



Republic of the Philippines
Department of Education
 REGION VI – Western Visayas
 SCHOOLS DIVISION OF SAGAY CITY

JUL 18 2024

DIVISION MEMORANDUM

No. 432 s., 2024

**SUBMISSION OF ELECTION REPORT AND OFFICIAL DOCUMENTS OF
 SELG & SSLG FOR SCHOOL YEAR 2024-2025**

To: Asst. Schools Division Superintendent
 Chief Education Supervisors – CID and SGOD
 Public Schools District Supervisors
 Private & Public Elementary & Secondary School Heads
 SELG/SSLG Officers & Teacher-Advisers
 All Others Concerned

1. Relative to the conduct of school Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) for School Year 2024-2025, this Office through the School Governance & Operations Division – Learner Formation Division, informs all public & private elementary and secondary schools of the submission of election reports and SELG & SSLG official documents on or before **August 30, 2024** through the following link:

- <https://tinyurl.com/LGPElectionReports2024-2025>

2. All Supreme Elementary Learner Government & Supreme Secondary Learner Government shall submit the following documents:

- Annex A School Level Monitoring Tool
- SSLG/SELG General Plan of Action
- List of Officers for SY 2024-2025
- List of Members for SY 2024-2025
- Teacher Adviser Designation for SY 2024-2025

3. It is hereby directed that the teacher advisers of SELG/SSLG assist the officers in preparing the report and guarantee the completeness and accuracy of the submitted documents. These documents are a requirement for the 3rd Young Leaders' Summit.

4. For queries and concerns, you may contact PDO I Jerald J. Maglantay at +639125297568 or email at jerald.maglantay@deped.gov.ph.

5. For compliance, wide and immediate dissemination.

MARSETTE D SABBALUCA, CESO VI
 Schools Division Superintendent

[Signature]

Enclosure: as stated
 Reference: DepEd Memorandum No. 29, s. 2024
 To be included in the Perpetual Index
 Under the following subjects

JJM/LFD/ July 18, 2024



Address: Sitio Chloe, Barangay Rizal, Sagay City, Negros Occidental
 Telephone Number: