



Republic of the Philippines
Department of Education
Region VI-Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

OFFICE OF BIDS AND AWARDS COMMITTEE

Project Reference No : 24-09-149
Name of Project : Snacks for the Conduct of Year-end Program Review & Evaluation
Location of the Project : Sagay City
Fund: SBFP 2024 Current & Continuing Fund (SARO-RO-6-24-0523)

REQUEST FOR QUOTATION

Name of Company _____ Date : September 17, 2024
Address _____ Quotation No.: 24-09-149
TIN Number (please indicate if VAT or NON-VAT) _____

Please quote your lowest price on the item/s listed below subject to the General Condition on the last page stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than 2:00 PM September 24, 2024 to the return envelope attached herewith.
(Time)

MARK ANTHONY J. TAN, PhD
OIC - Office of the ASDS
BAC Chairperson

NOTE:

- 1 All entries must be typewritten.
- 2 Delivery period within _____ calendar days after receipt of Purchase Order.
- 3 Warranty shall be for a period of six (6) months for supplies and materials. One (1) year for equipment from date of acceptance by the procuring entity.
- 4 Price validity shall be for a period of 30 calendar days after issuance of Request for Quotation.
- 5 Mayor's Permit & PhilGeps Registration Certificate shall be attached upon submission of the quotation.
- 6 Bidders shall submit original brochures showing certifications of the product being offered.

Item No.	Name & Description	Qty	Unit	Unit Price	Total Price
	AM Snacks- Creamy Carbonara with Loaf Bread & 500 ml bottled water (Individually packed with utensils & Tissue)	90	pax		

Brand Model: _____ Warranty: _____
Delivery Period: _____ Price Validity: _____

After having carefully read and accepted your General Condition. I/We quote you the item/s at prices noted above.

Printed Name/Signature _____
Tel./Cellphone No./Email Address _____
Date _____
'Ref.: Handbook on Prop & Supply Management

