



Republic of the Philippines
 Department of Education
 REGION VI – Western Visayas
 SCHOOLS DIVISION OF SAGAY CITY

Division **MEMORANDUM**
No. 496, s. 2024

AUG 13 2024

2024 WELLNESS PROGRAM FOR DIVISION NON-TEACHING PERSONNEL

TO: Assistant Schools Division Superintendent
Chief of Education Supervisors – CID & SGOD
Public Schools District Supervisors
All Others Concerned

1. Sagay City Division through the SGOD-HRDS and SHNU, will be conducting a whole-day wellness activity on **August 20, 2024, Tuesday, from 8:00am – 5:00pm at Jamago Beach Resort, Brgy. Old Sagay, Sagay City.**
2. This activity aims to:
 - a. improve one's health and well-being
 - b. optimize performance and work productivity in the office and,
 - c. enhance working and personal relationship with co-personnel
3. Participants of this activity are the Division Non-teaching Personnel upon recommendation by its unit heads.
4. Snacks and lunch shall be provided.
5. Division vehicles shall be provided from the new division office to the venue. Departure time shall be at 7:30am.
6. An employee pulse survey shall be conducted prior the activity through Google Form which shall be sent through our GC.
7. Expenses incurred in this activity are chargeable against OPDNTF – 2024 fund subject to the usual accounting and auditing rules and regulations.
8. It is understood that in the conduct of this activity there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
9. Immediate dissemination of this memorandum is desired.

MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent

No. of Pages including this Document: 6

Reference:
To be included in the perpetual index
under the following subjects:

WELLNESS

Nonteaching Personnel

Program

SGOD-SHNU/JPDBARRIENTOS 08/13/24



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone Nos. 488-02-15; 722-0597



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

Activity Sheet

TIME/DATE	ACTIVITY	FACILITATOR/S
August 20, 2024		
8:00am–8:30am	Registration/Attendance	School Health Section
8:30am–9:00am	Opening Program	
9:00am10:30am	Topic: “Enhancing the Skills of Working Efficiently in the Workplace”	Jun M. Hablo, RGC Guidance Counselor USAT College Sagay Inc.
10:30am10:45am	BREAK TIME	
10:45am12:00pm	Game 1: Results-Focus	School Health Section with Sir Jun M. Hablo
12:00nn –1:00pm	LUNCH BREAK	
1:00pm – 2:30pm	Game 2: Teamwork	School Health Section with Sir Jun M. Hablo
2:30pm- 4:00pm	Game 3: Innovation	School Health Section with Sir Jun M. Hablo
4:00 – 4:30 pm	OPEN FORUM	
4:30 – 5:00 pm	AWARDING AND CLOSING PROGRAM	



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

LIST OF DIVISION PERSONNEL

OSDS-Admin/Finance/Records Section/A02

1. SDS Marsette D. Sabbaluca
2. ASDS Mark Anthony J. Tan
3. Atty. Barbara Ann D. Tolentino
4. Josie R. Rebusquillo
5. Jonah V. Uypico
6. Lucena R. Sabajas
7. Noe B. Abdon
8. Ma. Leah Linda S. Tan
9. Rhodora D. Desamparado
10. Aimee C. Emnace
11. Romie J. Osal
12. Rhea Baroba
13. Dunamis R. Ganancial
14. Angeli D. Hablo
15. Mary Rose Faith L. Desales
16. Chinky C. Balicas
17. Catherine F. Son
18. Donna Faye P. Soberano
19. Chrisse Anne J. Barcelona
20. Kathreen M. Calinsag
21. Dainielle J. Villanueva
22. Cherry Bless S. Seposo
23. Raymond C. Casipong
24. Vincent N. Demaisip
25. Jasmine Hope Z. Aragon
26. Mafe B. Jaranilla
27. Jovi C. Espina
28. Stephany G. Abiles
29. Denny T. Manglar
30. Althessa Mae A. Jemar
31. Roselyn M. Geroldo
32. Lovely Shame J. Gabayeron
33. Christy V. Callao
34. Lassy G. Delos Reyes
35. Yvone V. Niar
36. Merianclaire L. Laurente
37. Pretzell A. Panolin
38. Jonah A. Sabijon
39. Justine Mae C. Payas
40. Angeline L. Pasilaban
41. Grace Angelie P. Mañale
42. Ronald B. Aprecio
43. Kyrvilem Keevin V. Celeste
44. Jomelyn G. Beleganio
45. Samdurrell B. Romo
46. Nelly Joy B. Langcoy
47. Jim Carl Masueto
48. Dorothy Joyce L. Edaño
49. April Jane C. Fernandez



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

50. Rema Lyn R. Layco
51. Vianka Kassandra R. Sonoy
52. Princess D. Gargar
53. Michael S. Paragoya
54. John T. Jimenez
55. Rene Balolot
56. Melea L. Guillen
57. Jolly B. Panganiban
58. Rosita M. Almaras
59. Aira Rose Docil
60. Mary Ann Hernaez
61. Fency Mae Bacalso
62. Junnalyn Castro
63. Melona Celis
64. Evamir D. Espiritu
65. Victory Z. Natan
66. Lino G. Palmos
67. Rancyll Cabalhin
68. Louiene Grace B. Macatual
69. Remil P. Castañeda
70. Benjie Espelita
71. Ricky Hilongo
72. Philip Howard Malundo
73. Edlyn H. Manatad
74. Erlina P. Rosco



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

CID

1. Nenita P. Gamao
2. Jordan T. Beleganio
3. Alma M. Mirasol
4. Cesar Demafiles
5. Feliciano D. Mercurio, Jr.
6. Elizabeth B. Romo
7. Marlon Dublin
8. Arnold Ayco
9. Jacinto Garganera
10. Mayo P. Villamor
11. Analee B. Alingco
12. Jonel Manale
13. Glenda S. Tan
14. Glendamae Flores
15. Benito Aquino
16. Analie Buhayan
17. Richard Rubin
18. Marilyn Gamboa
19. Rene Encabo
20. Salvacion D. Enso
21. Benjie Bautista
22. Romeo Santillan
23. Gina Radan
24. Eleanor Lo
25. Marlon Solivio
26. Kaye Jeane F. Rosal



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

SGOD

1. Ma. Theresa Q. Bingcang
2. Josette P. Balandra
3. Nelson L. Gellera
4. Jecen Despi
5. Jerson F. Donasco
6. Nova B. Zamora
7. Inger S. Pacheco
8. Araceli S. Craus
9. Brenda Dina Labangco
10. Edward Martorillas
11. James P. Sabio
12. Princess Harney C. Basa
13. Jerald J. Maglantay
14. Dominique Cheung-Diamante
15. John Paolo Jaropillo
16. Rhizza Faye Barcenilla
17. Lisette Grace U. Cabalang
18. Grace B. Lanutan
19. Marli P. Piccio
20. Alyssa Joana A. Dagunan
21. Irish Theresa E. Ubamos
22. Julie Pearl D. Barrientos
23. Marilou Millares
24. John Erwen L. Duran
25. Kristele Ann Malundo