



Republic of the Philippines
Department of Education
 REGION VI
SCHOOLS DIVISION OF SAGAY CITY

Division Memorandum

No. 404, s. 2024

JUL 04 2024

**2nd DIVISION AWARDS FOR LEARNING EXCELLENCE
 IN CURRICULUM AND INSTRUCTION (DALE-CI)**

To: Chief EPS, CID & SGOD
 Education Program Supervisors
 Public School District Supervisors, Sagay Districts I to IO
 School Heads (Public Elementary and High School)

1. To give commendation on the premium effective implementation of the curriculum and instruction as the main mandate of the Department of Education (DepEd), the Schools Division Office of Sagay City through the Curriculum Implementation Division (CID) and the Programs on Awards and Incentives for Service Excellence (**PRAISE**) announce its **2nd DIVISION AWARDS FOR LEARNING EXCELLENCE IN CURRICULUM AND INSTRUCTION (DALE-CI)**. This is an award and recognition program for the most learning focused schools, school districts, inclusive and interest programs.
2. This program aims to capture significant accomplishments, innovative programs and projects of schools and how these impact to quality learning outcomes.
3. See enclosure for the guidelines, categories, timelines and procedures.
4. Widest dissemination of this Memorandum is desired.

MARSETTE D. SABBALUCA, CESO VI
 Schools Division Superintendent

Encl. As stated

Reference: RM No. 457, s. 2022

To be indicate in the Perpetual Index under the following subjects:

AWARDS CURRICULUM PROCEDURE RECOGNITION
 cbro/Ma'am Romo/2024/Memo/July 4, 2024



I. OBJECTIVES:

- The **DALE-CI** aims to achieve the following:
- 1. Recognize the exemplary performance of schools in championing curriculum implementation and learning outcomes;
 - 2. Ensure adherence of schools to School-Based Management (SBM) guiding principles and processes;
 - 3. Gauge the impact of school's initiatives, innovations and accomplishments to learning outcomes;
 - 4. Determine the degree of implementation of the roadmap of the Division on curriculum implementation and the BE-LRCP; and
 - 5. Provide venue for the showcasing of effective learning-focused practices and innovations for benchmarking.

II. CATEGORIES OF THE AWARD

- 1. Most Learning-Focused Elementary School

K to 3	Grades 4 to 6
Small	Small
Medium	Medium
Large	Large
Very Large	Very Large
- 2. Most Learning-Focused Junior and Senior High School

Grade 7-10	Grade 11-12
Small	Small
Medium	Medium
Large	Large
Very Large	Very Large

The school typology is indicated in DO19, s. 2016 as follows:

Type of Public School	Number of Learners
Small	Less than 440
Medium	441-840
Large	841-1,240
Very Large	Above 1,240

- 3. Most Learning-Focused Inclusive Education
 - Alternative Learning System (ALS)
 - Special Needs Education (SNEd)
 - Open High School Program (OHSP)
 - Multi-grade Program of the Philippines (MPPE)
- 4. Most Learning-Focused Interest Program
 - Science Technology and Engineering (STE)
 - Special Science Elementary School (SSES)
 - Special Program in the Arts (SPA)
 - Special Program in Foreign Language (SPFL)
 - Special Technical Vocational Education Program (STVEP)
 - Farm School (FS)
- 5. Most Learning Focused Extension School
- 6. Most Learning Focused School District
- 7. Outstanding School Reading Program
- 8. Outstanding School Numeracy Program

III. CRITERIA FOR EVALUATION

CRITERIA	POINTS
1. Performance Rating of the School Head	15
2. Significant Accomplishment/s in Fostering Learning <ul style="list-style-type: none">2.1 Project/Work Accomplished - - - 5 pts.2.2 Number of Strategies/ Activities done that have significantly influenced/ provided greater impact - - - - - 15 pts (Programs, Projects & Activities are aligned to the SUPPORT	30

Framework in the BE-LRCP)	
3. Impact of Accomplishments in Making Learning Happen 3.1 Scope 3.2 Replicability 3.3 Percentage of Benefited	15
4. Innovations in Enhancing Learners' Achievement 4.1 Originality 4.2 Creative Programs/projects for the last two years 4.3 Scope/Replicability of Innovation	30
5. Awards --- Major awards & citations received. Major Award refer to the highest award or recognition received by the school . (district-1pt; division-2pts; regional-3pts; national-4pts; international-5pts)	10
TOTAL	100

NOTE: For Key Stage 1 & 2, emphasis on Reading Literacy, Science Literacy and Mathematical Literacy shall be considered in Criteria 2,3,4 and 5.
The nominee who obtained the **HIGHEST TOTAL POINTS** (for indicators 1-5 in each category) shall be recognized as the winner of the **Most Learning-Focused School Award**.

For Inclusive and Interest Programs, the criteria as stated shall be adopted but with focus on the program.

IV. SCREENING, NOMINATION & RECOGNITION PROCEDURES

LEVEL	PROCEDURE	TIMELINE
District	Phase1: Submission of Write Ups and Documentary Requirements Phase 2: Evaluation of the Documents and Identification of Top 1 per category Phase 3: Validation of the MOVs Phase 4: District Recognition of DALE-CI Awardees per category	July 1 to 31, 2024
	Phase 5: Submission of Documents of District Winners per category to the Division DALE-CI Committee (c/o EPS Elizabeth B. Romo)	August 5, 2024 (as agreed during the CELCI last June 13-14)
Division	Phase 6: Evaluation of COMPLETE documents	August 12 to 27, 2024
	Phase 7: Validation of Division level Qualifiers	
	Phase 8: Announcement of Top 3 Division Qualifiers per category	August 30, 2024
	Phase 9: Recognition of DALE-CI Winners	September 6, 2024 (venue to be determined later)

NOTE: The **DALE-CI** is a division initiative; hence, the awarding and recognition is until the division level only. However, **DALE-CI** winners are **AUTOMATIC** entries/nominees of the Division for the Region's **CIRCLE** (Curriculum and Instruction Regional Champions for Learning Excellence) **AWARDS**.

V. GENERAL GUIDELINES

1. The accomplishments, innovations and their impact must be within 1-2 years (SY 2022-2023 & 2023-2024)
2. The performance rating of the School Head must be at least Very Satisfactory (VS) for the past 2 years.
3. Presentation of documents must be in order of significance including MOVs. (MOVs should be compiled in a separate folder.)
4. Use specific terms in the presentation of the accomplishments and documents.
5. State outstanding accomplishments and impact in brief, factual and bullet form.
6. Present impact of accomplishments by indicating problems addressed, people benefited and/or transactions facilitated.
7. Complete documentary requirements must be submitted on the timeline set by the district/division.
8. Any misinformation and misrepresentations made in any document shall be grounds for disqualification.
9. The Division shall conduct orientation on the mechanics and guidelines of the **DALE-CI** and shall form a team of Evaluators and Validators to appraise all documents and MOVs of the district entries.
10. Recognition of **DALE-CI** winning entries shall be done on the slated date in the timeline.

VI. REQUIRED NOMINATION DOCUMENTS

1. Completely filled-out DALE-CI Nomination Form with accompanying Nomination Write-up (maximum of **12 pages** including Executive Summary)
2. Certification from the Chairperson of the District DALE-CI Committee that the Nomination has undergone deliberation by the Committee.
3. Letter of endorsement, from the PSDS, as District Entry for a specific Category.
4. Certification signed by the Administrative Officer V that the School Head has obtained at least Very Satisfactory (VS) Performance Rating (OPCRF) for the last two years.
5. Certification of No Unliquidated Cash Advances and Disallowances for -previous accountabilities as of December 31, 2022 from the Commission on Audit (COA) Resident Auditor of the agency.
6. In case of existing unliquidated cash advance and disallowance, a certificate of the Status of such financial obligation shall be issued by the COA Resident Auditor.

NOTE:

Each completely filled up Nomination Form should be accompanied by a write-up using the Nomination Write-up Form. The maximum allowable number of pages is twelve (12) in an A4 size bond paper, using Bookman Old Style, font size 11.

The Nomination Form and Documentary requirements should be placed in a **legal size folder (ordinary white color)**. **Hard-bound documents with creative covers and decorations are DISCOURAGED.**