



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

OCT 10 2024

DIVISION MEMORANDUM

No. 041 s., 2024

CAREER GUIDANCE ORIENTATION AND EMPLOYMENT COACHING

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Public Schools District Supervisors
All Secondary School Heads
All Others Concerned

- The City of Sagay in partnership with the Schools Division Office of Sagay City through the School Governance & Operation Division will conduct a **Career Guidance Orientation and Employment Coaching** for **Grade 10 Learners** on **October 16, 2024, 8:00 AM to 5:00 PM** at **Balay Kauswagan**.
- The activity aims to:
 - provide students with essential information about various career paths, educational requirements, and skills needed in today's job market, enabling them to make informed decisions about their future.
 - encourage students to identify their strengths, interests, and values, fostering self-awareness that can guide their career choices and aspirations.
 - create networking opportunities where students can interact with professionals from diverse fields, gaining insights into real-world experiences and career pathways.

3. The participants are the following:

MORNING PARTICIPANTS		
SCHOOL	NUMBER OF GRADE 10 LEARNERS	TIME
Colonia Divina Integrated School - Secondary	10 Learners	8:00 AM – 12:00 NN
Bato National High School	10 Learners	
Molocaboc Integrated School -Secondary	10 Learners	
Campo Bago National High School	10 Learners	
Campo Bago National High School - Manara Ext.	10 Learners	
Sewahon National High School	10 Learners	
Gloria Poblador National High School	10 Learners	
Himoga-an Baybay Integrated School - Secondary	10 Learners	
Molocaboc Integrated School -Secondary	10 Learners	
Serafin V. Aguilar Integrated School - Secondary	10 Learners	

AFTERNOON PARTICIPANTS		
SCHOOL	NUMBER OF GRADE 10 LEARNERS	TIME
Eusebio Lopez Memorial Integrated School	10 Learners	1:00 PM – 5:00 PM
Sagay City Eco-Zone Farm School	10 Learners	
B. Mahilum High School Extension	5 Learners	
Patricio Baviera National High School	10 Learners	
Sherman Hill Integrated School- Secondary	10 Learners	
Sagay National High School	10 Learners	
Sagay City Farm School	10 Learners	
Trinidad Lopez De Gonzaga NHS	10 Learners	
Old Sagay National High School	10 Learners	
Old Sagay National High School	10 Learners	





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Old Sagay National High School	10 Learners	
Vito National High School	10 Learners	
Bulanon Farm School	10 Learners	
Bulanon NHS Onofre Ext.	10 Learners	

- In this regard, all School Career Guidance Designates are required to obtain parental consent for each learner participant. Please refer to **Enclosure 2 for the Parent Consent Form Template**. Additionally, each school participant must be accompanied by their designated School Career Guidance representative throughout the event to ensure proper guidance and support.
- Travel expenses incurred by the participants in this activity shall be chargeable to School MOOE subject to usual accounting and auditing rules and regulations. Snacks & Lunch will be provided to participants.
- For queries and concerns, you may contact PDO I Jerald J. Maglantay at +639125297568 or email at gerald.maglantay@deped.gov.ph.
- It is understood that in the conduct of this activity there shall be no discrimination on the account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
- For compliance, wide and immediate dissemination.


MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent



Enclosure :
Reference : N/A
Allotment : N/A
No. of Pages :

To be indicate in the **Perpetual Index** under the following subjects:
SGOD CAREER GUIDANCE

FN: JJM/SGOD/October 9, 2024



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone Nos. 488-02-15; 722-0597/ sagaycity001@deped.gov.ph



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Enclosure 2: Parental Consent and Waiver Form

PARENTAL CONSENT AND WAIVER FORM

I, _____, as the parent of legal guardian of _____, hereby acknowledge that I have been informed of the details of the conduct of the Career Guidance Orientation & Employment Coaching that will be held on October 16, 2024, at Balay Kauswagan, Sagay City.

VOLUNTARY PARTICIPATION

I acknowledge that child’s participation in this activity is completely voluntary. My child may decline to participate or withdraw from participation at any time for any reason. Declining or withdrawal of participation will not result in any penalty or loss of benefit or reduction of any basic right to which my child is entitled. While there remains the risk of possible COVID-19 transmission to my child/ren, and to the members of my household. I freely assume the said risk and I permit my child/ren to attend to this activity.

DOCUMENTATION

I confirm that I give full permission in any recording or picture taken of my child during the conduct of this event and to use some or all of my child’s images/contribution/performance in any publication (including electronic publications such as film or website) created by or for DepEd Sagay – LFD and to release this material to DepEd official platforms.

Confidentiality

I am aware that any information that will be given during the activity will be kept strictly confidential, and personal information will be treated in accordance with the Data Privacy Act of 2012. I am assured that the information about my child will not be shared outside of the implementation team. My child’s name will not be used when data from this activity is analyzed.

I hereby confirm that I agree and understand the commitment of my child as a participant. I also understand and will support my child’s endeavor to meet the expectations, guidelines, and responsibilities to his/her fellow participants and to SDO Sagay.

To the extent allowed by law and rules, I hereby agree to waive, release, and discharge all claims of action, damages, and rights against the school/division and its personnel as well as officials and personnel of SDO Sagay City relative to the conduct of this activity.

With full understanding, I – on behalf of myself, my household members, and my child/ren – hereby freely and voluntarily give my consent to my child’s participation in the said activity. I also attest that I had sought the views of my child and he/she has expressed a willingness to participate in the activity.

Contact Details for Questions or Problems

For any concern or clarification, you may contact the Young Leader Summit Secretariat through this email address gerald.maglantay@deped.gov.ph or through telephone number 09125297568.

 Signature of Parent/Guardian over
 Printed name

 Contact Details (Mobile Number)

 Name of Child/Ren

 Date

