



**Republic of the Philippines**  
**Department of Education**  
 REGION VI- Western Visayas  
**SCHOOLS DIVISION OF SAGAY CITY**

**Division MEMORANDUM**

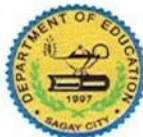
No. 434, s. 2024

JUL 18 2024

**CONDUCT OF THE BRIGADA ESKWELA FOR SCHOOL YEAR 2024-2025**

To: OIC-Office of the Asst. Schools Division Supt.  
 Chiefs of CID & SGOD  
 Public Schools District Supervisors  
 Public Elementary and Secondary Schools Heads  
 All Others Concerned

1. The Schools Division of Sagay City shall conduct the 2024 Brigada Eskwela on July 22-27, 2024, in preparation for the school opening for School Year 2024-2025.
2. The Brigada Eskwela is a nationwide school maintenance program that engages all education stakeholders to contribute their time, efforts and resources in ensuring that public schools are all set in time for class opening on July 29, 2024.
3. The implementation of the 2024 Brigada Eskwela with the theme: "Bayanihan Para sa Matatag na Paaralan", shall follow the guidelines provided under DO 21 s. 2023.
4. To start the weeklong activity of the Brigada Eskwela, there shall be a Caravan and Division Kick-Off Program on July 22, 2024 at Sagay National High School. (see attached program of activities)
5. Participants to this activity are Sagay National High School, Jose B. Puey Sr. ES, Ma. Lopez Elementary School, SDO Personnel, recipient schools of the 55' LSB Funded Smart TV and Education Stakeholders.
6. SDO Personnel shall render their voluntary services in the following schools on July 24, 2024:
  - a. CTD- Elia T. Canoy Elementary School
  - b. SGOD- Cpo. Himogaan Elementary School and PR 1 Elem. School
  - c. Admin- SV Aguilar Integrated School
7. Schools shall also conduct their school-based Brigada Eskwela Kick-off program to launch and campaign for Brigada Eskwela. Daily reporting of the number of volunteers and resource generated shall be submitted online to the Social Mobilization and Networking Unit.
8. A monitoring team are assigned to monitor the implementation of the 2024 Brigada Eskwela in schools.
9. Attached are the Program of Activities, Monitoring Schedule and monitoring tool.



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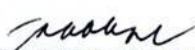


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10. It is understood that in the conduct of this activity there shall be no discrimination of the participants on account of age, school, gender, civil status, disability, religion or other similar factors, personal circumstances that run counter to the principles of equal opportunities.

11. Widest and immediate dissemination of this memorandum is desired

  
**MARSETTE D. SABBALUCA, CESO VI**  
 Schools Division Superintendent

Encl: Program of activities, monitoring schedule and monitoring tool

References: DM 033, s. 2024

To be included in the perpetual index

Under the following subjects

Brigada Eskwela

Campaign

Partnerships

SGOD\_DONASCO\_MEMO

July 17, 2024



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**Program of Activities**

I. **CARAVAN- 7:00 a.m (DepED Sagay City → City Mall → Brgy. Paraiso → Sagay National High School)**

II. **BLESSING AND INAUGURATION OF THE STAGE DONATED BY LGU SAGAY CITY**

III. **Opening Program- 9:00 A.M.**

Acknowledgement of Guest and Participants

Philippine National Anthem

Prayer

Sagay Hym

Welcome Message-

MA. THERESA Q. BINGCANG, PhD •  
SGOD Chief

Message

MARSETTE D. SABBALUCA, CESO VI  
Schools Division Superintendent

Message of Support

MAYO GORDONCILLO  
Marayo Bank Inc., Cadiz Branch

F SENIOR INSP. VICTOR LORETO  
Acting City Fire Marshal

HON. LEO RAFAEL M. CUEVA  
City Vice Mayor

HON. ALFREDO D. MARANON III  
Representative, 2<sup>nd</sup> Dsitrict

Intermission Number

Keynote Speech

HON. NARCISO L. JAVELOSA JR.  
City Mayor

MOA and DOD Signing

Turn-over of Donations

Message of Gratitude

Presentation of Winners in the Joint IAFSW-MiSAC Competition

Declaration of 2024

Brigada Eskwela

MARSETTE D. SABBALUCA, CESO VI  
Schools Division Superintendent

III. **BAYANIHAN BRIGADA ESKWELA**



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**BRIGADA ESKWELA 2024 MONITORING CHECKLIST**

**Name of School:** \_\_\_\_\_ **School ID:** \_\_\_\_\_  
**Name of School Head:** \_\_\_\_\_

**Part I. Implementation**

**A. Pre- Implementation Stage**

| #  | INDICATORS   | CONDITION   |              |   | Recommendation |
|----|--|-------------|--------------|---|----------------|
|    |  | Outstanding | Satisfactory | If Unsatisfactory, Describe the problem |                |
| 1  | Level of the assessment on the physical facilities and maintenance needs of the school |             |              |   |                |
|    | - Classroom  |             |              |   |                |
|    | - Furniture  |             |              |   |                |
|    | - School Grounds   |             |              |   |                |
|    | - Toilet   |             |              |   |                |
|    | - Others (Pls. specify)  |             |              |   |                |
| 2. | Compliance with the absolute prohibition on solicitation                               |             |              |   |                |
| 3. | Activities for the Brigada Eskwela Working Committee                                   |             |              |   |                |
|    | - Public Awareness Campaign  |             |              |   |                |
|    | - Establishment of Partnerships for Resource Mobilization                              |             |              |   |                |
|    | - Handling of Administrative and Financial Matters                                     |             |              |   |                |
|    | - Documentation  |             |              |   |                |

**B. Implementation Stage**

| # | INDICATORS  | VISIBLE |    |                | Recommendation |
|---|---|---------|----|----------------|----------------|
|   |   | YES     | NO | Best Practices |                |
| 4 | Maintenance of Clean School   |         |    |                |                |
|   | - Zero Liters   |         |    |                |                |
|   | - Clutter-free (everything is well-ordered, arranged and organized)               |         |    |                |                |
|   | - Spill-free (absence of spill water or liquids on the floors, tables and walls)  |         |    |                |                |
|   | - Soil/Dust-free floorings and walls (absence of soil particles and mud)          |         |    |                |                |
|   | - Zero garbage placed outside (hallways, school perimeter, school buildings, gym) |         |    |                |                |



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|  |   |  |  |  |  |
|--|---|--|--|--|--|
|  | - Zero Kuyagot (absence of special waste like Waste props)                                      |  |  |  |  |
|  | - Zero illegal postings (walls, post, trees etc)  |  |  |  |  |
|  | - Waste segregation compliance (no mixed waste)   |  |  |  |  |
|  | - Absence of vandalism  |  |  |  |  |
|  | - Presence of activity in preventing pollution, minimizing waste and caring for the environment |  |  |  |  |

**Part II. Volunteer Engagement**

|   | INDICATORS   | Best Practice | Specifics (Number/Amount) | Recommendations |
|---|--|---------------|---------------------------|-----------------|
| 5 | Number of Brigada Eskwela Volunteers from the following groups working on the school.<br>As of |               |                           |                 |
| 6 | Donations received for Brigada Eskwela/Resources Generated<br>As of                            |               |                           |                 |
| 7 | Relationship in the community (describe)   |               |                           |                 |

**Part III. Over-all Assessment**

|    |   |                        |                   |           |           |
|----|---|------------------------|-------------------|-----------|-----------|
| 8  | How would you rate the overall implementation of Brigada Eskwela in the school? |                        |                   |           |           |
|    | 5<br>OUTSTANDING  | 4<br>VERY SATISFACTORY | 3<br>SATISFACTORY | 2<br>FAIR | 1<br>POOR |
| 9  | How would you rate the spirit of volunteerism in the school?                    |                        |                   |           |           |
|    | 5<br>OUTSTANDING  | 4<br>VERY SATISFACTORY | 3<br>SATISFACTORY | 2<br>FAIR | 1<br>POOR |
| 10 | Commendations/ Suggestions/Recommendations                                      |                        |                   |           |           |

Monitored by: \_\_\_\_\_

Conformed by: \_\_\_\_\_

Date: \_\_\_\_\_



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**MONITORING TEAM FOR BRIGADA ESKWELA**

| <b>TEAM A</b>   | <b>TEAM B</b>  | <b>TEAM C</b>  |
|---|--|--|
| John Paolo Jaropillo  | Nova Zamora  | Nelson Gellera   |
| Jerson Donasco  | Josette Balandra   | Inger Pacheco  |
| Grace Lanutan   | Irish Therese Ubamos   | Edward Martorillas   |
| Jerald Maglantay  | Lisette Grace Cabalang   | Brenda Dina Labangco   |
| Marli Piccio  | Alyssa Joana Dagunan   | Julie Pearl Barrientos   |
| Araceli A. Craus  | Rhizza Faye Barcenilla   | James Sabio  |
| Princess Basa   |  | Dominique Cheung   |
| <b>SCHEDULE</b>   |  |  |
| July 22, 2024<br>AM-Sagay NHS<br>Jose B. Puey Sr. ES<br><br>PM- Josebio Extension<br>Valeriana IS | July 22, 2024<br>AM- SNHS<br>AEMSES-Regular<br>AEMSES-SOF<br>Sagay City Farm School<br><br>PM- Lopez Jaena ES<br>Gloria Poblador NHS | July 22, 2024<br>AM- SNHS<br>BV Rodriguez ES<br>Old Sagay ES<br><br>PM- Raymundo Tupas ES<br>SESCO |
| July 23, 2024<br>Sagay City Eco-Zone FS<br>Ricardo Gamboa ES<br>ELMIS<br>Josebio Gonzaga ES       | July 23, 2024<br>Briones Salcedo ES<br>Bato Central ES<br>Bato NHS<br>Cpo Himogaan ES  | July 23, 2024<br>Sagay City Senior HS<br>General Luna ES<br>Trinidad Lopez DGNHS                   |
| July 24, 2024<br>CPO. HIMOGAAN ES/PR 1 ES   |  |  |
| July 25, 2024<br>Hautea ES<br>Filomeno ES<br>Gil Lopez ES<br>Fabrica ES                           | July 25, 2024<br>Melchor Salcedo ES<br>Cpo. Bago NHS<br>Macamilco ES<br>Maquiling ES<br>Maquiling Extension                          | July 25, 2024<br>Plaridel ES<br>Bulanon ES<br>Bulanon NHS<br>Talusán ES                            |
| July 26, 2024<br>Himogaan Baybay IS   | July 26, 2024<br>Sawahon NHS<br>RT Halipa ES<br>Shermanhill RS   | July 26, 2024<br>Elia T. Canoy ES<br>Vito ES<br>Vito NHS<br>Tuong ES                               |



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