



Republic of the Philippines
Department of Education
Region VI- Western Visayas
DIVISION OF SAGAY CIT

08 AUG 2024


DIVISION MEMORANDUM

No. 482 s. 2024

Reiteration of Regional Memorandum No. 683 s. 2024 Titled: Monitoring and Evaluation on the Implementation of DepEd Order No. 005 s. 2024

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. In line with Regional Memorandum No. 683 s. 2024, concerning the **Monitoring and Evaluation of DepEd Order No. 005 s. 2024**, all **School Heads** are requested to complete the digital data gathering tool provided by the M&E unit. This tool has been shared via the M&E Unit chat group, or it can be accessed through the following link: <https://tinyurl.com/ymamu9cn>. **Please ensure that the tool is accomplished on or before August 9, 2024.**
2. Excerpt from the RM No. 683, 2024, the representative/s from the **Regional Field Technical Assistance Teams (RTATs)** will meet with the Schools Division Office Technical Assistance Coordinators (SDO-TACs) and **visit selected Schools Division Offices (SDOs) and sample schools starting August 13 to August 30, 2024, for a focus group discussion, validation and feedback gathering**
3. Thus, all **Public Schools District Supervisors** as the Team Leaders of the **SDOs' Division Field Technical Assistance Team (DFTATs)** together with the Division M&E Unit shall validate and synthesize the data captured from the said online tool and accomplish the attached Consolidation Report Template on the Monitoring and Evaluation of the Implementation of DepEd Order No. 005, s. 2024 on August 9, 2024; at 9:00 AM at the Division Conference Room.
4. It is understood that in the conduct of this activity, there shall be no discrimination based on age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
5. For compliance and immediate, widest dissemination of this Memorandum is desired.

for: 
MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent

Incl: As stated

Reference:

To be included in the Perpetual Index under the following subject

Technical Assistance _ M&E _ Teachers Workload

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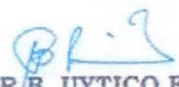
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REGIONAL MEMORANDUM
No. 683, s. 2024

**MONITORING AND EVALUATION ON THE IMPLEMENTATION
OF DEPED ORDER NO. 005, S. 2024**

To: Assistant Regional Director
Schools Division Superintendents
Regional Functional Division Chiefs
All others Concerned

1. To ensure compliance with DepEd Order No. 5, s. 2024 titled *Rationalization of Teacher Workload in Public Schools and Payment of Teaching Overload*, this Office, through the Field Technical Assistance Division (FTAD), shall facilitate the conduct of monitoring and evaluation on the implementation of the said policy for the school year 2024-2025.
2. The activity aims to capture challenges, issues, and concerns encountered in the field, provide appropriate technical assistance, and make possible recommendations for policy improvement.
3. Representative/s from the Regional Field Technical Assistance Teams (RFTATs) will meet with the Schools Division Office Technical Assistance Coordinators (SDO-TACs) and visit select Schools Division Offices (SDOs) and sample schools starting August 13 to August 30, 2024 for a focus group discussion, validation, and feedback gathering.
4. As a pre-work activity, the SDOs shall require their respective schools to accomplish the data gathering tool which can be accessed through the drive <https://tinyurl.com/DO5-2024-Monitoring>, on or before August 12, 2024.
5. The SDOs' Technical Working Group on D.O. No. 005 s. 2024 shall validate and synthesize the data captured from the said online tool and accomplish the attached Consolidation Report Template of the Monitoring and Evaluation on the Implementation of DepEd Order No. 005, s. 2024.
6. For questions or clarifications, contact Mayleen Joy V. Fariñas, FTAD Education Program Supervisor at telephone number 033-509-9571.
7. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: RM No. 531 s. 2024, DO No. 005 s. 2024
To be indicated in the Perpetual Index
under the following subjects:

MONITORING

RATIONALIZATION

WORK HOURS

MJF/DG/RM Accomplishment of M and E Tool on DO 005 s. 2024
0933/August 1, 2024



Address: Duran Street, Iloilo City, 5000
Telephone Nos: (033) 337-0149; (033) 336-2816
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Website: region6.deped.gov.ph



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CONSOLIDATION TOOL FOR THE MONITORING AND EVALUATION OF THE IMPLEMENTATION OF DEPED ORDER NO. 005, S. 2024 (RATIONALIZATION OF TEACHER WORKLOAD IN PUBLIC SCHOOLS AND PAYMENT OF TEACHING OVERLOAD)	
Division:	
Date:	

AWARENESS AND UNDERSTANDING			
Category	Criteria	Yes/ No/ NA	Details/ Comments
1. Awareness of DepEd Order No. 005, s. 2024	Are teachers and staff aware of the order?		
2. Orientation sessions	Have orientation sessions been conducted?		Total number of participants
COMPLIANCE WITH GUIDELINES			
3. Following Guidelines	Is the SDO (and its schools) following the guidelines?		
4. Documentation	Are relevant documents properly maintained?		
5. Documentation Accessibility	Are documents easily accessible for verification?		
TEACHER WORKLOAD AND OVERLOAD MANAGEMENT			
6a. Teaching Overload	Number of teachers experiencing teaching overload		Total Number of teachers with overload <i>(those with more than 6 hrs load)</i>
6b. Workload Redistribution	Have teaching loads been redistributed?		Total Number of teachers affected by redistribution <i>(those with less than 6 hrs load, and were given additional load)</i>
7. Compensation for Overload	Are teachers compensated according to guidelines?		If no, state reasons and/or challenges.
8. Impact on Teaching Quality	Has workload rationalization affected teaching quality?		State common examples or feedback from teachers.
CHALLENGES AND ISSUES			
9. Administrative Challenges <i>(e.g., paperwork, compliance issues)</i>	Have administrative challenges been encountered?		Specify
10. Logistical Challenges <i>(e.g., classroom availability, scheduling conflicts)</i>	Have logistical challenges been encountered?		Specify
11. Financial Challenges <i>(e.g., budget constraints for overload payments)</i>	Have financial challenges been encountered?		Specify



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12. Measures Taken	Have measures been taken to address challenges?		Specify
13. Suggestions for Improvement	Any suggestions for better implementation?		Specify
FEEDBACK AND RECOMMENDATIONS			
14. Teacher Feedback	Have qualitative feedback from teachers been collected?		State common feedback.
15. Administrative Feedback	Have inputs from school administrators on the effectiveness been gathered?		State common feedback.
16. Recommendations	Are there recommendations for policy adjustments or additional support?		

Overall Impact	
Other issues and concern re: implementation of DO No. 005 s. 2024	Hindering Factors
Notable Practices	Facilitating Factors

Prepared by:

ASDS

Concurred:

SDS

pDate: _____

Date: _____



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