



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

OFFICE OF BIDS AND AWARDS COMMITTEE

Project Reference No : 24-09-159
Name of Project : Procurement of Training Uniforms for the Pedagogical skills Enhancement for Teachers: Bridging Learning Gaps in Reading cum Enhancement Workshop on Collaborative Expertise:National Learning Recovery Program
Location of the Project : Sagay City
Fund: 2023 BEC Continuing Fund

REQUEST FOR QUOTATION

Name of Company

Address

TIN Number (please indicate if VAT or NON-VAT)

Date : October 1, 2024

Quotation No.: 24-09-159

Please quote your lowest price on the item/s listed below subject to the General Condition on the last page stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **2:00 PM October 8, 2024** to the return envelope attached herewith.


MARK ANTHONY J. TAN, PhD
OIC - Office of the ASDS
BAC Chairperson

- NOTE:
- 1 All entries must be typewritten.
 - 2 Delivery period within 7 calendar days after receipt of Purchase Order.
 - 3 Warranty shall be for a period of six (6) months for supplies and materials. One (1) year for equipment from date of acceptance by the procuring entity.
 - 4 Price validity shall be for a period of 30 calendar days after issuance of Request for Quotation.
 - 5 **Mayor's Permit & PhilGeps Registration Certificate** shall be attached upon submission of the quotation.
 - 6 Bidders shall submit original brochures showing certifications of the product being offered.

Item No.	Name & Description	Qty	Unit	Unit Price	Total Price
	For Instructional Supervisors				
	Training Uniform	27	pcs		
	For Teachers				
	Training Uniform	73	pcs		

Brand Model:

Warranty:

Delivery Period:

Price Validity

After having carefully read and accepted your General Condition. I/We quote you the item/s at prices noted above.

Printed Name/Signature

Tel./Cellphone No./Email Address

Date

Ref.: Handbook on Prop & Supply Management

