



Republic of the Philippines
Department of Education
 REGION VI- Western Visayas
SCHOOLS DIVISION OF SAGAY CITY


Division **MEMORANDUM**
 No. 550, s. 2024

SEP 05, 2024

DISTRIBUTION SCHEDULE OF PROJECT LAPIS KAG PAPEL YEAR 7

To: OIC-Asst. Schools Division Superintendent
 Chiefs of CID and SGOD
 Education Program Supervisors of CID and SGOD
 Public Schools District Supervisors
 Schools Heads of Public Elementary Schools

1. This is to inform the field of the distribution schedule of Project Lapis kag Papel Year 7 for the school Year 2024-2025.
2. This is a joint project of the Local Government Unit of Sagay City under the administration of Mayor Narciso L. Javelosa Jr. in partnership with the Schools Division of Sagay City which aims to provide school supplies to learners in support for the opening of classes.
3. Attached in the annexes are the schedule and program flow of the distribution.
4. Schools Heads shall coordinate with the Supply Office for the releasing of school supplies.
5. Expenses to be incurred in this activity shall be charged to the School MOOE subject to the usual accounting and auditing rules and regulations.
6. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
7. Immediate dissemination and compliance of this memorandum is desired.


MARSETTE D. SABBALUCA, CESO VI
 Schools Division Superintendent

Number of pages including this Document: 4

Encl. None

Reference: None

To be indicated in the Perpetual Index under the following subjects:

PARTNERSHIPS

DONATIONS

SUPPLIES

SGOD_DONASCO_Lapis kag Papel Y7
 September 4, 2024



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SCHOOLS DIVISION OF SAGAY CITY

DISTRIBUTION SCHEDULE OF SCHOOL SUPPLIES

Project LAPIS kag PAPEL Year 7

DATE	TIME	SCHOOL
August 20, 2024	10:00 a.m.	Hautea Elementary School
September 9, 2024	8:30 a.m.	Colonia Divina Integrated School
	1:00 p.m.	Cpo. Santiago Elem. School
September 16, 2024	9:00 a.m.	Baviera Elem. School
	10:00 a.m.	RT Halipa ES
	1:00 P.M.	Shermanhill ES
September 17, 2024	7:00 a.m. (departure from Sagay Proper)	Hamticon Elementary School
September 19, 2024	8:30 a.m.	Macamilco Elem. School
	10:00 a.m.	Melchor Salcedo ES
	1:00 p.m.	Briones Salcedo ES
	2:30 p.m.	Lopez Jaena ES
September 20, 2024	8:30 a.m.	Maquiling Extension
	10:30 a.m.	Maquiling Elementary School
September 23, 2024	1 st Quarter Exam	
September 24, 2024		
September 26, 2024	8:30 a.m.	Cpo. Himogaan Elementary School
	10:00 a.m.	Bato Central Elementary School
September 27, 2024	8:30 a.m.	Tuong Elem. School
	10:00 a.m.	Vito Elementary School
	1:00 p.m.	Elia T. Canoy ES
September 30, 2024	8:30 a.m.	Talusan Elementary School
	10:30 a.m.	Bulanon Elementary School
	2:00 p.m.	Plaridel Elementary School
October 1, 2024	8:30 a.m.	Raymundo Tupas ES- SESCO Extension
	10:30 a.m.	Raymundo Tupas Elem. School
October 3, 2024	School-Based and Division World Teacher's Day Celebration	
October 4, 2024		
October 7, 2024	8:30 a.m.	PR 1 Elementary School
	10:00 a.m.	Old Sagay Elementary School
	1:30 p.m.	BV Rodriguez Elem. School
October 8, 2024	8:30a.m.	PR II Elementary School
	10:30 a.m.	Onofre dela Paz Elem. School
	2:00 p.m.	ALS
October 10, 2024	8:00 a.m.	Gil Lopez Elem. School
	10:30 a.m.	Himogaan Baybay IS (Elementary)
	1:30 p.m.	Josebio L. Gonzaga ES



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October 11, 2024	7:00 a.m. (departure from Sagay Proper)	Manara Elementary School
October 14, 2024	8:30 a.m.	Valeriana Analucas Integrated School
	10:00 a.m.	Josebio Gonzaga Extension
	1:30 p.m.	Ricardo Gamboa Elementary School
October 15, 2024	8:30 a.m.	Raynor Mesa Elementary School
	10:00 a.m.	Sir Arthur Cooper Elementary School
	1:00 p.m.	Jose B. Puey Sr. Elem. School
October 17, 2024	7:30 a.m. (departure from Sagay Proper)	SV. Aguilar IS
	10:30 a.m.	Fabrica Elementary School
October 18, 2024	7:00 a.m. ((departure from Sagay Proper)	Laon Elementary School
October 21, 2024	8:30 a.m.	Cesar Gamboa Elem. School
	10:00 am.	Maria Lopez Elementary School
	1:30 p.m.	Eusebio Lopez Memorial IS
October 22, 2024	8:00 a.m.	General Luna Elem. School
	10:00 a.m.	AEMSES Regular and SOF (Brgy. Covered Court)
October 24, 2024	8:00 a.m.	Pacol Elementary School
October 25, 2024	7:00 a.m. (departure from Sagay Proper)	Matabas ES, Molocaboc II ES & Molocaboc IS
October 28, 2024	8:00 a.m. ((departure from Sagay Proper)	Suyac Elementary School
	2:00 p.m.	Uychiat Elementary School
November 4, 2024	8:00 a.m. (departure from Sagay Proper)	B. Mahilum Elementary School



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PROGRAM FLOW

Nationalistic Song

Prayer

Sagay Hym

Welcome Message..... School Head

Messages Marsette D. Sabbaluca, CESO VI
Schools Division Superintendent

Barangay Captain

Hon. Leo Rafael M. Cueva
City Vice Mayor

Hon. Narciso L. Javelosa Jr.
City Mayor

Words of Gratitude SSLG President

Official Turnover of School Supplies