



HRPER-2590

Republic of the Philippines  
Department of Education  
Region VI- Western Visayas  
SCHOOLS DIVISION OF SAGAY CITY

OCT 10 2024

**DIVISION MEMORANDUM**

No. 662, s. 2024

**INITIAL EVALUATION RESULTS ON THE RECRUITMENT AND SELECTION OF APPLICANTS  
FOR VARIOUS VACANT POSITIONS AND SCHEDULE OF BEHAVIORAL EVENTS  
INTERVIEW, OPEN RANKING, AND WRITTEN EXAM**

TO: Assistant Schools Division Superintendent  
Chief Education Supervisors (CID & SGOD)  
Public Schools District Supervisors  
Public and Private Elementary & Secondary School Heads  
All Others Concerned

1. Relative to the following Division Memoranda and DepEd Guidelines, attached are the Initial Evaluation Results (IER) of the applicants' qualifications vis-à-vis the Civil Service Commission (CSC) approved qualifications standards conducted by the Human Resource Management Officer of this Division:

- a. **Division Memorandum No. 613, s. 2024:** Recruitment and Selection of Applicants for Vacant School Administration, Teaching, and Non-Teaching Positions
- b. **DepEd Order No. 07, s. 2023:** Guidelines on Recruitment, Selection, and Appointment in the Department of Education
- c. **DepEd Order No. 66, s. 2007:** Revised Guidelines on the Appointment and Promotion of Other Teaching, Related-Teaching, and Non-Teaching Positions
- d. **Department of Education, Culture and Sports (DECS) Qualification Standards Manual of 1995:** Qualification Standards for Teaching Group
- e. **Civil Service Memorandum Circular No. 10, s. 2005:** Qualification Standards for Administrative Positions in the Administrative Services Group Under the General Administrative Service of the Position Classification Plan
- f. **DepEd Order No. 27, s. 2016:** Qualification Standards for Senior High School Teaching Positions in the Department of Education

2. The Division Human Resource Merit Promotion and Selection Board (HRMPSB) will commence the conduct of Evaluative Assessments based on the principles of merit and fitness, and criteria stated in DepEd Order No. 7, s. 2023 "Guidelines on Recruitment, Selection, and Appointment in the Department of Education" for school administration, related-teaching, and non-teaching positions, and DepEd Order No. 66, s. 2007 "Revised Guidelines on the Appointment and Promotion of Other Teaching, Related-Teaching, and Non-Teaching Positions" for higher teaching positions.

3. As specified by DepEd Order No. 7, s. 2023, the initial evaluation is a step in the recruitment and selection process where applicants are assessed to determine if they meet the minimum qualifications in areas such as Education, Experience, Training, Eligibility, and Competency, as outlined by the CSC-approved Qualification Standards. Only those who meet these criteria will advance to the comparative assessment stage.

4. Schools shall post copies of the Initial Evaluation Results (IER) in their respective areas of jurisdiction. The IERs are also made available in conspicuous places within the division office, SDO Sagay website (<https://www.depedsagay.com>), and official social media page.



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**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**  
**Position:** Teacher III - Elementary  
**Place of Assignment:** Schools within the Division of Sagay City  
**Salary Grade:** 13  
**Education:** Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education  
**Training:** None Required  
**Experience:** 2 years relevant experience  
**Eligibility:** RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (at least 3 days of trainings attended)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
TEACHIII-2024039	MAED Major in Social Science (9 units)	District SNED Training 2023	24	<b>Teacher I</b> Sept 7, 2007 - October 7, 2024 (present)	17 years	RA 1080 (Teacher)	Qualified
	MAED Major in Educational Management (36 units)	In-person Seminar on Navigating Learning from Higher Ground 2023	24				
	Bachelor of Secondary Education	School Based INSET during Mid Year Break 2024	56				
		SBTT on MATATAG Curriculum Phase II July 23-25, 2024	24				
		<b>Total</b>	<b>128</b>				
TEACHIII-2024040		<b>Other Accomplishments:</b> - 2021 Regional Champion in Home Gardening with 2021 ADHEA award - Coach 2nd Place Poster Making District Level September 2019		<b>Teacher I</b> December 28, 2020 - October 7, 2024 (present)	3 years and 9 months	RA 1080 (Teacher)	Qualified
	Doctor of Philosophy in Educational Management (30 units)	School Based Training of Teachers on MATATAG Curriculum Division Level May 20-24, 2024	40				
	Master of Arts in Education Major in Educational Management (Graduate)	Virtual In-Service Training for Public School Teachers National Level August 30-September 3, 2021	40				
	Bachelor in Mathematics and Science Elementary Education	<b>Total</b>	<b>80</b>				
		<b>Other Accomplishments:</b> - Published Research Paper "Non-SPED Teachers' Readiness for Inclusive Education" - Demonstrator in Mathematics Grade 4 during the SBTT on Matatag Curriculum May 2024					
TEACHIII-2024041	Master of Arts in Education (42 units)	Pedagogical Enhancement Training for EPP July 9-12, 2019	32	<b>Teacher I</b> July 2, 2015 - October 7, 2024 (present)	9 years and 3 months	RA 1080 (Teacher)	Qualified
	Bachelor of Elementary Education	District INSET October 21-24, 2019	24				
		Writeshop on the Development and Reproduction of Contextualized Learning Resources of Kindergarten December 1-3, 2020	24				

**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**  
**Position:** **Teacher III - Elementary**  
**Place of Assignment:** Schools within the Division of Sagay City  
**Salary Grade:** 13  
**Education:** Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education  
**Training:** None Required  
**Experience:** 2 years relevant experience  
**Eligibility:** RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (at least 3 days of trainings attended)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		School Based Training on the Guidelines of the Implementation of the RPMS February 8-11, 2021	32				
		Sagay District I Action Research Writeshop March 22-24, 2021	24				
		Digital Basic Course Training of Neg Occ Girl Scout December 9-11, 2021	24				
		Quality Assurance Review of Contextualized SLMS and Activity Sheets for Kindergarten July 11-15, 2022	40				
		Final Review of Contextualized Self Learning Modules and Activity Sheets for Kindergarten August 8-12, 2022	40				
		<b>Total</b>	<b>240</b>				
		<b>Other Accomplishments:</b> - Outstanding Coach Award in Elementary NTM October 2023 - Champion Teacher in Kindergarten NTM October 2023 - Coach District Level E-Poster Making October 15, 2019 - District Level Teacher Demonstrator during Summer INSET May 2019 - Writer during the Writeshop on the Development and Reproduction of Contextualized Learning Resources of Kindergarten December 1-3, 2020 Division Level - Script Writer for Kindergarten Week 10 RBI/LAS Hiligaynon Division Level December 22, 2020					
TEACHIII-2024042	Master in Education Major in Mathematics (Graduate)  Bachelor in Mathematics and Science Elementary Education	School-Based Training of Teachers on MATATAG Curriculum May 20-24, 2024	40	<b>Teacher I</b> November 4, 2019 - October 7, 2024 (present)	4 years and 11 months	RA 1080 (Teacher)	Qualified
		Mid-Year INSET for Teachers 2024 District Level January 24-26, 2024	24				
		3-Day Seminar Workshop on Sports Coaching and Officiating for the Different Sports Discipline November 17-19, 2023	24				



**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position:** Teacher III - Elementary

**Place of Assignment:** Schools within the Division of Sagay City

**Salary Grade:** 13

**Education:** Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education

**Training:** None Required

**Experience:** 2 years relevant experience

**Eligibility:** RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (at least 3 days of trainings attended)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Mental Math Training for Selected Mathematics Teachers November 10-12, 2023	24				
		Retooling of Non-AP Major Teachers on the Context of Pedadogy on Teaching Geography, Philippine History, Economics, and UCSP May 21-26, 2023	48				
		Sports Clinic Refresher Course January 21, 28 and February 4,11,18, 2023	40				
		Development of iCLEAP November 28-29 and December 1, 2022	24				
		Development of E-Book Resources and E-Assessment in Araling Panlipunan July 13-15, 2022	24				
		Development of E-Book Resources and E-Assessment in Araling Panlipunan February 22-24, 2022	24				
		Workshop of Selected Teachers on the Development of Mathematics Video Lessons January 26-28, 2022	24				
		Training-Workshop on Balik Kasaysayan Historical Trail May 10-12, 2021	24				
		Sagay District I Action Research Writeshop March 22-24, 2021	24				
		School Based Roll Out on the Guidelines of the Implementation of the RPMS February 8-11, 2021	24				
		National Level Training thru Vedic Mathematics Academy on Introduction to Vedic Mathematics May 4-17, 2020	112				
		<b>Total</b>	<b>480</b>				
		<b>Other Accomplishments:</b> - Coach during Provincial and National Robotics Competition 2024  - Division Level Coach for Schools Press Conference April 13, 2024  - District Level Resource Speakership on Mental Math January 26, 2024					

**INITIAL EVALUATION RESULT**

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**Training:** None Required  
**Experience:** 2 years relevant experience  
**Eligibility:** RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (at least 3 days of trainings attended)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		- Demonstrator during the Retooling of Non-AP Major Teachers on the Context of Pedadogy on Teaching Geography, Philippine History, Economics, and UCSP May 21-26, 2023 - Coach 2022 Population Quiz October 8, 2022 - E-Book Developer in Araling Panlipunan Division Level September 30, 2022 - Grade 2 Mathematics Video Lesson Developer SY 2021-2022					
TEACHIII-2024043	Master of Arts in Education (CAR)	Contextualization of Kindergarten and Grade 1-10 Teachers	24	<b>Teacher I</b> January 11, 2006 - October 7, 2024 (present)	18 years and 9 months	RA 1080 (Teacher)	Qualified
	Bachelor of Secondary Education Major in General Science	TATAK #SELFIE 9th Division Leadership Camp	24				
		Retooling of Non-Araling Panlipunan Major Teachers on UCSP	48				
		District INSET	24				
		School Based Roll Out on RPMS	24				
		School Mid Year INSET	24				
		Orientation on the conduct of Facilitation of Psycho Social Support for Learners	24				
		School INSET	24				
		<b>TOTAL</b>	<b>684</b>				
		<b>Other Accomplishments:</b> - Outstanding SSLG Teacher Adviser NTM October 2024 - Co-Chairman of Planning Committee during Mid-Year INSET February 1, 2023 - School Level Best Implementer of Brigada Pagbasa July 1, 2022					
TEACHIII-2024044	Master of Arts in Education Major in Educational Management (39 units)	School Level WASH Massive Open Online Course (MOOC) National Level March 13, 2021 (40 hrs)	40	<b>Teacher I</b> June 4, 2018 - October 7, 2024 (present)	6 years and 4 months	RA 1080 (Teacher)	Qualified
	Bachelor of Elementary Education	Upskilling of Public Schools Designated Clinic Teachers and Division School Health Section Personnel on Standard First Aid and BSL Division Level May 23-26, 2024	32				



**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position:** Teacher III - Elementary

**Place of Assignment:** Schools within the Division of Sagay City

**Salary Grade:** 13

**Education:** Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education

**Training:** None Required

**Experience:** 2 years relevant experience

**Eligibility:** RA 1080 (PBET/LET)

Application Code	Education	Training/ Certificates (at least 3 days of trainings attended)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		2021 Division Research Roll Out and Festival Division Level January 18-22, 2021 <b>Total</b>  <b>Other Accomplishments:</b> - Discussant/Facilitator during Joint Division KAB, Boy and Senior Scouts November 2019 - Speaker during Mid-Year School INSET 2023 - Coach during the Division Level MTAP - Language Editor for Araling Panlipunan Radio-Based Instruction Division Level - Writer of Division Level SLM in Araling Panlipunan - Coach during Shotput Throwing District Athletic Meet 2019	40  <b>112</b>				
TEACHIII-2024045	Master of Arts in Education (21 units)	School Based Training on the Guidelines of the Implementation of the RPMS February 8-11, 2021	32	<b>Teacher I</b> October 1, 2004 - October 7, 2024 (present)	20 years	RA 1080 (Teacher)	Qualified
	Bachelor of Elementary Education	School Level Mid-Year INSET January 31-February 5, 2022  District Semestral In-Service Training October 21-23, 2019 <b>Total</b>  <b>Other Accomplishments:</b> - LAS Developer for MTB-MLE 3 Quarter 3 Division Level March 8, 2021 - Resource Speaker during the 5-Day Mid-Year INSET 2022 School Level January 31-February 05, 2022 - District Level Jingle Making Contest Coach District Scilympics June 1, 2022	40  24 <b>96</b>				
TEACHIII-2024046	Master in Education Major in Mathematics (Graduate)	School Based Training for Teachers on MATATAG Curriculum Division Level May 20-24, 2024	40	<b>Teacher I</b> June 16, 2015 - October 7, 2024 (present)	9 years and 3 months	RA 1080 (Teacher)	Qualified
	Bachelor of Elementary Education	Development of Supplementary Materials for MTB-MLE, English, and Filipino Division Level October 15,16,29 and 30, 2022	32				
		Virtual In-service Training for Teachers National Level August 30-September 3, 2021	40				

INITIAL EVALUATION RESULT

Qualification Standards of the Position  
Position: **Teacher III - Elementary**  
Place of Assignment: Schools within the Division of Sagay City  
Salary Grade: 13  
Education: Bachelor of Elementary Education (BEED) or Bachelor's Degree plus 18 professional units in Education  
Training: None Required  
Experience: 2 years relevant experience  
Eligibility: RA 1080 (PBET/LET)

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Date Posted: 14 OCT 2024

Application Code	Education	Training/ Certificates (at least 3 days of trainings attended)		Experience		Eligibility	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years		
		Virtual In-service Training for Public School Teachers National Level March 15-19, 2021 <b>Total</b>  <b>Other Accomplishments:</b> - Writer/Developer of Storybook "Siya Po, Hindi Ako" Regional level - First Place during Storybook Writing Competition Division Level November 2018 - Coach for Memory Verse Competition during the 2019 National Bible Month District Level	40    <b>152</b>				
TEACHIII-2024047	Master of Arts in Educatiaon Major in Educational Management (42 units)  Bachelor of Elementary Education	Roll-Out on Research Modules Division Level April 6-8, 2021  Seminar Workshop on Sports Coaching and Officiating for Different Sports Disciplines Division Level November 17-19, 2023 Leading Wins National Open Online Course National Level April 20, 2022 Storytelling Workshop Division Level July 24-August 11, 2023 <b>Total</b>  <b>Other Accomplishments:</b> - Troop Achievement Award Provincial Level July 2023 - Award during the Division Level Educational Innovation Showdown November 2022 - Gold TAG Advocate Award Division Level NTM October 2024 - Outstanding GSP Troop Leader Division Level October 2023	24     24    40  152  <b>240</b>	<b>Teacher I</b> May 15, 2013 - October 7, 2024 (present)	11 years and 4 months	RA 1080 (Teacher)	Qualified

  
**MA. LEAH LINDA S. TAN**  
AO IV - PERSONNEL  
HUMAN RESOURCE MANAGEMENT OFFICER

Date of Initial Evaluation: 14 OCT 2024



### INITIAL EVALUATION RESULT

### Qualification Standards of the Position

**Position: Administrative Aide VI / Administrative Aide VI (Data Entry Machine Operator)**

Place of Assignment: OSDS - Records Section, OSDS - Proper

Salary Grade: 6

**Education:** Completion of two-year studies in college

**Training:** 4 hours of relevant training

**Experience:** 1 year of relevant experience

**Eligibility:** Career Service Eligibility (1st Level-Sub Professional)

Date Posted: 14 Oct 2024

Application Code	Education	Training/ Certificates (aquired within the last 5 years and after last promotion, relevant to the administrative position)			Experience (relevant to the administrative position)			Eligibility	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years		
AAVI-2024039	BS in Tourism Management	Strong and Unified Leaders of Change and Progress Admist Pandemic	November 19-20, 2021	16	Job Order at City Mayor's Office	August 1, 2019 - June 26, 2024	4 years and 9 months	CS Professional	Qualified
		Disaster Risk Reduction and Management for Tourism Stakeholders in Negros Occidental	July 15-16, 2021	16		Total	4 years and 9 months		
		National Accomodation Standards Orientation	September 30, 2024	8					
			Total	40					
AAVI-2024040	BS in Electrical Engineering	Microsoft Digital Literacy	August 2, 2024	8	E/I Technician	June 16, 2014 - September 29, 2014	3 months	CS Professional	Qualified
		Managing Personal Finance	August 3, 2024	8	Safety Officer	March 4, 2013 - May 30, 2014	1 year and 1 month		
		Exercising Sustainable Development in the Workplace	August 5, 2024	8	Technical Head	June 1, 2008 - March 2, 2013	4 years and 9 months		
		Introduction to Computer Systems Servicing	August 8, 2024	8	Electrician/Teacher/School Principal at Private School	January 1999 - May 2006	7 years and 4 months		
		Cybersecurity Fundamentals	August 9, 2024	8		Total	13 years and 5 months		
		Receiving and Responding to Workplace Communication	August 13, 2024	8					
			Total	48					
AAVI-2024041	BS in Information Technology	Digital Trends in HRIS	February 22, 2020	8	Back-Office Associate	January 31, 2024 - July 8, 2024	5 months	CS Professional	Qualified
		Artificial Intelligence: The Practical Way to Business Efficiency	December 13-15, 2023	24	Customer Service Representative	December 11, 2014 - September 13, 2015	9 months		
		Advanced Excel for Business Analysis	September 9-11, 2024	24		November 18, 2018 - March 4, 2020	1 year and 3 months		
			Total	56		August 24, 2021 - March 9, 2022	6 months		
					May 20, 2014 - November 5, 2014	5 months			
					March 28, 2022 - May 5, 2023	1 year and 1 month			
					Technical Support Representative	April 12, 2016 - February 9, 2017	10 months		
						Total	5 years and 5 months		
AAVI-2024042	Undergraduate in BS in Electronics and Communcations Engineering (73 units earned)	ICT for Disaster Risk Management	August 19, 2022	8	Office Staff (Procurement)	September 2, 2021 - June 18, 2024 (present)	2 years and 9 months	CS Subprofessional	Qualified

Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
**DIVISION OF SAGAY CITY**  
**INITIAL EVALUATION RESULT**

Qualification Standards of the Position  
Position: **Administrative Aide VI / Administrative Aide VI (Data Entry Machine Operator)**  
Place of Assignment: **OSDS - Records Section, OSDS - Proper**  
Salary Grade: **6**  
Education: **Completion of two-year studies in college**  
Training: **4 hours of relevant training**  
Experience: **1 year of relevant experience**  
Eligibility: **Career Service Eligibility (1st Level-Sub Professional)**

Page **2** of **3**  
Date Posted: **14 OCT 2024**

Application Code	Education	Training/ Certificates (aquired within the last 5 years and after last promotion, relevant to the administrative position)			Experience (relevant to the administrative position)			Eligibility	Remarks (Qualified or Disqualified)
		Title	Inlcusive Dates	Hours	Details	Inlcusive Dates	Years		
		Webinar on Human Resources Management	September 5, 2024	3		Total	2 years and 9 months		
			Total	11					
AAVI-2024043	BS in Engineering Technology	Government Procurement Reform Act Training	June 5-7, 2024	6	Customer Service Representative	September 26, 2014 - August 3, 2018	3 years and 10 months	CS Professional	Qualified
		Participating in Workplace Communication	September 27, 2024	8		Total	4 years and 6 months		
		Working in a Gender-Diverse Environment	September 28, 2024	8					
		Total		22					
		Other Accomplishments: Outstanding Performance at Panasiatic Solutions - December 31, 2016							
AAVI-2024044	Master in Public Administration (36 units)  BS in Business Administration Major in Marketing Management  Two-Year Computer Science	Seminar-Workshop on SK Planning and Budgeting	February 2, 2024	8	Barangay Records Keeper	December 1, 2007 - June 20, 2018	10 years and 6 months	Barangay Official Eligibility	Qualified
		Child Protection Against Sexual Abuse	August 15, 2023	8		Total	10 years and 6 months		
		Training Updates on Property and Supply Management System	April 19-21, 2023	24					
		Total		40					
AAVI-2024045	BS in Agricultural Technology major in Crop Science   21 units in BEED	Barangay Judicial and Technical Enhancement Course	May 19, 2022	8	Barangay Secretary	July 1, 2018 - June 23, 2023	5 years	Barangay Official Eligibility	Qualified
		Skills Enhancement Training on Mediation and Conciliation under the KP Law and RA No. 9262 otherwise known as the Anti-Violence Against Women and Children Act of 2004	October 10-11, 2019	16		Total	5 years		
		Total		24					
AAVI-2024046	Bachelor of Business Administration	Information Security Awareness	February 22, 2023	8	Customer Service Representative - Teller	April 16,2024 - October 7, 2024 (present)	6 months	CS Professional Eligibility	Qualified
		MTTP Course 1: Understanding Money Laundering				July 6, 2017 - October 12, 2023	6 years and 3 months		
		MTTP Course 2: Knowing Your Roles and Responsibilities			Treasury Assistant	November 8, 2016 - June 15, 2017	7 months		
		MTTP Course 3:Consumer Protection and Anti-Fraud Compliance Programs				Total	7 years and 4 months		
		Data Privacy Act Orientation	May 18, 2023	8	Encoder				
		Basic Computer Literacy	August 19-30, 2024	80					
		Total		96					
AAVI-2024047	BS in Electronics and Communications Engineering	Supervisory Training Program	April 3, 2024	8	Hotel Manager	July 27, 2017 - September 11, 2024	7 years and 1 month	CS Professional	Qualified
		Basic Security Awareness for Workers	November 18, 2022	8		Total	7 years and 1 month		
		Barrier Free Tourism: Autism Sensitivity and Response	August 25, 2021	8					
		Total		24					



Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
**DIVISION OF SAGAY CITY**

**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position:** Administrative Aide VI / Administrative Aide VI (Data Entry Machine Operator)

**Place of Assignment:** OSDS - Records Section, OSDS - Proper

**Salary Grade:** 6

**Education:** Completion of two-year studies in college

**Training:** 4 hours of relevant training

**Experience:** 1 year of relevant experience

**Eligibility:** Career Service Eligibility (1st Level-Sub Professional)

Page 3 of 3  
Date Posted: 14 OCT 2024

Application Code	Education	Training/ Certificates (acquired within the last 5 years and after last promotion, relevant to the administrative position)			Experience (relevant to the administrative position)			Eligibility	Remarks (Qualified or Disqualified)
		Title	Inclusive Dates	Hours	Details	Inclusive Dates	Years		
AAVI-2024048	BS in Business Administration Major in Business Economics	Data Privacy Act Anti-Money Laundering	September 16, 2023	8	Loan Operations Assistant	November 17, 2022 - February 17, 2024 Total	1 year and 3 months  1 year and 3 months	CS Professional	Qualified
AAVI-2024049	BS in Business Administration Major in Marketing Management	Social Media Marketing Training	November 7-11, 2022	16	Property Custodian	February 2021 - February 2024  Total	3 years  3 years	CS Professional	Qualified
		Accounting 101	August 30, 2024	8					
		Inventory Control Training	February 15-16, 2024	10					
		Basic Customer Service Training	December 18, 2023	8					
		Basic Occupational Safety and Health Training	April 17-21, 2023	40					
			Total	82					
AAVI-2024050	BS in Business Administration Major in Financial Management	Digitalization Program	July 28, 2023	8	Assistant Restaurant Manager	June 8, 2022 - November 4, 2023	1 year and 4 months	CS Professional	Qualified
		Inventory Management	June 22, 2023	8	Accounting Clerk	February 1, 2020 - March 24, 2020	1 month		
		Inventory Management System (Phase 3)	November 30, 2023	8		Total	1 year and 5 months		
		Code of Business Ethics Fundamentals	November 22, 2023	8					
		Experience Management	May 10, 2024	8					
		Profit Maximization and Sales Forecasting	May 22, 2024	8					
			Total	48					
AAVI-2024051	Bachelor of Science in Information Technology	None submitted	-	-	None submitted	-	-	CS Professional	Disqualified - non-compliant with the required number of hours of relevant trainings and length of experience
AAVI-2024052	BS in Business Administration Major in Business Management	None submitted	-	-	None submitted	-	-	CS Professional	Disqualified - non-compliant with the required number of hours of relevant trainings and length of experience

  
**MA. LEAH LINDA S. TAN**  
AO IV PERSONNEL  
Human Resource Management Officer  
Date of Initial Evaluation: 14 OCT 2024

Republic of the Philippines  
Department of Education  
Region VI - Western Visayas  
**DIVISION OF SAGAY CITY**  
**INITIAL EVALUATION RESULT**

**Qualification Standards of the Position**

**Position:** Teacher II (SHS-Academic)

**Place of Assignment:** Senior High Schools within the Division of Sagay City

**Salary Grade:** 13

**Education:** Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's Degree plus at least 6 units towards a Master's degree


**Training:** None required

**Experience:** None required

**Eligibility:** RA 1080

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Date Posted 14 OCT 2024

Application Code	Education	Training/ Certificates		Experience		Eligibility	IPCRF Rating	Remarks (Qualified or Disqualified)
		Title	Hours	Details	Years			
SHSTEACHII-2024002	Master of Arts in Education Major in Math (9 units)	None	None	<b>Teacher I</b> December 12, 2023 - October 7, 2024 (present) <b>Teacher I - Volunteer</b> January 3, 2022- December 11, 2023  January 6, 2020 - April 3, 2020 <b>Teacher I - Substitute</b> February 6, 2019 - March 7, 2019  September 16, 2019 - November 16, 2019	10 months  2 years and 2 months   3 months	RA 1080 (Teacher)	4.400	Qualified

  
**MA. LEAH LINDA S. TAN**  
HRMO / AO IV PERSONNEL SECTION

Date of Initial Evaluation: 14 OCT 2024