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Republic of the Philippines  
 Department of Education  
 REGION VI- WESTERN VISAYAS  
 SCHOOLS DIVISION OF SAGAY CITY

June 14, 2024

**DIVISION MEMORANDUM**

No. 373, s. 2024

**PROFESSIONAL LEARNING PACKAGES ON HIGHER ORDER THINKING SKILLS  
 (HOTS) FOR SCHOOL HEADS**

To: OIC, Assistant Schools Division Superintendent  
 Chiefs, CID, and SGOD  
 Public Schools District Supervisors  
 School Heads of Public Elementary and Secondary Schools  
 All Others Concerned

1. Attached is the **Regional Memorandum No. 503, s. 2024** from the Office of the Regional Director, Ramir B. Uytico EdD, CESO III, regarding the conduct of the **Professional Learning Packages on Higher Order Thinking Skills (HOTS) for School Heads on July 2-5, 2024** (inclusive of travel time) at specific venue to be announced.

2. Participants will be travelling on official business, provided that their participation will not impede the delivery of basic services in their respective offices/schools. Below is the list of the participants:

	NAME OF PARTICIPANTS	LEARNING AREA
1	Decelyn C. Doletin	English
2	Joegie D. Sumugat	Math
3	Jessa V. Lobaton	Science
4	Marlon L. Solivio	RO Facilitator (Science)

3. Board and lodging of the participants shall be charged against 2024 HRD Fund while incidental and travel expenses to their School MOOE subject to its availability and the existing accounting and auditing rules and regulations.

4. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.

5. Immediate dissemination of this Memorandum is desired.

*M. Sabbaluca*  
**MARSETTE D. SABBALUCA, CESO VI**  
 Schools Division Superintendent

Encl: None  
 Reference: None  
 To be included in the Perpetual Index  
 Under the following subjects:

**Learning Packages                      HOTS**

NLG/2024documents 14 June 2024



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Republic of the Philippines  
**Department of Education**  
 REGION VI – WESTERN VISAYAS

DEPARTMENT OF EDUCATION  
 DIVISION OF SAGAY CITY  
**RECEIVED**  
 DATE: JUN 13 2024 TIME:  
 TRACKING NO. REC-23582  
 SIGNATURE OVER PRINTED NAME  
 JUN 13 2024

REGIONAL MEMORANDUM  
 No. 503 s. 2024

**PROFESSIONAL LEARNING PACKAGES ON HIGHER ORDER  
 THINKING SKILLS (HOTS) FOR SCHOOL HEADS**

**To: Schools Division Superintendents  
 All Others Concerned**

1. Consistent with the MATATAG Education Agenda, where G is spelled out as “Give support for teachers to teach better”, this Office, through the Human Resource Development Division (HRDD), will conduct the training on the **Professional Learning Packages on Higher Order Thinking Skills (HOTS) for School Heads** on **July 2-5, 2024** (exclusive of travel time) at specific venue to be announced.
2. This activity, with Professional Regulation Commission (PRC) Continuous Professional Development Accreditation System (CPDAS) Program Accredited Number PTR 2023-419-4455, aims to support school heads in providing instructional supervision to teachers who are performing pedagogy and assessment practices that promote HOTS.
3. Attached are the list of TWGs/PMTs, Learning Facilitators and Participants’ allotment per SDO.
4. Board and lodging of the participants shall be charged against 2024 HRD Fund while travel expenses to their local/HRD fund subject to the existing accounting and auditing rules and regulations.
5. It is understood that in the conduct of this activity, there shall be no discrimination on the account of age, school, gender, civil status, disability, religion, or other similar factors/personal circumstances that run counter to the principles of equal opportunity.
6. Immediate dissemination of and compliance with this Memorandum are desired.

  
**RAMIR B. UYTICO EdD, CESO III**  
 Regional Director

Encl: as stated  
 References: DM- OUHROD- 2023-0851 dated June 22, 2023  
 MATATAG Education Agenda  
 To be indicated in the Perpetual Index  
 under the following subjects:

TRAINING PROGRAMS  
 RBM/HRDD- PLP HOTS SH  
 0032 June 4, 2024

SUPERVISION

*English Development Deletia  
 Math - Total Sumangit  
 Science - Sumangit*



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**Department of Education**  
 REGION VI – WESTERN VISAYAS

PMTs/TWGs/Learning Facilitators	
Regional Office VI	Iloilo
Dr. Susan D. Severino	Argee P. Caro (English)
Dr. Joven M. Madera	Josephine P. Balasan (English)
Dr. Jingky L. Dioso	Mary Michelle L. Brenda (English)
Mark Anthony A. Durana (Science, Standby Nurse)	Aklan
Rolly Ben M. Madera	Rolanic A. Belarmino (English)
Joni B. Gallardo	Jonathan O. Tapispisan (Science)
Lilibeth G. Sanchez	La Carlota City
Bacolod City	Ana Liza B. Villanueva (Mathematics)
Michael G. Divinagracia (Mathematics)	Citrobelle A. Aldeguer (English)
Cadiz City	Passi City
Jovel J. Oberio (Science)	Caren D. Aliligay (Science)
Victorias City	Antique
Roberto C. Desin Jr. (Mathematics)	Kristin M. Cepeda (Mathematics)
Sagay City	Aurelio D. Odiong (Mathematics)
Marlon L. Solivio (Science)	

Participants Allotment Per SDO (Secondary School Head or Assistant Principal)				
	English	Science	Math	Pax per SDO
Aklan	1	1	1	3
Antique	1	1	1	3
Bacolod City	1	1	1	3
Bago City	1	1	1	3
Cadiz City	1	1	1	3
Capiz	1	1	1	3
Escalante City	1	1	1	3
Guimaras	1	1	1	3
Himamaylan City	1	1	1	3
Iloilo	1	1	1	3
Iloilo City	1	1	1	3
Kabankalan City	1	1	1	3
La Carlota City	1	1	1	3
Negros Occidental	1	1	1	3
Passi City	1	1	1	3
Roxas City	1	1	1	3
Sagay City	1	1	1	3
San Carlos City	1	1	1	3
Silay City	1	1	1	3
Sipalay City	1	1	1	3
Victorias City	1	1	1	3
TOTAL	21	21	21	63



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**Training Matrix**

Session No.	Day & Time	Topic/ Activity
Day 1		
Registration	7:30-8:00 AM	
Opening Program	8:00 - 8:20 AM	<ul style="list-style-type: none"> <li>National Anthem</li> <li>Ecumenical Prayer</li> <li>Acknowledge of Participants</li> <li>Activity Norms</li> <li>Welcome/ Inspirational Messages</li> <li>Leveling of Expectations</li> <li>Activity Objectives and Matrix</li> <li>Photo Documentation</li> <li>Reminders</li> </ul>
Pretest	8:20-8:50 AM	
Session 1	8:50-10:20 AM	Walk-through of Resources; Teacher's Resource and Mentor's Guide
Health Break	10:20-10:30 AM	
Session 1 (Continuation)	10:30-12:00 PM	Walk-through of Resources; Teacher's Resource and Mentor's Guide (processing)
Lunch Break	12:00 NN- 1:00 PM	
	1:00-1:05 PM	Energizer
Session 2A	1:10-2:40 PM	SOLO and HOTS in the Classroom <ul style="list-style-type: none"> <li>Multi-tasking</li> <li>LOTS and HOTS</li> </ul>
Health Break	2:40- 2:50 PM	
Session 2B	2:50-4:50 PM	SOLO and HOTS in the Classroom <ul style="list-style-type: none"> <li>Bloom's Taxonomy and its applicability in teaching- learning and its limitations and concerns</li> <li>Overview of SOLO taxonomy</li> <li>SOLO taxonomy's application in assessment practices</li> <li>Principles underlying the application of SOLO taxonomy in the classroom</li> <li>Practical examples and strategies for implementing SOLO taxonomy in the classroom</li> </ul>
Wrap-up/ Reminders/ Debriefing	4:50-5:00 PM	
Day 2		
Management of Learning	8:00-8:10 AM	<ul style="list-style-type: none"> <li>Nationalistic Song</li> <li>Ecumenical Prayer</li> <li>Energizer</li> <li>Recap</li> <li>Reminders</li> </ul>
Session 2B (Continuation)	8:10-9:10 AM	
Health Break	9:10-9:20 AM	
Session 2C	9:20-12:00 PM	<ul style="list-style-type: none"> <li>Higher Order Thinking Skills (HOTS) in the Classroom</li> <li>Words Used for Lower and Higher Levels in the Original SOLO Model</li> <li>SOLO in Assessment (Qualitative, Closed-Items, Open-Ended Items, Writing a Super Item)</li> </ul>
Lunch Break	12:00 NN-1:00 PM	



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<b>Management Learning of</b>	1:00-1:10 PM	
<b>Session 3</b>	1:10-3:30 PM	Learning Approaches that support SOLO and HOTS in the Classroom
<b>Health Break</b>	3:30-3:40 PM	
<b>Session 3</b>	3:40-4:40 PM	Learning Approaches that support SOLO and HOTS in the Classroom
<b>Wrap-up/ Reminders/ Debriefing</b>	4:40-5:00 PM	
Day 3		
<b>Management Learning of</b>	8:00-8:10 AM	<ul style="list-style-type: none"> <li>Nationalistic Song</li> <li>Ecumenical Prayer</li> <li>Energizer</li> <li>Recap</li> <li>Reminders</li> </ul>
<b>Session 4A</b>	8:10-10:00 AM	HOTS in Practice "Worksheet 4A" and Processing
<b>Health Break</b>	10:00-10:10 AM	
<b>Session 4B</b>	10:10-12:00 AM	HOTS in Practice "Worksheet 4B" and Processing
<b>Lunch Break</b>	12:00 NN – 1:00 PM	
<b>Management Learning of</b>	1:00-1:10 PM	
<b>Session 4C</b>	1:10-3:00 PM	HOTS in Practice "Worksheet 4C" and Processing
<b>Health Break</b>	3:00-3:10 PM	
<b>Session 4D</b>	3:10 – 4:50 PM	HOTS in Practice "Worksheets 4D and Processing
<b>Wrap-up/ Reminders/ Debriefing</b>	4:50-5:00 PM	
Day 4		
<b>Management Learning of</b>	8:00-8:10 AM	<ul style="list-style-type: none"> <li>Nationalistic Song</li> <li>Ecumenical Prayer</li> <li>Energizer</li> <li>Recap</li> <li>Reminders</li> </ul>
<b>Session 5</b>	8:10-10:00 AM	Workplace Application Plan
<b>Health Break</b>	10:00-10:10 AM	
<b>Session 6</b>	10:10-12:00 PM	PLC in Schools
<b>Lunch Break</b>	12:00 NN- 1:00 PM	
<b>Summative Test</b>	1:00-2:30 pm	Summative Assessment
<b>Closing Program</b>	2:30 – 5:00 pm	<ul style="list-style-type: none"> <li>Nationalistic Song</li> <li>Ecumenical Prayer</li> <li>Insights</li> <li>Challenge</li> <li>Accepting the Challenge/ Pledge of Commitment</li> <li>Closing Remarks</li> <li>Daily Evaluation</li> <li>Reminders</li> </ul>



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