



Republic of the Philippines
Department of Education
 Region VI-Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

OFFICE OF BIDS AND AWARDS COMMITTEE

Project Reference No : **24-09-159**
Procurement of Training Uniforms for the Pedagogical skills Enhancement for Teachers: Bridging
 Name of Project : **Learning Gaps in Reading cum Enhancement Workshop on Collaborative Expertise:National**
Learning Recovery Program
 Location of the Project : Sagay City
 Fund: **2023 BEC Continuing Fund**

REQUEST FOR QUOTATION

_____ **Name of Company** Date : **October 1, 2024**
 _____ **Address** Quotation No.: **24-09-159**
 _____ **TIN Number (please indicate if VAT or NON-VAT)**

Please quote your lowest price on the item/s listed below subject to the General Condition on the last page stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than

2:00 PM October 8, 2024 to the return envelope attached herewith.
 (Time)


MARK ANTHONY J. TAN, PhD

OIC - Office of the ASDS
 BAC Chairperson

NOTE:

- All entries must be typewritten.
- Delivery period within 7 calendar days after receipt of Purchase Order.
- Warranty shall be for a period of six (6) months for supplies and materials. One (1) year for equipment from date of acceptance by the procuring entity.
- Price validity shall be for a period of 30 calendar days after issuance of Request for Quotation.
- Mayor's Permit & PhilGeps Registration Certificate** shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product being offered.

Item No.	Name & Description	Qty	Unit	Unit Price	Total Price
	For Instructional Supervisors				
	Training Uniform	27	pcs		
	For Teachers				
	Training Uniform	73	pcs		

Brand Model: _____ Warranty: _____
 Delivery Period: _____ Price Validity _____

After having carefully read and accepted your General Condition. I/We quote you the item/s at prices noted above.

 Printed Name/Signature

 Tel./Cellphone No./Email Address

 Date

Ref.: Handbook on Prop & Supply Management

