				
		District INSET	24				
		School Based Roll Out on RPMS	24				
		School Mid Year INSET	24				
		Orientation on the conduct of Faciliation of Psycho Social Support for Learners School INSET	24				
	Other Accomplishments:						

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Qualification Standards of the Position

Position: Teacher III - Elementary

Place of Assignment: Schools within the Division of Saqay City

Salary Grade: 13

Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

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Application Code	Education	Training/ Certificates (acquired within the last five years and after last promotion)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		- Outstanding SSLG Teacher Adviser NTM October 2024 - Co-Chairman of Planning Committee during Mid-Year INSET February 1, 2023 - School Level Best Implementer of Brigada Pagbasa July 1, 2022					
TEACHIII-2024050	Master of Arts in Education Major in Educational Management (39 units) Bachelor of Elementary Education	School Level WASH Massive Open Online Course (MOOC) National Level March 13, 2021 (40 hrs) Upskilling of Public Schools Designated Clinic Teachers and Division School Health Section Personnel on Standard First Aid and BSL Division Level May 23-26, 2024 2021 Division Research Roll Out and Festival Division Level January 18-22, 2021 Total	40 32 40 112	Teacher I June 4, 2018 - November 20, 2024 (present)	6 years and 5 months	RA 1080 (Teacher)	Qualified
TEACHIII-2024051	Master of Arts in Education (21 units) Bachelor of Elementary Education	School Based Training on the Guidelines of the Implementation of the RPMS February 8-11, 2021 School Level Mid-Year INSET January 31-February 5, 2022 Other Accomplishments: - LAS Developer for MTB-MLE 3 Quarter 3 Division Level March 8, 2021 - Resource Speaker during the 5-Day Mid-Year INSET 2022 School Level January 31-February 05, 2022 - District Level Jingle Making Contest Coach District Scilympics June 1, 2022	32 40	Teacher I October 1, 2004 - November 20, 2024 (present)	20 years and 1 month	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Teacher III - Elementary

Place of Assignment: Schools within the Division of Sagay City

Salary Grade: 13

Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

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Application Code	Education	Training/ Certificates (acquired within the last five years and after last promotion)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
TEACHIII-2024052	Master of Arts in Teaching Reading (27 units) Bachelor of Elementary Education with concentration in Filipino	School-Based Training of Teachers on MATATAG Curriculum May 20-24, 2024	40	Teacher I May 27, 2002 - November 20, 2024 (present)	22 years and 6 months	RA 1080 (Teacher)	Qualified
		School Based Training on the Guidelines of the Implementation of the RPMS February 8-11, 2021	32				
		District Semestral INSET October 21-23, 2019	24				
		Other Accomplishments: - Coach during 2019 Population Development Competition Division Level September 16, 2019					
TEACHIII-2024053	Master of Arts in Education Major in Educational Management (45 units) Bachelor of Elementary Education	Training of Grade 6 and SHS Teachers on Special Education Content and Pedagogy National Level August 21-25, 2023	40	Teacher I July 23, 1996 - November 20, 2024 (present)	28 years and 4 months	RA 1080 (Teacher)	Qualified
		2019 Division Training on Pedagogical Retooling in Mathematics, Languages and Science (PRIMALS) Division Level October 22-24, 2019	24				
		District and School-Based MidYear INSET District Level January 24-26, 29-30, 2024	40				
		Other Accomplishments: - Resource Speaker during the Division Capacity Building on the Provisions of RA No 11650 Division Level Sept 2024 - Resource Speaker District INSET, District Training of Receiving Teachers on SNED - Coach of Photo Journalism Filipino Division Level Sept 2019 - Most Innovative LRs Display and Teacher Student Collaboration March 2024 Division Level					
TEACHIII-2024054	Master in Education Major in Reading, Language, and Literature (Graduate) Bachelor of Elementary Education	School-Based Training of Teachers on MATATAG Curriculum Phase II Division Level July 23-25, 2024	24	Teacher I June 19, 2018 - November 20, 2024 (present)	6 years and 5 months	RA 1080 (Teacher)	Qualified
		Division Roll-Out on the Development and Crafting of the Calendar Year 2023-2028 SSIP Division Level January 31-February 3, 2023	32				

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Qualification Standards of the Position

Position: Teacher III - Elementary

Place of Assignment: Schools within the Division of Sagay City

Salary Grade: 13

Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

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Application Code	Education	Training/ Certificates (acquired within the last five years and after last promotion)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		2023 INSET District Level February 6-10, 2023 Crafting of School's AIP for CY 2023	40				
		Division Level September 21-24, 2022 Whole Brain Self-Mastery and Mindfulness Training for Educators	32				
		Division Level November 21-24, 2022 INSET SY 2021-2022	32				
		District Level January 31-February 4, 2022 Sagay District 4 Roll-Out on Research Modules	40				
		District Level March 24-26, 2021	24				
		Other Accomplishments: - Resource Speaker during Sagay District 4 Reading Coordinators FBBR January 2022, January 2023 and February 2023 District Level					
TEACHIII-2024055	Master of Arts in Educaiton Major in Educational Management (33 units) Bachelor of Elementary Education	Virtual In-Service Training for Teachers - National Level August 30-September 3, 2021	40	Teacher I June 3, 2014 - November 20, 2024 (present)	10 years and 5 months	RA 1080 (Teacher)	Qualified
		Virtual In-Service Training for Public School Teachers - National Level March 15-19, 2021 Training on the Use of Supplementary Reading Materials - National Level	40				
		July 18-22, 2022 Upskilling and Reskilling of Teachers on ELLN with Focus on the Science of Reading - Division Level	40				
		October 28-31, 2024 Whole Brain Self-Mastery and Mindfulness Training - Division Level	32				
		February 6-8, 2023 Roll-Out on Research Modules - District Level	24				
		April 6-8, 2021 Roll-Out on the Guidelines of the Implementation of RPMS - District Level	24				
		February 8-11, 2021	32				
		Other Accomplishments: - Award for SBM-PASBE December 2021 Division Level - Proficient Level Adopt-a-School Coordinator December 2020 Division Level - Coach for Muling Pagkukwento DFOT April 2024 Division Level					

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Qualification Standards of the Position

Position: Teacher III - Elementary

Place of Assignment: Schools within the Division of Sagay City

Salary Grade: 13

Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

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Application Code	Education	Training/ Certificates (acquired within the last five years and after last promotion)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		- Voice Talent for Araling Panlipunan RBI July 2021 Division Level - Innovation User-Friendly Electronic Quarterly Assessment Result SY 2022-2024 Division Level					
TEACHIII-2024056	MAED Major in Social Science (9 units) MAED Major in Educational Management (36 units) Bachelor of Secondary Education	District SNED Training 2023 In-person Seminar on Navigating Learning from Higher Ground 2023 School Based INSET during Mid Year Break 2024 SBTT on MATATAG Curriculum Phase II Julv 23-25, 2024 Total Other Accomplishments: - 2021 Regional Champion in Home Gardening with 2021 ADHEA award - Coach 2nd Place Poster Making District Level September 2019 - Outstanding Troop Leader December 2007 District Level	24 24 56 24 128	Teacher I September 7, 2007 - November 20, 2024 (present)	17 years and 2 months	RA 1080 (Teacher)	Qualified

MA. LEAH LINDA S. TAN
MA. LEAH LINDA S. TAN
 AO IV - PERSONNEL
 HUMAN RESOURCE MANAGEMENT OFFICER
 Date of Initial Evaluation: 02 DEC 2024

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Qualification Standards of the Position

Position: Teacher III (SHS-Academic)

Place of Assignment: Any Senior High Schools within the Division of Sagay City

Salary Grade: 13

Education: Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's Degree plus at least 12 units towards a Master's degree in relevant strand/subject strand/subject with Appropriate field of Specialization

Training: 4 hours of training relevant to the subject area specialization

Experience: 1 year of relevant teaching/industry work experience

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 fives and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
SHSTEACHIII-2024010	Master in Education Major in Technology and Home Economics (Graduate)	School-Based Training and Workshop on Action and Basic Research and Innovation Writing - Division Level February 6-8, 2024	24	Teacher I January 23, 2017 - June 13, 2018	1 year and 4 months	RA 1080 (Teacher)	Qualified
		2024 In-Service Training for Teachers - School Level January 24-26 & 29-30, 2024	40				
	BS in Information Technology	3-day Seminar Workshop on Sports Coaching and Officiating for the Different Sports Discipline - Division Level November 17-19, 2023	24				
		Development of the 21st Century Assessment - Division Level March 9-10 & 14, 2023	24				
		Mid-Year In-Service Training for Teachers - School Level February 6-10, 2023	40				
		In-Service Training for Teachers - School Level January 31 - February 4, 2022	40				
		Trainers Methodoly Certificate I valid until May 28, 2027					
		Other Accomplishments: - Sa Sports Bida Ka Outstanding Coach Badminton NTM October 2024 Division Level - Coach for Badminton 3rd Place Provincial Meet April 2024 Provincial Level - Writer of 21st Century Assessment in TLE March 2023 Division Level - LAS Writer/Voice Talent/Scriptwriter for TVL Wellness Massage and Beauty Care Grade 12 August 2021 Division Level - Teacher Demonstrator in TLE May 2019 District Level					

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Qualification Standards of the Position

Position: Teacher III (SHS-Academic)

Place of Assignment: Any Senior High Schools within the Division of Saqay City

Salary Grade: 13

Education: Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's Degree plus at least 12 units towards a Master's degree in relevant strand/subject strand/subject with Appropriate field of Specialization

Training: 4 hours of training relevant to the subject area specialization

Experience: 1 year of relevant teaching/industry work experience

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 fives and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
SHSTEACHIII-2024011	Master in Business Administration	Retooling of Non-Araling Panlipunan Major Teachers on the Context of Pedagogy on Teaching Geography, Philippine History, Economics, and UCSP (2023)	48	Teacher II	6 years and 10 months	RA 1080 (Teacher)	Qualified
	Bachelor of Science in Commerce Major in Marketing Management	Implementation of Projects ShortCUT: Short Course Undertaken for SHS Teachers Handling Research Subjects (2022)	32	Teacher I	2 years and 10 months		
		Leading Wins (2021)	40	Private School Teacher	9 months		
		School-Based Gender and Development Seminar (2022)	16				
		NC I Trainers Methodology Level Valid Until January 29, 2029					
		NC II in Cookery valid until May 24, 2028					
		NC II in Caregiving valid until November 18, 2026					
		Other Accomplishments: - Resource Speaker during Finance Quarterly Capability Training - LAS Developer in Caregiving Grade 12 - Co-chairman in Technical and Planning Committee during Nutrition Month					
SHSTEACHIII-2024012	Master of Arts in Teaching TLE (42 units)	TMC I valid until July 23, 2028 NC II in Organic Agriculture Production valid until November 22, 2028		Teacher II November 3, 2023 - November 20, 2024 (present)	1 year	RA 1080 (Teacher)	Qualified
	BEED with Specialization in Elementary Science and Health	Research Workshop for Teachers and Students - School Level October 24-26, 2024	24	Teacher I March 3, 2022 - November 2, 2023	1 year and 8 months		
		Other Accomplishments: - Champion Teacher in Senior High School October 2024 School Level					

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Qualification Standards of the Position

Position: Teacher III (SHS-Academic)

Place of Assignment: Any Senior High Schools within the Division of Sagay City

Salary Grade: 13

Date Posted 03 DEC 2024

Education: Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's Degree plus at least 12 units towards a Master's degree in relevant strand/subject strand/subject with Appropriate field of Specialization

Training: 4 hours of training relevant to the subject area specialization

Experience: 1 year of relevant teaching/industry work experience

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		- Action Research: Teaching Disaster Readiness and Risk Reduction through Integrative Learning and Outcome Based Approach to Increase Students Mastery Level August 2024 - School Level					
SHSTEACHIII-2024013	Doctor of Education Major in Filipino Language Teaching (CAR) Master of Arts in Education Major in Filipino Bachelor of Elementary Education	Pagpapaunlad ng Elektronikong Kagamitang Pampagkatuto sa Filipino 2022 Target Setting and Performance Review 2022	24 16	Teacher II June 13, 2016 - November 20, 2024 (present)	8 years and 5 months	RA 1080	Qualified
		Other Accomplishments: - Resource Speaker during School-Based INSET - Innovative Teacher Award School Level - Leadership Award School Level - Most Exemplary Filipino Educator and Empowered Researcher of the Year 2022 National Level Dangal ng Lahi - Outstanding Teacher School Level - Coach for Direk Ko, Ganap Mo, Sports Writing Filipino, Editorial Writing Filipino, Science and Technology Writing Filipino - Teacher Demonstrator during Summer INSET - Research "Online Process Approach BERF Funded Division Level - Resource Speaker during Introduksyon sa Pananaliksik sa Wilka at Panitikan Division Level April 2024					
SHSTEACHIII-2024014	Doctor of Philosophy in Educational Management (Graduate) MAED Major in Administration and Supervision (Graduate)	International Conference on Multidisciplinary Research June 20-22, 2024 Seminar-Workshop on Deaf Awareness Week - School Level November 17, 2023	24 8	Teacher II June 1, 2017 - November 20, 2024 (present)	7 years and 5 months	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Teacher III (SHS-Academic)

Place of Assignment: Any Senior High Schools within the Division of Sagay City

Salary Grade: 13

Education: Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's Degree plus at least 12 units towards a Master's degree in relevant strand/subject strand/subject with Appropriate field of Specialization

Training: 4 hours of training relevant to the subject area specialization

Experience: 1 year of relevant teaching/industry work experience

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
	BSED Major in English Minor in Philosophy	Learners Diversity and Student Inclusion - School Level July 15, 2021	8				
		Training and Workshop on Action and Basic Research and Innovation Writing - School Level February 6-8, 2024	24				
		Other Accomplishments: - Coach for Taekwondo March 2023 Division Level - Resource Speaker during MidYear INSET December 2020 School Level - Writer of SLMs and LAS in English May 2021 Division Level					
SHSTEACHIII-2024015	Master of Arts in Education Major in Physical Education (Graduate)	National Training or ALS Teachers on the Implementation of the Contextualized MELCs-based ALS SHS Curriculum - National Level September 19-24, 2022	48	Teacher II December 9, 2021 - November 20, 2024 (present)	2 years and 11 months	RA 1080 (Teacher)	Qualified
	BSED Major in MAPEH	School-Based INSET - School Level February 9-16 and 23, March 2, 2022	32	Teacher I July 17, 2019 - December 8, 2021	2 years and 5 months		
		Other Accomplishments: - Outstanding Teacher Award October 2023 School Level - Chairman of Program Implementation Committee during 2022 Brigada Eskwela August 2022 School Level					
SHSTEACHIII-2024016	Master of Arts in Education Major in General Science (15 units)	Basic Documentary Workshop - National Level October 21-22, 2024	16	Teacher II December 1, 2023 - November 20, 2024 (present)	11 months	RA 1080 (Teacher)	Qualified
	BSED Major in Physical Science	Reskilling and Upskilling of Teachers on Effective Teaching-Learning Delivery and Mid-Year Performance Review and Evaluation - District Level January 24-26 and 29-30, 2024	40	Teacher I June 5, 2017 - November 30, 2023	6 years and 5 months		

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Qualification Standards of the Position

Position: Teacher III (SHS-Academic)

Place of Assignment: Any Senior High Schools within the Division of Sagay City

Salary Grade: 13

Date Posted 02 DEC 2024

Education: Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's Degree plus at least 12 units towards a Master's degree in relevant strand/subject strand/subject with Appropriate field of Specialization

Training: 4 hours of training relevant to the subject area specialization

Experience: 1 year of relevant teaching/industry work experience

Eligibility: RA 1080 (Teacher)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Capability Building Training of School Heads in Conducting Quality Assurance on School-Led Programs and Projects - Division Level February 16-17, 2023 Other Accomplishments: - Coach during Balik Kasaysayan August 2024 Division Level - Best Implementing School in JHS for Nestle Wellness Campaign Feb 2024 Division Level	16				

MLTAN
MA. LEAH LINDA S. TAN
 HRMO / AO IV PERSONNEL SECTION

Date of Initial Evaluation: 02 DEC 2024

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Qualification Standards of the Position

Position: Teacher II - Junior High School

Place of Assignment: Saqay National High School - Junior High School

Salary Grade: 12

Education: Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 professional units in education with appropriate major

Training: None Required

Experience: 1 year relevant experience

Eligibility: RA 1080 (PBET/LET)

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Application Code	Name of Applicant	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
			Title	Hours	Details	Years		
SNHSTEACHII-2024001	John Lyndel Alolon	BSED Major in Physical Science	Robotics Training for Teachers - Provincial Level August 7-8, 2024	16	Teacher I December 12, 2023 - November 20, 2024 (present)	11 months	RA 1080 (Teacher)	Qualified
			Webinar on Teaching the Science of Rocketry and Satellites - National Level Julv 27. 2024	8				
			School-Based Training and Workshop on Action/Basic Research and Innovation Writing February 6-8, 2024	24				
			School-Based Team Building Activity for Gender and Development April 13. 2024	8				
			Other Accomplishments:					
			- Coach during the 2024 National Robotics Competition September 2024					
			- Coach during Regional Biology Quiz May 2024					
			- Resource Speaker on SOGIE Bill during Month of Ocean 2024 Division Level					

MLTan
MA. LEAH LINDA S. TAN
 HRMO / AO IV PERSONNEL SECTION

Date of Initial Evaluation: **02 DEC 2024**

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Qualification Standards of the Position

Position: Teacher III (Secondary)

Place of Assignment: Sagay National High School-JHS and Eusebio Lopez Memorial Integrated School-JHS

Salary Grade: 13

Education: Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 professional units in education with appropriate major

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
JHSTEACHIII-2024001	Master in Education Major in Reading, Language, and Literature (Graduate)	Training-Workshop on Chamber Theater and Reader's Theater - Division Level November 9, 2024	8	Teacher I June 27, 2016 - November 20, 2024 (present)	8 years and 5 months	RA 1080 (Teacher)	Qualified
	BSED Major in English	Upskilling of Teaching and Non-Teaching Personnel on Educational Innovation - School Level February 23-24 & March 1, 2024	24				
		Mid-Year In-Service Training for Teachers - School Level February 6-10, 2023	40				
		Quality Assurance and Review of Farm School LAS Quarter 2 Grade 8 - Division Level July 25-29, 2022	40				
Other Accomplishments:							
		- Demonstration Teacher during the Training of K-10 Teachers on Critical Content in English June 2018 Regional Level					
		- Resource Speaker during the District Press Conference September 2017 and September 2019 District Level					
		- Language Editor for LAS in Fishing Gear Repair and Maintenance Division Level					
		- A Cyber-Teach Intervention Advancing Basic Computer Skills Innovation School Level					
		- Coach/Adviser during Schools Press Conference September 2017 Division Level					
		- Coach during JGM Academic Contest Spelling and Storytelling March 2019 Division Level					
		- Coach English Language Literacy Presentation February 2017 Division Level					
JHSTEACHIII-2024002	Master of Arts in Education Major in Filipino (CAR)	Supervision Excellence in Instructional Leadership for Master Teachers and Subject Heads - School Level March 26-27 & April 5, 2024	40	Teacher I June 27, 2016 - November 20, 2024 (present)	8 years and 5 months	RA 1080 (Teacher)	Qualified
	BSED Major in Filipino	Upskilling of Teaching and Non-Teaching Personnel on Educational Innovation - School Level February 23-24 & March 1, 2024	24				

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Qualification Standards of the Position

Position: Teacher III (Secondary)

Place of Assignment: Saqay National High School-JHS and Eusebio Lopez Memorial Integrated School-JHS

Salary Grade: 13

Education: Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 professional units in education with appropriate major

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Clustered Schools Roll-out on the Guidelines of the Implementation of the RPMS - District Level February 8-11, 2024 In-Service Training 2021 - School Level September 2, 2021 In-Service Training for Teachers - School Level January 31-February 4, 2022 Other Accomplishments: - Coach for Sulatanghal Division Festival of Talents April 2024 Division Level - Resource Speaker during the Press Conference August 2018 District Level - Coach Sports Writing Filipino October 2018 Division Level - Script Writer and TBI Talent in Filipino Division Level - Filipino on Air Using Podcasting and Audio-Based Learning Tool in Phil-IRI Innovation - School Level - Speaker during Mid-Year INSET for Teachers January 2024 District Level	32 8 40				
JHSTEACHIII-2024003	Master in Education Major in Filipino (Graduate) BSED Major in Filipino	Clustered Schools Roll-out on the Guidelines of the Implementation of the RPMS - District Level February 8-11, 2024 Mid-Year In-Service Training for Teachers - District Level January 24-26 & 29-30, 2024 Mid-Year In-Service Training for Teachers - School Level February 6-10, 2023 Receiving Teachers of ELMIS on SPED Content and Pedagogy - School Level March 12, 2024 In-Service Training for Teachers - School Level January 31-February 4, 2022 Other Accomplishments: - Script Writer and RBI Talent in Filipino Division Level - Coach for Volleyball Boys September 2018 District Level - Coach for Volleyball Boys November 2024 Division Level - Coach Photojournalism April 2024 Division Level	32 40 40 4 40	Teacher I June 4, 2018 - November 20, 2024 (present)	6 years and 5 months	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Teacher III (Secondary)

Place of Assignment: Saqay National High School-JHS and Eusebio Lopez Memorial Integrated School-JHS

Salary Grade: 13

Education: Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 professional units in education with appropriate major

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		- Filipino on Air Using Podcasting and Audio-Based Learning Tool in Phil-IRI Innovation - School Level - Resource Speaker during the Young Leaders Summit February 2023 Division Level					
JHSTEACHIII-2024004	Master of Arts in Education Major in Physical Education (27 units) BSED Major in Physical Education	Negros Athletics Level Up Training Workshop - Provincial Level July 27, August 10-11, September 14 and October 26, 2024 School-Based Training of Teachers on MATATAG Curriculum - Division Level May 20-24, 2024 Other Accomplishments: - Outstanding Officiating Officials Award October 2023 Division Level - Coach of Athletics Secondary Boys November 2024 Division Level - Resource Person/Learning Facilitator during the MATATAG Phase II Training and Seminar July 2024 Division Level	40 40	Teacher II December 5, 2022 - November 20, 2024 (present) Teacher I June 3, 2013 - December 4, 2022	1 year and 11 months 9 years and 6 months	RA 1080 (Teacher)	Qualified
JHSTEACHIII-2024005	Master of Arts in Education Major in Values Education (CAR) BS in Psychology Major in Special Education	No training acquired after the last promotion (March 14, 2024 onwards) Other Accomplishments: - Writer and QA of Quarter 1 and Quarter 4 Assessment for Grade 7 July 2024 Division Level - Resource Speaker during the Four-Quarter Round Reporting in ESP Assessment July 2024 Division Level - Outstanding Learning Area Innovation Implementer in ESP October 2024 Division Level - Coach Table Tennis Secondary November 2024 Division Level		Teacher II March 13, 2024 - November 20, 2024 (present) Teacher I June 4, 2018 - March 12, 2024	8 months 5 years and 9 months	RA 1080 (Teacher)	Qualified
JHSTEACHIII-2024006	Master in Education Major in Reading, Language and Literature (Graduate)	2024 International Educators Conference and Global Educators June 6-8, 2024	24	Teacher I June 4, 2018 - November 20, 2018 (present)	6 years and 5 months	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Teacher III (Secondary)

Place of Assignment: Sagay National High School-JHS and Eusebio Lopez Memorial Integrated School-JHS

Salary Grade: 13

Education: Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 professional units in education with appropriate major

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
	Bachelor of Science in Mass Communication	Upskilling and Reskilling of School Paper Advisers on Campus Journalism - Division Level February 29 - March 1, 2024	16				
		Roll-Out on HOTS Professional Learning Packages for Grade 7 and Grade 8 English, Science and Math Teachers - Division Level November 21-24, 2023	32				
		Leading Wins Wash in Schools Open Online Course - National Level March 23, 2021	40				
		Digital Literacy Training for Teachers in Preparation for Blended and Online Learning Classes - Regional Level June 23-25, 2020 NC II in Computer Systems Servicing valid until January 10, 2028	24				
		Other Accomplishments: - Coach Sports Writing, Editorial Cartooning, Science and Technology Writing, Column Writing, Photojournalism, Newswriting English April 2024 Division Level - Coach for Speech Choir during JGM Academic Contest March 2024 Division Level					
JHSTEACHIII-2024007	Master of Arts in Education Major in Educational Management (Graduate)	LAC Session for Teachers on Assessment Amidst COVID-19 Pandemic - School Level January 13-14, 2022	16	Teacher I October 11, 2021 - November 20, 2024 (present)	3 years and 1 month	RA 1080 (Teacher)	Qualified
	Bachelor of Secondary Education Major in TLE	Orientation on the Implementation for Induction Program for Beginning Teachers - Division Level June 2, 2022	8				
		Televised Virtual INSET 3.0 - National Level August 8-11, 2022	32				
		Training Workshop for Secondary School Heads and SGC Co-chairperson on the Roll-Out of the School Governance Council Functionality - Division Level January 25-27, 2023	24				

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Qualification Standards of the Position

Position: Teacher III (Secondary)

Place of Assignment: Saqay National High School-JHS and Eusebio Lopez Memorial Integrated School-JHS

Salary Grade: 13

Education: Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 professional units in education with appropriate major

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Division Led INSET Roll Out for JHS Primals Plus - Division Level February 6-10, 2023 In-Person Seminar on Navigating Learning from Higher Ground - Division Level May 16-18, 2023 Enhancement Training for SHS Teachers Teaching Research (Phase 1) - Division Level August 16-19, 2023 Crafting of Schools WFP and AIP Plan CY 2024 - Division Level September 19-22, 2023 Training on Teachers Methodology Level for SHS-TVL and JHS-SPTVE Teachers - Regional Level July 21 - August 24, 2024 TMC I valid until September 13, 2029 Other Accomplishments: - Resource Speaker during the Work Immersion February 2024 School Level - Champion Teacher in SHS October 2024 Division Level - SGC Leadership Luminary Award October 2024 Division Level - Gold TAG Advocate Award October 2024 Division Level - Resource Speaker during the Capability Building of Teaching and Non-Teaching Personnel October 2024 School Level - Innovation for TAG "Project ENGAGE" and "Project ACCESS" School Level - Research BERF Funded "Enhancing Language Learning for Grade 7 Learners Through ISICAL" Division Level	40 24 24 32 160				
JHSTEACHIII-2024008	Master of Arts in Education Major in English and Literature (18 units) Bachelor of Arts Major in English	School-Based Training and Workshop on Action Research and Innovation Writing - School Level February 6-8, 2024	24	Teacher II September 14, 2023 - November 20, 2024 (present) Teacher I November 8, 2010 - September 13, 2023	1 year and 2 months 12 years and 10 months	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Teacher III (Secondary)

Place of Assignment: Saqay National High School-JHS and Eusebio Lopez Memorial Integrated School-JHS

Salary Grade: 13

Education: Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 professional units in education with appropriate major

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
JHSTEACHIII-2024009	Master of Arts in Education Major in Music, Arts, Physical Education and Health (Graduate) BSED Major in MAPEH	Webinar on Leadership Styles and Management Functions in PE and Sports - National Level September 29, 2024 Other Accomplishments: - Coach for Sepak Takraw Provincial Level October 2024	8	Teacher II December 12, 2023 - November 20, 2024 (present) Teacher I January 6, 2020 - December 11, 2023	1 year and 1 month 3 years and 11 months	RA 1080 (Teacher)	Qualified
JHSTEACHIII-2024010	Master of Arts in Social Science Education (39 units)	Virtual In-Service Training for Teachers - National Level August 30 - September 3, 2021 Strategies for Promoting Literacy Education - National Level July 4-9, 2022 Safe and Supporting Learning Environments - National Level July 11-16, 2022 Classroom Management for 21st Century Learners - National Level July 18-13, 2022 Other Accomplishments: - Outstanding Supreme Secondary Learner Government Teacher-Adviser October 2024 Division Level - Outstanding NEAP Scholar October 2024 Division Level - Action Research "Project DISCOVER" SEF Funded September 2023 Division Level - Writer for AP 10 LAS June 2021 Division Level - Developer of AP ILE and ILAS June 2022 Division Level - E-book Developer for AP 11 September 2022 Division Level - Writer of 21 Century Assessment in AP March 2023 Division Level - Resource Speaker during Retooling of Non-AP Major Teachers May 2023 Division Level	40 48 48 48	Teacher I August 1, 2019 - November 20, 2024 (present)	5 years and 3 months	RA 1080 (Teacher)	Qualified
JHSTEACHIII-2024011	Master in Business Administration	Retooling of Non-Araling Panlipunan Major Teachers on the Context of Pedagogy on Teaching Geography, Philippine History, Economics, and UCSP (2023)	48	Teacher II	6 years and 10 months	RA 1080 (Teacher)	Qualified

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Qualification Standards of the Position

Position: Teacher III (Secondary)

Place of Assignment: Sagay National High School-JHS and Eusebio Lopez Memorial Integrated School-JHS

Salary Grade: 13

Education: Bachelor's Degree in Secondary Education or Bachelor's Degree plus 18 professional units in education with appropriate major

Training: None Required

Experience: 2 years relevant experience

Eligibility: RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after the last promotion)		Experience (relevant to the position applied for)		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
	Bachelor of Science in Commerce Major in Marketing Management	Implementation of Projects ShortCUT: Short Course Undertaken for SHS Teachers Handling Research Subjects (2022)	32	Teacher I	2 years and 10 months		
		Leading Wins (2021)	40	Private School Teacher	9 months		
		School-Based Gender and Development Seminar (2022)	16				
		NC I Trainers Methodology Level Valid Until January 29, 2029					
		NC II in Cookery valid until May 24, 2028					
		NC II in Caregiving valid until November 18, 2026					
		Other Accomplishments:					
		- Resource Speaker during Finance Quarterly Capability Training					
		- LAS Developer in Caregiving Grade 12					
		- Co-chairman in Technical and Planning Committee during Nutrition Month					

MA. LEAH LINDA S. TAN
MA. LEAH LINDA S. TAN
 HRMO / AO IV PERSONNEL SECTION

Date of Initial Evaluation: 02 DEC 2024

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Qualification Standards of the Position

Position: Teacher II (SHS-Academic)

Place of Assignment: Senior High Schools within the Division of Sagay City

Salary Grade: 12

Education: Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's Degree plus at least 6 units towards a Master's degree in relevant strand/subject strand/subject with Appropriate field of Specialization

Training: None required

Experience: None required

Eligibility: RA 1080

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
SHSTEACHII-2024003	Master of Arts in Education Major in Mathematics (24 units) Bachelor of Secondary Education Major in Mathematics	School-Based Roll Out of Guidelines on the Implementation of RPMS - School Level February 8-11, 2021	32	Teacher I June 4, 2018 - November 20, 2024 (present)	6 years and 5 months	RA 1080 (Teacher)	Qualified
		Making of Action Research Significant - School Level March 16-17, 2021	16				
		Implementation of Projects ShortCUT - Division Level November 21-24, 2022	32				
		In-Service Training for Teachers - School Level August 30-Sept 2, 2024	32				
		Other Accomplishments:					
		- Resource Speaker during the School Based LAC May 2023					
		- Demonstration Teacher during School-Based Roll-Out of Guidelines on the Implementation of RPMS Feb 2021					
SHSTEACHII-2024004	Master of Arts in Education Major in Physical Education (18 units) Bachelor in Physical and Health Education	In-Service Training for Teachers - School Level January 24-26 & 29-30, 2024	32	Teacher I December 13, 2023 - November 20, 2024 (present) Teacher I (Volunteer) August 8, 2023 - December 12, 2023	11 months 4 months	RA 1080 (Teacher)	Qualified
		Reading Films - National Level October 21-22, 2024	16				
		Other Accomplishments:					
		- Teacher-Demonstrator for Homeroom Guidance July 2024 Division Level					
		- Coach for Swimming Secondary September 2024 School Level					
		- Coach for Swimming Secondary October 2024 District Level					
		- Coach for Swimming Secondary November 2024 Division Level					

MLSTAN
MA. LEAH LINDA S. TAN
HRMO / AO IV PERSONNEL SECTION

Date of Initial Evaluation: 02 DEC 2024

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Qualification Standards of the Position

Position: Teacher II (SHS-TVL)

Place of Assignment: Senior High Schools within the Division of Sagay City

Salary Grade: 12

Education: Bachelor's degree holder; or a graduate of Technical-Vocational course(s) in the area of specialization

Training: At least NC II with TMC I appropriate to the area of specialization

Experience: None required

Eligibility: RA 1080

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Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
SHSTEACHII-2024005	Master of Science in Agriculture (24 units) BSED Supplementals BS in Science in Agriculture Major in Crop Science	NC II in Organic Agriculture Production valid until January 31, 2028	-	Teacher I September 12, 2023 - November 20, 2024 (present)	1 year and 2 months	RA 1080 (Teacher and Agriculturist)	Qualified
		NC II in Animal Production valid until July 8, 2026	-				
		NC II in Agricultural Crops Production valid until February 6, 2029	-				
		Trainers Methodology Certificate I valid until November 25, 2027	-				
		RCEF Training of Trainers on the Production of High Quality Inbred Rice and Seeds and Farm Mechanization - Provincial Level April 17-28, 2023	88				
		In-Service Training for Teachers - School Level January 24-26 & 29-30, 2024	40				


MA. LEAH LINDA S. TAN
 HRMO/ AO IV PERSONNEL SECTION

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