



Republic of the Philippines  
Department of Education  
REGION VI- WESTERN VISAYAS  
SCHOOLS DIVISION OF SAGAY CITY

**DIVISION MEMORANDUM**

No. 469, s. 2024

06 AUG 2024

**RE-SKILLING OF SCHOOL HEADS AND THE DIVISION'S GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS)**



To: Asst. Schools Division Superintendent  
Chief Education Supervisors – CID and SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This memorandum serves to inform all concerned parties about the upcoming **Re-Skilling Program** designed for **School Heads and SDO Gender and Development Focal Point System (GFPS)** on **August 23, 2024, from 8:00 AM to 5:00 PM** at **Balay Kauswagan, Sagay City Negros Occidental**.
2. This initiative aims to enhance the skills and knowledge necessary for effectively implementing and managing gender and development programs within our educational institutions specifically to:
  - a. Increase the level of awareness and understanding of GFPS on GAD Concepts;
  - b. Create a GAD Plan and Budget, GAD Proposal, and GAD Accomplishment Report aligned to Gender Equality and Women's' Empowerment (GEWE).
  - c. Understand and integrate the **Harmonized Gender and Development Guidelines (HGDG)** in all proposed programs and projects.
3. Furthermore, the Division GFPS will have an advanced conference in its regular meeting on August 14, 2024, from 9:00 AM-12:00 NN in the Division Conference Room.
4. All school heads are requested to bring the following as requirement in the conduct of the training:
  - a. hard copy of approved GAD Plan and Budget (F.Y 2024)
  - b. hard copy of approved L&D or Budget Proposals
  - c. Laptop & Extension cord
5. Travel expenses for participants in this activity will be charged to the school MOOE. While, meals and snacks will be provided by the organizers and charged to the Division GAD Fund, subject to the usual accounting and auditing rules and regulations.
6. The reconstituted Division GFPS list is attached to this memorandum.



Republic of the Philippines  
Department of education  
**REGION VI- WESTERN VISAYAS**  
**SCHOOLS DIVISION OF SAGAY CITY**

7. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
8. Appropriate dissemination of this memorandum is strictly enjoined.

  
**MARSETTE D. SABBALUCA, CESO VI**  
Schools Division Superintendent 

Encl: None  
Reference: None  
To be included in the Perpetual Index  
Under the following subjects:

**GAD**

**CB**





Republic of the Philippines  
Department of Education  
REGION VI- WESTERN VISAYAS  
SCHOOLS DIVISION OF SAGAY CITY

Division Memo No. \_\_\_\_s. 2024  
Annex

## Division Gender and Development Focal Point System

