



Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

02 AUG 2024

DIVISION MEMORANDUM

No. 467, s. 2024

DEPED-GSIS RECORDS/ REMITTANCE RECONCILIATION

To: Assistant Schools Division Superintendent
Chief Education Supervisor (CID & SGOD)
Public Schools District Supervisors / CLD
Public Elementary and Secondary School Heads
All Others Concerned

1. The field is hereby inform that DepEd and Government Service Insurance System (GSIS) is currently in the process of reconciling all remittances which are tag as "for clarification".

2. One of the documents needed by the GSIS in order to facilitate the on going activity is the updated and correct service record of the members. In view of these, all school heads are hereby instructed to submit the service record of all Teaching/Non-Teaching personnel in their respective schools and to be uploaded to the SDO-Personnel Section through the link provided.

<http://tinyurl.com/SDOSagayUpdatedSR>

3. Deadline for the submission is on September 30, 2024.

4. Immediate dissemination of this Memorandum is desired.


MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent

No Pages including this Document: 1
Enclosure : As stated,
Reference : As stated
Encl.: As stated

ADMIN/NABDOON 8/01/24