



ACCT - 7964

Republic of the Philippines
Department of Education
REGION VI- WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

DIVISION MEMORANDUM
No. 637 S. 2024

October 10, 2024

**DOWLOADING OF SPECIAL NEEDS EDUCATION (SNEd) PROGRAM SUPPORT
FUND TO IMPLEMENTING SCHOOLS AND OFFICES**

To: Assistant Schools Division Superintendent
Division Chiefs of CID and SGOD
PSDS/PIDs
Public Elementary and Secondary School Heads
All Others Concerned

1. The field is hereby informed that this Division has received downloaded funds from DepEd Central Office for the implementation of Special Needs Education (SNEd) Programs of Division Offices and Schools under SubARO No. RO-6-1367 at the amount P 4,440,000.00 wherein allotment is valid for obligation until December 31, 2025.

2. The downloaded fund was intended as Program Support Fund (PSF) to SNEd implementing schools, offices and learning resource centers for procurement of assistive device, equipment, supplies and materials. For guidelines as to eligible expenses on the utilization of SNEd PSF, please refer to DepEd Order 042, s.2021 dated October 4, 2021, on its Enclosure No. 1 as to Guidelines on the Utilization of Program Support Funds for Special Education on item VI.6.1 and 6.2 to wit:

“VI Eligible Expenses

6.1 The PSF downloaded to schools shall be used, among others, to support the educational services of LWDs in public elementary and secondary schools that are implementing the SPED Program. The following shall be considered allowable expenses:

6. 1. 1 Formal assessment or rehabilitation of LWDs by Medical or Allied Medical specialists.

6. 1.2 Acquisition of specialized materials, devices and equipment that are intended for Instructional Purposes of Learners with Disability/ Difficulty instructional purposes provided that the amount does not exceed Php 50,000.

6.1.3 Attendance of SPED teachers and receiving teachers and other concerned school personnel in specialized training on inclusive and special education conducted by NEAP accredited service providers;

6.1.4 Immersion of LWDs to different work industries for possible employment and their participation in sports, academic and co - curricular activities toward holistic development.

6.1.5 Communication expenses of SPED implementers subject to reimbursement and/or liquidation and existing DepEd policy on communication expense.



6.2 The PSF shall only be utilized to support the implementation of the program based on the items specified under 6.1 which shall be reflected in the School Annual Implementation Plan (AIP). “





Republic of the Philippines
Department of education
REGION VI- WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

3. For an effective and efficient utilization of SNEd PSF, further refer to Enclosure of DepEd Order No. 044, s.2021 titled Policy Guidelines on the Provision of Educational Programs and Services for Learners with Disabilities in the K-12 Basic Education Program items VI.A.1 to VI.A.9 and be guided of the enumerated and discussed range of programs and services that shall be made available in school to address the needs and learning preferences of learners with disabilities.
4. On the attached **Annex A** is the List of SNEd Implementing Elementary, Junior and Senior High Schools that will receive the **FY 2024 SNEd PSF**. The PSF amount per school is targeted to **be utilized in CY 2025** therefore it **shall be included on the CY 2025 Work and Financial Plan or Annual Implementation Plan** of school.
5. There shall be no discrimination in the provision and utilization of SNEd PSF of schools on account of age, school, gender, civil status, disability and religion or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
6. Widest and immediate dissemination of this memorandum is desired.


MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent 

Encl: As stated

Reference: SubAROs RO-6-24-1367; DO No. 43, s.2013; DO No. 042, s.2021; DO No. 044, s.2021; DO No. 010,s.2024

To be indicated in the Perpetual Index
under the following subjects:
memo

Accounting 10/10/2024



List of SNEd Implementing Schools Recipient of FY 2024 SNEd PSF

ELEMENTARY							
Region	SDO	School ID	School	Male	Female	Total	Amount
		117690	Alfredo E. Marañon Sr. ES	22	22	44	55,000.00
		117724	Bato Central Elementary School	4	2	6	10,000.00
		117725	Baviera Elementary School	21	11	32	55,000.00
		117726	Briones Salcedo Elementary School	8	1	9	10,000.00
		117710	Buenaventura Mahilum Elementary School	6	4	10	10,000.00
		117695	Buenaventura Rodriguez Elementary School	12	9	21	35,000.00
		117693	Bulanon Elementary School	31	18	49	55,000.00
		117728	Campo Himogaan Elementary School	8	3	11	35,000.00
		117729	Campo Santiago Elementary School	14	6	20	35,000.00
		117712	Cesar Gamboa Elementary School	42	24	66	75,000.00
		500036	Colonia Divina Integrated School (Bato National High School - Colonia Divina Extension)	50	18	68	75,000.00
		117692	Elia T. Canoy-Esperancilla Elementary School	14	5	19	35,000.00
		500037	Eusebio Lopez Memorial Integrated School (Eusebio Lopez Memorial National High School)	8	7	15	35,000.00
		117714	Fabrica Elementary School	2	2	4	5,000.00
		117715	Filomeno Pascual Elementary School	14	2	16	35,000.00
		117694	General Luna Elementary School	2	0	2	5,000.00
		117716	Gil Lopez Elementary School	58	28	86	95,000.00
		117731	Hamticon Elementary School	6	1	7	10,000.00
		117717	Hautea Elementary School	33	17	50	55,000.00
		500038	Himoga-an Baybay Integrated School	4	2	6	10,000.00
		117696	Jose B. Puey Sr. Elementary School	23	7	30	35,000.00
		117720	Josebio Gonzaga Elementary School - Extension	7	3	10	10,000.00
		117719	Josebio L. Gonzaga Memorial School	31	14	45	55,000.00
		117732	Laon Elementary School	6	2	8	10,000.00
		117733	Lopez Jaena Elementary School	18	4	22	35,000.00
		117734	Macamilco Elementary School	9	7	16	35,000.00
		117736	Manara Elementary School	28	14	42	55,000.00
		117737	Maquiling Elementary School	55	32	87	95,000.00
		117721	Maria Lopez Elementary School	98	79	177	195,000.00
		117697	Matabas Elementary School	8	12	20	35,000.00
		117727	Melchor D. Salcedo Elementary School	11	4	15	35,000.00
		117699	Molocaboc II Elementary School	15	7	22	35,000.00
		500040	Molocaboc Integrated School (Vito National High School - Molocaboc National High School Extension)	12	16	28	35,000.00
		117700	Old Sagay Elementary School	74	27	101	115,000.00
		117701	Onofre Dela Paz Elementary School	8	1	9	10,000.00
		117738	Pacol Elementary School	7	4	11	35,000.00
		117702	Pedro R.Katalbas, Sr. II Elementary School	20	8	28	35,000.00
		117706	Pedro Ramos Katalbas, Sr. I Elementary School	39	29	68	75,000.00
		117703	Plaridel Elementary School	14	9	23	35,000.00
		117704	Raymundo Tupas Elementary School	64	31	95	115,000.00
		117711	Raynor D. Mesa Elementary School	21	11	32	55,000.00
		117722	Ricardo L. Gamboa Elementary School	19	13	32	55,000.00
		117739	Rufino T. Halipa Sr Elementary School	4	2	6	10,000.00
		500039	Serafin V. Aguilar Integrated School (Serafin V. Aguilar National High School)	3	1	4	5,000.00
		501794	Sherman Hill Integrated School	11	8	19	35,000.00

List of SNEd Implementing Schools Recipient of FY 2024 SNEd PSF

		117723	Sir Arthur E. Cooper Elementary School	63	30	93	115,000.00
		117705	Suyac Elementary School	10	10	20	35,000.00
		117707	Talusan Elementary School	54	28	82	95,000.00
		117708	Tu-ong Elementary School	3	2	5	5,000.00
		184001	Uychiat Elementary School	16	9	25	35,000.00
		117735	Valeriana G. Analucas Elementary School	4	4	8	10,000.00
		117709	Vito Elementary School	49	25	74	95,000.00
			Total	1163	635	1798	2,370,000.00

JUNIOR							
Region	SDO	School ID	School	Male	Female	Total	Amount
		302763	Cpo. Bago National High School-Main	29	13	42	40,000.00
		305537	Patricio M. Baviera National High School	28	4	32	40,000.00
		500036	Colonia Divina Integrated School	4	5	9	6,000.00
		500038	Himoga-an Baybay Integrated School	2	4	6	6,000.00
		500040	Molocaboc Integrated School	7	3	10	6,000.00
		305800	Sagay City Eco-Zone Farm School	9	4	13	20,000.00
		302768	Bulanon Farm School	12	3	15	20,000.00
		311801	Old Sagay National High School	39	27	66	60,000.00
		311803	Gloria Poblador Dela Paz NHS	7	2	9	6,000.00
		305536	Trinidad Lopez De Gonzaga NHS	12	4	16	20,000.00
		311802	Sagay City Farm School	36	16	52	60,000.00
		302770	Sawahon National High School	13	9	22	20,000.00
		501794	Sherman Hill Integrated School	8	4	12	20,000.00
			SUB TOTAL	206	98	304	324,000.00
		302762	Bato NHS	33	14	47	40,000.00
		500037	Eusebio Lopez Memorial IS	11	2	13	20,000.00
		302767	Sagay National High School	61	46	107	100,000.00
		302771	Vito National High School	16	14	30	20,000.00
			SUB TOTAL	77	60	137	180,000.00
			TOTAL	283	158	441	504,000.00

SENIOR							
Region	SDO	School ID	School	Male	Female	Total	Amount
		500036	Colonia Divina Integrated School	1	0	1	3,000.00
		500038	Himoga-an Baybay Integrated School	2	2	4	3,000.00
		343922	Sagay City Senior High School (Stand Alone)	261	296	557	400,000.00
		311803	Gloria Poblador Dela Paz NHS	1	0	1	3,000.00
		311802	Sagay City Farm School	2	2	4	3,000.00
		302768	Bulanon Farm School	1	0	1	3,000.00
		302763	Campo Bago NHS	0	1	1	3,000.00
			SUB TOTAL	268	301	569	418,000.00
		302762	Bato NHS	2	2	4	3,000.00
		500037	Eusebio Lopez Memorial IS	7	8	15	20,000.00
		302767	Sagay National High School	6	10	16	20,000.00
		302771	Vito National High School	9	9	18	20,000.00
			SUB TOTAL	24	29	53	63,000.00
			TOTAL	292	330	622	481,000.00

			SDO				85,000.00
--	--	--	------------	--	--	--	------------------

GRAND TOTAL

AMOUNT PER LRO
SNED PSF FOR DO

3,440,000.00

4,440,000.00

1,000,000.00

B-AO-112
PPA 342



Republic of the Philippines
DEPARTMENT OF EDUCATION

Regional Office - VI

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2024

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA342 310300100005000 - Current Appropriations Special Needs Education Program		REFERENCE: OSEC-6-24-5155 dated 18/07/2024	SUB-ALLOTMENT RELEASE ORDER NO. RO-6-24-1367
FUND CODE: 01101101		LEGAL BASIS: Republic Act No. 11975 - FY 2024 GAA	DATE: 28 AUG 2024
ORGANIZATION CODE: 070010300006		FISCAL YEAR: FY 2024	
PURPOSE: <i>Program Support Funds for Special Needs Education Program implementing DepEd Schools and Offices.</i>			
To: The Schools Division Superintendent Schools Division of Sagay City DepEd - Region VI 070010806016			Region : 6
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Subsidy to Operating Units		MOOE 5021408000	4,440,000.00
AMOUNT IN WORDS: *** Four Million Four Hundred Forty Thousand Pesos Only ***			Total: <u>4,440,000.00</u>
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

CERTIFIED CORRECT:

Maria Ampig
MARIA AMPIG
 Chief Administrative Officer

APPROVED:

Ramir B. Uyrico
RAMIR B. UYRICO Ed.D, CESO III
 Regional Director