



Republic of the Philippines  
 Department of Education  
 REGION VI – Western Visayas  
 SCHOOLS DIVISION OF SAGAY CITY

SEP 06 2024

DIVISION MEMORANDUM

No. 558 s., 2024

ADDENDUM & CORREGINDUM TO THE DIVISION MEMORANDUM NO. 534, S. 2024  
 RE: GUIDELINES ON THE CONDUCT OF LOWER ATHLETIC MEETS UP TO PALARONG  
 PAMBANSA FOR S.Y. 2024-2025

To: Asst. Schools Division Superintendent  
 Chief Education Supervisors – CID and SGOD  
 Public Schools District Supervisors  
 Private & Public Secondary School Heads  
 All Others Concerned

- In reference to **Division Memorandum No. 534, s. 2024**, titled: **Guidelines on the Conduct of Lower Athletic Meets up to Palarong Pambansa for School Year 2024-2025**, the field is hereby informed of the **change of schedule and additional information** regarding the conduct of the District & Division Athletic Meet for SY 2024-2025.
- Please find below the **revised schedule for the conduct of the District Athletic Meet**, along with other pertinent activities:

Activity	Previous Schedule	New Schedule
<b>District Meet for SY 2024-2025</b>	October 23-26, 2024	<b>October 16-19, 2024</b>

Activity	Date	Remarks
Submission of Letter of Request to School Health for the Conduct of Medical & Dental Screening	September 30, 2024 (Deadline)	<ul style="list-style-type: none"> <li>c/o School Health &amp; Nutrition Unit (SNHU)</li> <li>Coaches &amp; Asst. Coaches are tasked to <b>submit the complete line-up of their team to the SNHU</b></li> </ul>
Schedule <b>Medical &amp; Dental Examination</b> for Athletes, Coaches, and Asst. Coaches for <b>District Meet</b>	October 1-15, 2024	<ul style="list-style-type: none"> <li>c/o School Health &amp; Nutrition Unit (SNHU)</li> </ul>
Schedule <b>Medical &amp; Dental Examination</b> for Athletes, Coaches, and Asst. Coaches for <b>Division Meet</b>	October 21-25, 2024	<ul style="list-style-type: none"> <li>c/o School Health &amp; Nutrition Unit (SNHU)</li> </ul>
Submission of Documentary Requirements of Athletes, Coaches, Asst. Coaches, and Chaperones	October 28, 2024 (Deadline. <b>"STRICTLY No extension"</b> )	<ul style="list-style-type: none"> <li>c/o Division Screening &amp; Accreditation Committee</li> </ul>
<b>Schedule of Screening of Documents Requirements</b> of Athletes, Coaches, Asst. Coaches, and Chaperones	October 29-2024 to November 4, 2024	<ul style="list-style-type: none"> <li>c/o Division Screening &amp; Accreditation Committee</li> </ul>
Schedule of Interview & Ocular Inspection of Athletes, Coaches, Asst. Coaches, and Chaperones for the Division Athletic Meet	November 5, 2024	<ul style="list-style-type: none"> <li>c/o Division Screening &amp; Accreditation Committee</li> </ul>

- All other provisions stipulated in Division Memorandum No. 534, s. 2024 shall remain in effect.



Republic of the Philippines  
Department of Education  
REGION VI – Western Visayas  
SCHOOLS DIVISION OF SAGAY CITY

4. For queries and concerns, you may contact PDO I Jerald J. Maglantay at +639125297568 or email at jerald.maglantay@deped.gov.ph.
5. It is understood that in the conduct of this activity there shall be no discrimination on the account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
6. For compliance, wide and immediate dissemination.

  
**MARSETTE D SABBALUCA, CESO VI**  
Schools Division Superintendent 

Enclosure: as stated  
Reference: DepEd Memorandum No. 29, s. 2024  
To be included in the Perpetual Index  
Under the following subjects

Addendum/Corrigendum

JJM/LFD/September 6, 2024



Address: Sitio Chloe, Barangay Rizal, Sagay City, Negros Occidental  
Telephone Number: