



Republic of the Philippines
Department of Education
 Region VI-Western Visayas
 SCHOOLS DIVISION OF SAGAY CITY

OFFICE OF BIDS AND AWARDS COMMITTEE

Project Reference No : **24-09-148**
 Name of Project : **Procurement of GPP Tools as Award for the Top 3 Best Schools GPP Implementers**
 Location of the Project : **Sagay City**
 Fund: **SBFP 2024 Current & Continuing Fund (SARO-RO-6-24-0523)**

REQUEST FOR QUOTATION

_____ **Name of Company** Date : **September 17, 2024**
 _____ **Address** Quotation No.: **24-09-148**
 _____ **TIN Number (please indicate if VAT or NON-VAT)**

Please quote your lowest price on the item/s listed below subject to the General Condition on the last page stating the shortest time of delivery. Submit your quotation duly signed by your representative not later than **2:00 PM September 24, 2024** to the return envelope attached herewith.
 (Time)


MARK ANTHONY J. TAN, PhD
 OIC - Office of the ASDS
 BAC Chairperson

NOTE:

- 1 All entries must be typewritten.
- 2 Delivery period within 7 calendar days after receipt of Purchase Order.
- 3 Warranty shall be for a period of six (6) months for supplies and materials. One (1) year for equipment from date of acceptance by the procuring entity.
- 4 Price validity shall be for a period of 30 calendar days after issuance of Request for Quotation.
- 5 **Mayor's Permit & PhilGeps Registration Certificate** shall be attached upon submission of the quotation.
- 6 Bidders shall submit original brochures showing certifications of the product being offered.

Item No.	Name & Description	Qty	Unit	Unit Price	Total Price
	Shovel Heavy Duty	6	pcs		
	Spade Stainless Steel Heavy Duty	6	pcs		
	Digging Hoe / Grab Hoe Heavy Duty	6	pcs		
	Plastic water sprinkler for watering plants	8	pcs		
	Trowel	6	pcs		
	Digging Bar 4 ft	3	pcs		
	Rake with Handle Heavy Duty	6	pcs		

Brand Model: _____ Warranty: _____
 Delivery Period: _____ Price Validity _____

After having carefully read and accepted your General Condition. I/We quote you the item/s at prices noted above.

 Printed Name/Signature

 Tel./Cellphone No./Email Address

 Date

'Ref.: Handbook on Prop & Supply Management

