



Republic of the Philippines  
**Department of Education**  
 REGION VI – Western Visayas  
 SCHOOLS DIVISION OF SAGAY CITY

OCT 16 2024

**DIVISION MEMORANDUM**

No. 653 s., 2024

**3<sup>rd</sup> YOUNG LEADER SUMMIT**

To: Asst. Schools Division Superintendent  
 Chief Education Supervisors – CID and SGOD  
 Public Schools District Supervisors  
 Private & Public Elementary Secondary School Heads  
 All Others Concerned

1. The **Schools Division of Sagay City** in partnership with the City of Sagay through the **Local Council for the Protection of Children (LCPC)** will conduct the **3<sup>rd</sup> Young Leader Summit (YLS)**, with the theme, **"#KilosKabataan: Talino at Aksyon para sa Maunlad na Kinabukasan"** from **November 22-25, 2024**, at Sagay National High School, Sagay City, Negros Occidental.

2. The **3<sup>rd</sup> Young Leader Summit**, is an initiative of the Learner Formation Division of SDO Sagay City to capacitate select elementary and high school learners & youth leaders with diverse backgrounds, representing 66 elementary schools & 22 secondary schools, and allow the learner participants the opportunity to learn not only from the key speakers and activities but also learn by engaging with their fellow learners. (*See Annex 5: Overview of Activity*)

3. The **3<sup>rd</sup> Young Leader Summit** was developed in response to the DepEd thrust and commitment to the **MATATAG: Bansang Makabata, Batang Makabansa** education agenda: *We will take good care of learners by promoting learner well-being, inclusive education, and a positive learning environment.* This year's theme, **#KilosKabataan**, emphasizes the crucial role of youth action in shaping a prosperous future. By highlighting both "talino" (intelligence) and "aksyon" (action), the summit recognizes that knowledge alone is not enough—young leaders must be equipped to apply their learning in real-world situations. The event encourages participants to take initiative, lead with integrity, and create impactful changes in their localities, in line with national and global development goals.

Additionally, the Summit aims to:

- a. revitalize learners' participation in promoting high-quality and inclusive education by taking the lead in discussions on urgent and important matters affecting their welfare;
- b. provide selected learners from all over SDO Sagay an in-person platform to engage in discussions, exchange ideas, and work together to share insights, lessons, and best practices related to their participation in public and civic affairs;
- c. offer meaningful opportunities for the learners to learn about their role in nation-building, and provide a safe space where they can build a network of like-minded individuals interested in, but not limited to leadership, governance, and civic engagement; health & well-being; & disaster risk reduction.



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- This year's Summit engagement will be co-led by the selected learner leaders from various secondary high schools and the Local Council for the Protection of Children.
- Please be guided by the recommended schedule of activities:

Activity	VENUE
<b>Day 0:</b> Delegation Arrival, Registration, Preparation, Grand Opening, ATLAS Awards and Welcome Night	Sagay National High School
<b>Day 1:</b> Thematic Learning Sessions, Worship Night	
<b>Day 3:</b> Simultaneous Games & Convergence Night	
<b>Day 4:</b> Departure of Participants, and Receiving of Certificates	

- SDO Sagay – Learner Formation Division shall manage the overall planning, preparation, implementation and evaluation of the 3<sup>rd</sup> Young Leader Summit 2024, and shall work in close coordination with the Local Council for the Protection of Children. It shall also convene different working committees, which will be composed of members representing the Learners, LGU, and various DepEd Sagay Offices.
- Attached is enclosure I – List of Working Committees and All Chairpersons and are advised to meet on the following dates:


DATE	VENUE
<b>October 18, 2024</b> –2 <sup>nd</sup> Coordination Meeting	SDO Sagay City – Conference Room
<b>October 25, 2024</b> – 3 <sup>rd</sup> Coordination Meeting	
<b>November 9, 2024</b> –4 <sup>th</sup> Coordination Meeting	
<b>November 21, 2024</b> -Final Preparation and Technical Rehearsals	Sagay National High School

- The 3<sup>rd</sup> Young Leader Summit administrative guidelines is attached herewith that covers the criteria and registration of participants, requirements, specific details, and procedures for the conduct of the event. (*See Annex II – General Administrative Guidelines*)
- There shall be **no registration fee** for the 3<sup>rd</sup> Young Leader Summit. Expenses for the board & lodging, transportation, and other expenses of selected participants, and members of the working committees shall be charged to LCPC/Local Fund. Travel expenses (going to the billeting area) and other incidental expenses of selected participants shall be charged to Local Funds, School Maintenance and Other Operating Expenses, and other fund source/s subject to the usual accounting and auditing rules and regulations.



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10. All teacher-adviser participants to this activity receive appropriate service credits as stipulated in DepEd Order (DO) No. 53, s. 2003, upon submission of DTR per district after the program to the SGOD – LFD for proper endorsement.
11. It is understood that in the conduct of this activity there shall be no discrimination on the account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
12. Immediate dissemination of and compliance with this Memorandum is desired.

  
**MARSETTE D. SABBALUCA, CESO VI**  
Schools Division Superintendent



Enclosure :  
Reference : NONE  
Allotment : N/A  
No. of Pages :  
To be indicate in the **Perpetual Index** under the following subjects:  
**SGOD LEARNER GOVERNMENT PROGRAM**

FN: JJM/SGOD



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*Enclosure 1: Working Committees*

<b>LIST OF COMMITTEES</b>		
<b>STEERING COMMITTEE</b>		
<b>Over-all Chair</b>	SDS – <b>Marsette D. Sabbaluca, CESO VI</b>	
<b>Co-Chair</b>	ASDS – <b>Mark Anthony J. Tan, PhD</b>	
<b>Members</b>	SGOD Chief – Ma. Theresa Q. Bingcang, PhD	
	SGOD EPS – Josette P. Balandra, PhD	
	PPO IV – Dilyn Fuentesfina	
	PDO I - Jerald J. Maglantay	
	PDO I – Princess Harney C. Basa	
<b>PLANNING COMMITTEE</b>		<b>ADVISERS</b>
<b>Chairperson</b>	Shane L. Aurelio	
<b>Co-Chair</b>	Mikaela Eurize V. Buhayan	
<b>Members</b>	Danica Rose T. Ortiz	
	Bella Louise T. Nonato	
<b>COMMUNICATION COMMITTEE</b>		<b>ADVISERS</b>
<b>Chairperson</b>	Kate Decerie P. Orig	
<b>Co-Chair</b>	Jocelyn S. Aragon	
<b>Members</b>	Zyquan Wyler M. Yogore	
<b>REGISTRATION, WELCOMING, &amp; SECRETARIAT COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Alyazia Salgado Alba	
<b>Co-Chair</b>	Princess Athea G. Capasilan	
<b>Members</b>	Jewel C. Caumban	
	Rosemarie Dulce	
	Bella Louise T. Nonato	
<b>USHERETTES</b>		Jessa A. Moraga Joy Dayon A. Pabuaya Gretchen Magbanua
<b>Members</b>	Alyazia Salgado Alba Joana Reeze S. Amago Shane L. Aurelio	
<b>TECHNICAL AND PRODUCTION COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Noreen S. Modelo (Stage Manager)	
<b>Co-Chair</b>	Mikaela Eurize V. Buhayan (Co-Stage Manager)	
<b>DOCUMENTATION COMMITTEE</b>		Stephanie Dane Salvador John Argiel L. Victor
<b>Chairperson</b>	(Professional Services)	
<b>Co-Chair</b>		
<b>DECORATION AND VENUE SETUP COMMITTEE</b>		<b>ADVISER</b>
DFSSLG Officers & Volunteers		Emalyn Demetita Gretchen Magbanua
<b>ENTERTAINMENT COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Kim Zyrel C. Labangco	
<b>Co-Chair</b>	Bella Louise T. Nonato	
<b>FOOD COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Joana Reeze S. Amago	
<b>Co-Chair</b>	Aljohn L. Guijoba	
<b>Members</b>	Mark James A. Tapi-on	
<b>LOGISTIC &amp; PROCUREMENT COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Yves Terrence S. Lobaton	
<b>Co-Chair</b>	Rosemarie Dulce	



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<b>Members</b>	Cheryl Marie F. Romo	
<b>SOCIAL MEDIA PROMOTIONS &amp; PROGRAM INVITATION COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Noreen S. Modelo	Joy Dayon A. Pabuaya
<b>Co-Chair</b>	Kate Decerie P. Orig	
<b>Member</b>	Danica Rose T. Ortiz	
<b>EVALUATION COMMITTEE</b>		
Monitoring & Evaluation Unit of SDO Sagay City		
<b>SAFETY AND SECURITY COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Yves Terrence S. Lobaton	Jester A. Manlangit
<b>Co-Chair</b>	Aljohn L. Gujjoba	
<b>Members</b>	Zyquan Wyler M. Yogore Mark James A. Tapi-on	
<b>MEDICAL/FIRST AID COMMITTEE</b>		<b>ADVISER</b>
Rescue Team of Sagay		Lisette Grace Umadhay Therese Ubamos
<b>MARKETING AND SPONSORSHIP COMMITTEE</b>		
<b>Chairperson</b>		Jerald J. Maglantay
<b>CHILD PROTECTION DESK COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Alyazia Salgado Alba	Jerald J. Maglantay
<b>Co-Chair</b>	Mikaela Eurize V. Buhayan	
<b>Members</b>	Kate Decerie P. Orig	
<b>BILLETING COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Danica Rose T. Ortiz	Eliezor T. Mahilum Jester A. Manlangit Gretchen Magbanua
<b>Co-Chair</b>	Joana Reeze S. Amago	
<b>Members</b>	Zyquan Wyler M. Yogore	
<b>CERTIFICATE AND PRIZES COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Kate Decerie P. Orig	Jerald J. Maglantay Stephanie Dane Salvador
<b>Co-Chair</b>	Freia D. Andrino	
<b>Members</b>	Rosemarie Dulce	
<b>GAMES &amp; ACTIVITIES COMMITTEE</b>		<b>ADVISER</b>
<b>Chairperson</b>	Joana Reeze S. Amago	Stephanie Dane Salvador Gretchen Magbanua
<b>Co-Chair</b>	Zyquan Wyler M. Yogore	
<b>Members</b>	Freia D. Andrino	



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*Enclosure 2: General Administrative Guidelines*

**GENERAL ADMINISTRATIVE GUIDELINES**

**I. PRE-SUMMIT PREPARATION**

1. To ensure participation, the Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) President shall select and recommend to the School Head **three (3) school representatives** for SELG and **eight (8) school representatives** for SSLG based on the criteria provided, taking diversity and inclusivity into account. The qualifications of participants are as follows:

**a. Learners**

- a.1. *bona fide* public/private elementary & secondary learners;
- a.2. with good moral character;
- a.3. able to represent any of the following learner-representation prescribed in item 2; and
- a.4. capable of participating actively and collaboratively in all activities;
- a.5. for Elementary, participants must be a current grade 5 or 6 learner;
- a.6. for Secondary, participants representing BKD, YES-O, and Child Protection must be a current grade 7 to 11 learner. While participants representing the Learner Government must be a current grade 7 to 12 learner.

**b. Chaperons**

- b.1. with good office standing and professional ethics;
- b.2. holds a regular position as a teaching and non-teaching personnel of the school, or the current SSLG/SELG adviser.
- b.3. able to provide guidance to the learner-representatives all throughout the event;
- b.4. with relevant experience in youth formation programs, projects, activities, and engagements;
- b.5. physically fit and capable of participating actively in all activities, and
- b.6. able to perform all the tasks expected of them.
- b.7. if the SSLG/SELG adviser is not available to serve as chaperone, the School Head may assign other teaching or non-teaching personnel to assume the role.

2. In addition to the abovementioned qualifications, the school delegation shall compose of the following representative:

➤ For Elementary participants:

- two (2) delegates representing the Learner Government (participant must be a current grade 5 or 6 learner);
- one (1) teacher-adviser of the Supreme Elementary Learner Government (SELG)



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- For Secondary participants:
- three (3) delegates representing the Learner Government (participant must be a current grade 7 to 12 learner);
  - one (1) delegate representing Barkada Kontra Droga (BKD) (participant must be a current grade 7 to 11 learner);
  - one (1) delegate representing Youth for Environment in Schools Organization (YES-O) (participant must be a current grade 7 to 11 learner);
  - one (1) delegate representing the Girl Scouts of the Philippines (participant must be a current grade 7 to 11 learner);
  - one (1) delegate representing the Boy Scouts of the Philippines (participant must be a current grade 7 to 11 learner); and
  - one (1) teacher-adviser of the Supreme Secondary Learner Government (SELG).
3. In exceptional circumstances where there are no Grade 5 or 6 students available to serve as representatives for the Learner Government, the SELG President has the authority to choose individuals from other clubs or organizations who are currently in Grade 5 or 6.

Additionally, if there are no representatives for YES-O, BKD, GSP, or BSP, the SSLG President shall choose learners from other clubs or organizations.

4. SELG/SSLG Teacher-Advisers shall provide their full assistance to learner participants in the completion and submission of the following requirements:
- signed School Registration Form (enclosure 3) by the School Head and the Public Schools District Supervisor;
  - signed Parental Consent and Waiver Form (enclosure 4) attached with a photocopy of the parent's ID with signature;
  - Medical Certificate issued by the SDO Medical Officer or any private medical doctor; and
  - scanned copy of:
    - school identification card for learner-representatives; and
    - employee identification card for the chaperones.
- ✓ All the aforementioned requirements shall be submitted at the Division Office – SGOD Office on or before **October 31, 2024, 5:00 PM** or submit through this email address (*all files should be saved in one (1) PDF file*) **[jerald.maglantay@deped.gov.ph](mailto:jerald.maglantay@deped.gov.ph)**.
- ✓ Upon receipt of the documents the Registration Committee shall respond or acknowledge the receipt of the email immediately and ensuring that the documents are well complied and documented.
- ✓ For your reference, you may access the following links:
- Editable Forms:



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- School Registration Form
- Parental Consent and Waiver Form

*Please download all forms BEFORE editing.*

- ✓ All school participants must pre-register through this Google Link:  
<https://tinyurl.com/3rdYLSRegistration>

5. Any changes to the school delegation's participation, travel, or other aspects of the event must be well-coordinated and communicated to the working committees of the summit. Necessary adjustments will be made as deemed necessary.

## II. SUMMIT PROPER

- A. All participants are expected to arrive at Sagay National High School on November 22, 2024, on or before 11:00 AM. Upon arrival, participants are required to proceed directly to the Registration Committee (SNHS side gate) to be accommodated. They shall present identification card (school ID or any government issued ID) to the Registration Committee for attendance, verification, room assignments, and kit distribution.
- B. There shall be **NO REGISTRATION FEE** collected and/or charged to all delegates for participating in the 3<sup>rd</sup> Young Leaders' Summit. Furthermore, no fees shall be collected for other purposes associated with participating in the Summit, such as, but not limited to, the provision of meals, processing of documents, transportation, accommodation in billeting schools, and admission to facilities, and kit distribution.

## III. BILLETING & ACCOMMODATION

- A. All participants will be billeted at Sagay National High School, Sagay City. Accommodation will run from **8:00 a.m – 11:30 a.m. on Friday, November 22, 2024**, until **11:30 a.m. on Monday, November 25, 2024**.

Participants are expected to remain within the billeting school premises and are not permitted to leave unless granted permission by the Working Committee or in the case of a medical or family emergency.

- B. All participants are **REQUIRED** to **bring their own bedding** such as **pillows, pillow case, blankets, and bedroll**. They must also bring their own personal hygiene kits and personal medicines.
- C. Participants are expected to report immediately to the Medical Team for any signs of symptoms or fever or cold.



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**IV. MEALS**

- A. The first meal to be served is ***Dinner on November 22, 2024***, while the last meal be ***Breakfast on November 25, 2024***.
- B. All participants will be given meal stubs incorporated on their identification card during their registration. It shall be presented to the Food Committee in claiming their meals.
- C. In support of the thrust of DepEd Sagay City – Learner Formation Division to purchase products and services that will cause minimal adverse impacts, all participants are **REQUIRED** to bring their own **tumblers, utensils such as plate, spoon & fork**. In addition, trash bins will be positioned in different areas within the billeting area and the main event venue. Everyone is encouraged to dispose their waste accordingly.

**V. ACTIVITIES**

- A. The activity schedule will be followed as planned. In the event of a change, the organizers will inform the participants through announcements during the plenary sessions to guide the participants throughout the program.
- B. To ensure that everything runs smoothly, the YLS Secretariat shall assist and respond to participants' questions or concerns.

**VI. PARTICIPATION**

Active participation in the entire activities is strongly encouraged. The YLS Secretariat and/or resource persons shall assist participants with any questions or clarifications they may have about the program. To get most out of the activities, everyone is encouraged to interact with others.

**VII. EVENT RULES**

- A. During the event, SDO Sagay City – Learner Formation Division is the head authority on all matters pertaining to policy and rules in consultation with the Officials of DepEd Sagay.
- B. To prioritize the health and safety of all, individuals who are not in good health before the Summit's commencement must avoid attending the event.
- C. Attendance and Punctuality: All participants must register on time during the designated registration period. Attendance in all summit sessions is mandatory. Absence in key sessions may affect a participant's certification.



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- D. Conduct and Behavior: All participants are expected to maintain a high standard of professionalism and decorum throughout the event. Any form of inappropriate behavior, disrespect, or violation of the event's code of conduct will result in appropriate sanctions.
- E. Event Attire: Participants must wear the prescribed uniform or formal attire as instructed for specific summit activities. Proper identification must be worn at all times.
- F. Group Activities: Participants will be grouped for certain activities. Teamwork, cooperation, and active participation are essential to the success of these sessions. Group leaders will be chosen and must submit a brief report on the group's performance after each activity.
- G. Summit Outputs: Participants are required to complete tasks and submit outputs as part of the summit's workshops and sessions. Failure to comply with submission deadlines may impact certification.
- H. Use of Electronic Devices: Electronic devices should only be used for summit-related activities. Mobile phones must be kept on silent mode during all formal sessions and activities.
- I. Certificates of Participation: Certificates will only be awarded to participants who have attended all sessions and complied with all event requirements.

These rules are designed to ensure a successful, engaging, and well-organized summit experience for all participants.

### **VIII. ROLES AND RESPONSIBILITIES OF LEARNERS**

- 1. To ensure that everyone is held accountable for their own actions during the event, everyone is expected to carry out their assigned roles and responsibilities. To cite:
  - a. Learner participants shall:
    - a.1. actively participate in plenary talks, plenary discussions, thematic learning and simultaneous sessions, and other event activities;
    - a.2. contribute to the creation of session outputs, such as program and policy recommendations, by providing relevant outputs and constructive feedback;
    - a.3. maintain the cleanliness and orderliness of the billeting areas and other event venues;
    - a.4. practice proper decorum all throughout the event;



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- a.5. communicate issues and concerns to the working committee of the Summit;
- a.6. follow the prescribed dress codes and wear the identification card when inside the billeting area, main event venue, and during the entire duration of the summit.
- a.7. avoid bringing prohibited articles, such as, deadly weapons, drugs, alcohol, toxic and noxious substances, cigarettes, and pornographic materials;
- a.8. properly use the facilities of the billeting area to avoid any harm and/or further damages;
- a.9. abide with the rules and regulations set by the organizers and the billeting schools;
- a.10. bullying, harassment, or any form of discrimination will not be tolerated. Report such incidents immediately;
- a.11. all participants are expected to treat each other, event organizers, and staff with respect and courtesy.
- a.12. perform other tasks assigned/requested by the YLS Secretariat;

**IX. SECURITY AND VALUABLES**

All participants must take care of their own personal belongings and refrain from leaving their valuables unattended all throughout the event. The YLS Secretariat will not be held responsible for any loss of personal belongings while in the event. Should there be any untoward incidents during the event, please inform the YLS Secretariat as soon as possible for immediate action.

**X. ATTIRE**

The recommended attires per day are as follows:

<b>Date</b>	<b>Attire</b>
<b>22 November 2024 (Day 0):</b> Delegation Arrival, Preparation, Grand Opening, Registration, ATLAS Awards, and Welcome Night	White shirt or any shirt featuring varying shades of white
<b>23 November 2024 (Day 1):</b> Thematic Learning Sessions & Worship Night	Any organizational/club shirt
<b>24 November 2024 (Day 2):</b> Simultaneous Games & Activities, Convergence Night	<i>Games &amp; Activities:</i> any comfortable clothes, t-shirts and jogging pants, rubber shoes (no sandos, mini/micro-mini skirts,



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	plunging necklines & hang-in blouses)  <i>Convergence Night</i> : Dress up your modern-day hero
<b>25 November 2024 (Day 3):</b> Closing Ceremony, Giving of Certificates, Cleaning of Billeting Area, Departure of Participants	Casual Attire

**XI. LEARNERS' RIGHTS AND PROTECTION**

- A. The Department of Education – Division of Sagay City, the Young Leaders Summit Secretariat, and through the Division Child Protection Committee ensures that all activities and venues are conducive and that the best interest of the learner participants shall be the paramount consideration in all decisions and actions involving them. To provide special protection to learner participants who are gravely threatened by circumstances, the DepEd Child Protection Policy (DepEd Order No. 40, s. 2012) shall be fully adopted before, during, and after the summit.
- B. The 3<sup>rd</sup> Young Leaders' Summit shall be in accordance with safeguarding the guidelines in order to minimize risk, guarantee safe space, and ensure positive experience for all delegates, organizers, and others who are involve in the event. Further, through the safeguarding guidelines, appropriate preventive, protective, and remedial measure will be properly implemented.
- C. Accordingly, the DepEd and Young Leaders' Summit Secretariat reiterates the **zero-tolerance policy** for any act of child abuse, exploitation, violence, discrimination, bullying, and other forms of abuse. Hence, a Child Protection Desk shall be fully operationalized through the Division Child Protection Committee in all venues and accommodation area.



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*Enclosure 3: School Registration Form (Elementary Level)*

No.	Representation	Name (First Name, Middle Initial, Last Name)	Gender	Birthdate (mm/dd/yy)	Age	Grade Level	Complete Name of School	Contact Number	Food Restriction	In case of Emergency		
										Name	Relationship	Contact Number
1	Learner representing the SELG											
2												
3	Chaperone (Teacher-Adviser)											

Recommended by:

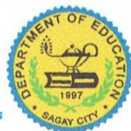
\_\_\_\_\_  
President, Supreme Elementary Learner Government

Noted by:

\_\_\_\_\_  
Adviser, Supreme Elementary Learner Government

Approved by:

\_\_\_\_\_  
School Head





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Enclosure 3: School Registration Form (Secondary Level)

No.	Representation	Name (First Name, Middle Initial, Last Name)	Gender	Birthdate (mm/d d/yy)	Age	Grade Level	Complete Name of School	Contact Number	Food Restriction	In case of Emergency		
										Name	Relationship	Contact Number
1	Learner representing the SSLG											
2												
3												
4	Learner representing BKD											
5	Learner representing YES-O											
6	Learner representing BSP											
7	Learner representing GSP											
8	Chaperone (Teacher-Adviser)											

Recommended by:

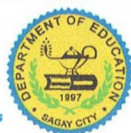
Noted by:

\_\_\_\_\_  
President, Supreme Secondary Learner Government

\_\_\_\_\_  
Adviser, Supreme Secondary Learner Government

Approved by:

\_\_\_\_\_  
School Head





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Enclosure 4: Parental Consent and Waiver Form

### PARENTAL CONSENT AND WAIVER FORM

I, \_\_\_\_\_, as the parent of legal guardian of \_\_\_\_\_, hereby acknowledge that I have been informed of the details of the conduct of the face-to-face 3<sup>rd</sup> Young Leaders Summit with the theme, "**#KilosKabataan: Talino at Aksyon para sa Maunlad na Kinabukasan**" that will be held on November 22-25, 2024, at Sagay National High School, Sagay City.

I understand that my child's in-person attendance in the event will include associating with teachers, fellow learners and Division personnel, and other persons inside and outside of the school that may put my child at risk for COVID-19 transmission, notwithstanding the precaution undertaken by the implementing team.

#### Voluntary Participation

I acknowledge that child's participation in this activity is completely **voluntary**. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawal of participation will not result in any penalty or loss of benefit or reduction of any basic right to which my child is entitled. While there remains the risk of possible COVID-19 transmission to my child/ren, and to the members of my household. I freely assume the said risk and I permit my child/ren to attend to this activity.

#### Exclusion (Limitations/Ineligibility)

I am aware that symptoms of COVID-19 include, but are not limited to, fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle, or body aches, headache, the new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, and diarrhea.

I confirm that my child has none of those symptoms and is in good health. I will not allow my child to physically go to the event if my child or any member of the household develops any of the said symptoms or any other symptoms of illness that may not be related to COVID-19. I will also inform the school/division and not allow my child to attend the event if my child or any of my household members test positive for COVID-19. My child/ren and I, with my household members will follow required health and safety protocols.

#### Documentation

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all of my child's images/contribution/performance in any publication (including electronic publications such as film or website) created by or for DepEd Sagay – LFD and to release this material to DepEd official platforms.

#### Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Data Privacy Act of 2012. I am assured that the information





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REGION VI – Western Visayas  
SCHOOLS DIVISION OF SAGAY CITY

about my child will not be shared outside of the implementation team. My child's name will not be used when data from this activity is analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child's endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to SDO Sagay.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge all claims of action, damages, and rights against the school/division and its personnel as well as officials and personnel of SDO Sagay City relative to the conduct of this activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child's participation in the activity from November 24 to 26, 2023. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity.

Contact Details for Questions or Problems

For any concern or clarification, you may contact the Young Leader Summit Secretariat through this email address [gerald.maglantay@deped.gov.ph](mailto:gerald.maglantay@deped.gov.ph) or through telephone number 09125297568.

\_\_\_\_\_  
Signature of Parent/Guardian over  
Printed name

\_\_\_\_\_  
Contact Details (Mobile Number)

\_\_\_\_\_  
Name of Child/Ren

\_\_\_\_\_  
Date