



5649-2897

Republic of the Philippines
Department of Education
Region VI- Western Visayas
DIVISION OF SAGAY CITY

DIVISION MEMORANDUM

June 14, 2024

No. 374 s. 2024

**SDO SAGAY CITY PARTICIPATION TO THE
2024 PALARONG PAMBANSA**

To: Asst. Schools Division Superintendent
Chief Education Supervisors – CID and SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to the DepEd Memorandum 20 s. of 2024 and Regional Memorandum 463, s. 2024 titled Conduct of the 2024 Palarong Pambansa, this office announces the official SDO Sagay City Delegation to the 2024 Palarong Pambansa on July 6-17, 2024 in Cebu City. The billeting quarters of the delegation will be at Guadalupe Elementary School, V. Rama Avenue, Cebu City.
2. Enclosed to this memorandum are the official lists of athletes, coaches, SDO delegation heads, local coaches, chaperons and trainers, and selected Regional Management Committee members.
3. The Official Coach and the 7 qualified athletes from SDO Sagay City as part of the Negros and Region VI delegation for the Palarong Pambansa, will take the Roll-on-Roll Off (RORO) Trip to Cebu City on July 7, 2024, and will have its return trip on July 17, 2024.
4. The first meal shall be breakfast on July 7, 2024, upon arrival in Cebu City and the last meal shall be packed dinner onboard the vessel on July 17, 2024. The delegates are requested to bring extra food packs good for the duration of the trip.
5. While, other members of the Sagay City delegation (local coaches, chaperons, and division delegates) will leave Sagay City on July 7, 2024, via RORO on their convenient choice of ports from Negros Occidental to Cebu City and have a return trip on or before July 17, 2024.
6. The athletes, official coach, local coaches, chaperons, and trainers are expected to adhere to the following schedule concerning this activity:

Date	Activity	Venue(s)
May 20, 2024-July 5, 2024	In-house Training	Sagay National High School, Gil Lopez Elementary School Old Sagay Elementary School
June 18, 2024 (8:00-10:00AM)	Medical and Dental Check-up	Division of Sagay City Clinic
June 20, 2024 (8:00AM)	Regional Screening and Accreditation	Food Terminal, Bacolod City



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone Nos. 488-02-15; 722-0597

7. All athletes, official coach, local coaches, chaperons, trainers, and the SDO Sagay City delegation committee/heads, **shall bring two (2) pieces of 2x2 ID** picture for the Palarong Pambansa ID which shall be provided by the Secretariat Committee and shall be used as a means of verification for all the official delegates during the entire duration of the Palarong Pambansa.

8. Participation and services rendered by the nationally paid teachers are entitled to Service Credits for the services rendered during the vacation period but not to exceed 15 days by the DepEd Order No. 53, s. 2023. Teaching-related and non-teaching personnel shall be provided with Compensatory Time Off (CTO) for their services rendered during weekends and holidays as per Civil Service Commission (CS) and DBM Joint Circular No. 2 s. 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

9. Expenses for meals, traveling allowance, transportation, accommodation, and other incidental expenses incurred by the participants relative to the conduct of this activity are chargeable against SEF, Division MOOE, Sports Program Support Funds, and any other funds subject to the usual accounting and auditing rules and regulations.

10. For immediate and widest dissemination.


MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent 

Incl: As stated

Reference:

To be included in the Perpetual Index under the following subject

Memorandum _ Palarong Pambansa 2024



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone Nos. 488-02-15; 722-0597

SDO Sagay City Delegation to 2024 Palarong Pambansa

SDO Sagay City Executive Committee

Schools Division Superintendent	MARSETTE D. SABBALUCA, CESO VI
Asst. Schools Division Supt.	MARK ANTHONY J. TAN, PhD
Chief, SGOD	MA. THERESA Q. BINGCANG, PhD
Chief, CID	NENITA P. GAMAO, PhD
Division Sports Officer	JOSETTE P. BALANDRA, PhD
School Head	RENE M. ENCABO
Nurse II	LISETTE GRACE U. CABALANG
Officiating Official	JERRY ZARAGOZA

Sports Events	Athletes	Official Coach	Local Coaches, Trainers & Chaperons
Athletics Elementary	Khrisha Mae E. Argel		Norven Ledesma (Trainer)
Athletics Secondary	Lyscky D. Aboy		James Diocson (LC)
	Rigor, James		Nelmar Romanes (Trainer)
	Diaz, Christine J.		Anna Mae Ledesma (Local Coach)
Gymnastics (AERO) Elementary	Ofquila, Dave W. Rosatasi, Nicole D.		Rose A. Mermida (LC) James Brian A. Mermida (Trainer) Rema A. Aguirre (Chaperon)
Paragames (Swimming O.H)	Abarillo, Maria Los D.	Emmanuel D. Escaño	Jill Macariola (Chaperon) Jorge Cabalang (Trainer)



Republic of the Philippines
Department of Education
REGION VI-WESTERN VISAYAS

MAY 31 2024

REGIONAL MEMORANDUM

No. 463 s. 2024

PARTICIPATION TO THE 2024 PALARONG PAMBANSA

To: Schools Division Superintendents
Presidents of State Colleges and Universities
Heads of Private Schools, Colleges and Universities
All Others Concerned

1. Relative to DepEd Memorandum No. 20, s. 2024 titled Conduct of the 2024 Palarong Pambansa Competitions, this Office announces the official Western Visayas Regional Athletic Association (WVRAA) Delegation to the 2024 Palarong Pambansa on July 6 - 16, 2024 in Cebu City. The billeting quarters of the delegation will be at Guadalupe Elementary School, V. Rama Avenue, Cebu City.
2. Attached are the lists of athletes with their corresponding coaches, asst. coaches, and chaperones and the Regional Management Committees found in the Enclosure Nos. 1 and 2 respectively to this Memorandum. The house rules and regulations to be observed by all members of the WVRAA Delegation to ensure the smooth and seamless conduct of the activity are found in Enclosure No. 3.
3. The Schools Division Offices through the Division Sports Officers (DSOs) shall issue an advisory on the training scheme of which the details are specifically included in the action plan to ensure the preparedness of the athletes, asst. coaches, and chaperones to the Palarong Pambansa. They shall tap their local government units for support to the training and other related activities that need budgetary requirements.
4. All athletes, coaches, asst. coaches, chaperones, and the Regional Management Committee members shall bring two (2) pieces of 2x2 ID picture for the Palarong Pambansa ID which shall be provided by the Secretariat Committee and shall be used as a means of verification for all the official delegates during the entire duration of the Palarong Pambansa.
5. The members of the delegation from Panay and Guimaras will depart from Port San Pedro via a vessel bound for Cebu City on July 6, 2024, 6:00 p.m. The delegates are requested to bring extra food packs good for the duration of the trip. The return trip to Panay and Guimaras will be via the same mode of transportation on July 17, 2024, 6:00 p.m. On the other hand, the members of the delegation from Negros Occidental will take the Roll-On Roll-Off (RORO) Trip to Cebu City on July 7, 2024 and on July 17, 2024 for the return trip. The first meal shall be breakfast on July 7, 2024 upon arrival in Cebu City, and the last meal shall be packed dinner on July 17, 2024 onboard the vessel.
6. The official delegates who opt to take other means of transportation to and from Cebu City shall shoulder their own expenses as their allotted amount for transportation from the Palara support funds shall be deemed forfeited.
7. To ensure smooth and seamless conduct of the activity, some members of the Regional Management Committees such as the Mess, Accommodation, Security and Discipline, Transportation, and Program and Protocol Committees shall be deployed as advance party to Cebu City at least a week before the activity. They shall prepare the billeting quarters and see to it that everything is in place prior the arrival of the rest of the delegation. They shall take the most economical means of transportation.



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REGION VI-WESTERN VISAYAS

8. The teachers involved in the activity are entitled to Service Credits for the services rendered during the vacation period but not to exceed 15 days in accordance with DepEd Order No. 53, s. 2003 entitled: *Updated Guidelines on the Grant of Vacation Service Credits to Teachers*. On the other hand, non-teaching personnel shall be provided with Compensatory Time Off (CTO) for their services rendered during weekends and holidays as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on *Non-Monetary Remuneration for Overtime Service Rendered*.
9. The travel expenses, per diem, and other incidental expenses incurred relative to the conduct of this activity is chargeable against local funds subject to the usual accounting and auditing rules and regulations.
10. Immediate dissemination of and compliance with this Memorandum are desired.


RAMIR B. UYTICO EdD, CESO III
Regional Director

Encl.: As stated
Reference: DM 20, s. 2024, DM 21, 2024
To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES

COMPETITIONS

CONFERENCES

SPORTS