



Republic of the Philippines
Department of Education
 Region VI- Western Visayas
DIVISION OF SAGAY CITY

OCT 10 2024

DIVISION MEMORANDUM

No. 640 s., 2024

**CAPACITY BUILDING OF SCHOOL LEADERS ON STRATEGIC LEADERSHIP
 Phase IV**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors – CID & SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. This is to convey to the field **the CAPACITY BUILDING OF SCHOOL LEADERS ON STRATEGIC LEADERSHIP- Phase IV** (*cum TWO-DAY REVIEW/ADJUSTMENT OF THE DIVISION EDUCATION DEVELOPEMNT PLAN – PROGRAMS, PROJECTS, & ACTIVITIES AND CRAFTING OF THE CY 2025 DIVISION ANNUAL IMPLEMENTATION PLAN*) **on October 24 & 25, 2024**. The venue will be announced later.

2. There will be an **orientation on the accomplishment of the templates** to be used before the crafting will be on **October 14, 2024 @ 2:00 p.m.** in the Division Conference Room. *Please refer to Annex 1 of this memorandum, for the list of participants.*

3. The objectives of this activity are:

- a) to provide the Division Planning Team with a venue for re-evaluating priorities and plans previously implemented through internal and external situational analysis (target versus actual accomplishments)
- b) to identify interventions that will make the delivery of education services more responsive, efficient, and relevant for CY 2025
- c) to align the Division framework, targets & goals with the National goal and the Key Results Area (KRA) – Office Performance Commitment & Review Form (OPCRF) of the Division and the Schools Division Superintendent.


4. The following data/documents and computer equipment must be brought by the participants to the venue:

- a. Curriculum-related data from previous SY 2022-2023 and SY 2023-2024 (preferably per learning area)
- b. Reading & Numeracy data/levels – current data
- c. Programs, Projects, and Activities adopted as support to the Four PILLARS and the Enabling Mechanisms beginning the 1st quarter to 4th quarter of CY 2023, and CY 2024 as the basis of the discussion for the situational analysis
- d. DEDP 2023-2028 (soft copies c/o Engr. B. Labangco for reference)



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5. The focus of the DAIP 2025 crafting will be the Intermediate Outcomes (4-PILLARS) such as ACCESS, EQUITY, QUALITY, and LEARNER'S RESILIENCY & WELL-BEING, and the ENABLING MECHANISM-GOVERNANCE, reflected in the DIVISION EDUCATION DEVELOPMENT PLAN (DEDP) 2023-2028 that needs to be adjusted, changed, enhanced, and included in the Plan.
6. The review/appraisal includes checking the budget allocation per program, project, and activity as reflected in the CY 2025 Program Management Information System (PMIS).
7. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such assessment on account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
8. Widest and immediate dissemination of this memorandum is desired.


MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent

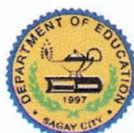


Enclosure : As stated
Reference :
Allotment : N/A
No. of Pages : _____

To be indicate in the **Perpetual Index** under the following subjects:

DEDP-DAIP PLANNING ANNUAL IMPLEMENTATION PLAN

FW: SGOD_ Planning –
10/9/2024



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The DEDP Team Members

Office of the Schools Division Superintendent

1. MARSETTE D. SABBALUCA, CESO V1, Schools Division Superintendent
2. MARK ANTHONY J. TAN, OIC – Assistant Schools Division Superintendent
3. NOE B. ABDON, Administrative Officer V
4. JONAH V. UYPICO, IT Officer
5. MA. LEAH S. TAN, Administrative Officer 1V - HRMO
6. ROMY OSAL, Administrative Officer 1V - Supply

Curriculum Implementation Division

1. NENITA P. GAMAO, Chief Education Supervisor, CID
2. JORDAN BELEGANIO, EPS – Aral Pan
3. FELICIANO MERCURIO, EPS – ALS
4. ELIZABETH ROMO, EPS – English
5. RENE ENCABO, MAPEH
6. ALMA MIRASOL, Math
7. SALVACION ENSO, TLE
8. MARLON T. DUBLIN, LRMDs/ Analee Alingco
9. MARLON L. SOLIVIO, Science
10. JONEL S. MANALE, PSDS
11. GLENDAMAE FLORES, PSDS
12. GLENDA TAN, PSDS
13. BENITO AQUINO, PSDS
14. ANALIE V. BUHAYAN, PSDS
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16. RICHARD T. RUBIN, PSDS
17. ELEANOR LO, PSDS
18. ELIZABETH ADRANEDA, Principal Representative
19. BENJIE D. BAUTISTA, PSDS
20. JONA ESMALLA, Principal Representative
21. JERRY ZARAGOZA, Principal Representative (Junior & Senior High)

School Governance and Operations Division

1. MA. THERESA Q. BINGCANG, Chief Education Supervisor, SGOD
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6. ARACELI A. CRAUS, SEPS – P & R
7. JERSON F. DONASCO, SEPS – Social Mobilization
8. ENGR. BRENDA DINA C. LABANGCO, Planning Officer III
9. DOMINIQUE S. CHEUNG, MD – Health
10. JAMES SABIO, PDO – DRRMO

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3. INGER PACHECO, M & E

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