



Republic of the Philippines
Department of Education
 REGION VI – WESTERN VISAYAS
 SCHOOLS DIVISION OF SAGAY CITY

JUN 13 2024

DIVISION MEMORANDUMNo. 369, s. 2024

**REVISITING AND ENHANCEMENT OF
 SCHOOL CONTINGENCY PLAN**

To: OIC, Assistant Schools Division Superintendent
 Chiefs, CID, and SGOD
 Public Schools District Supervisors
 School Heads of Public Elementary and Secondary Schools
 Schools Project Development Officer-I
 All Others Concerned

1. The Department of Education (DepEd), Division of Sagay City through the Disaster Risk Reduction Management Unit, School Governance and Operations Division will conduct a face-to-face learning and development, titled: **Revisiting and Enhancement of School Contingency Plan** on **June 19-21, 2024** at **Acacia Hotel, Burgos Street Extension, Reclamation Area, Bacolod City**.
2. Enclosed to this Memorandum is the list of participants which will serve as their official **Travel Order**. They are advised to bring their laptop, extension cord, and the previous Contingency Plan for the workshop.
3. Participants are advised to be at the venue before 8:00 in the morning of day 1, June 19, 2024, and are encouraged to wear casual attire for the whole duration of the activity. The first meal is breakfast.
4. Incidental and travel expenses to be incurred by the school heads during this activity shall be charged against their School MOOE while traveling expenses of the division personnel shall be charged to the Division MOOE funds subject to its availability and the existing accounting and auditing rules and regulations. However, board and lodging of both School Heads and Division Personnel shall be chargeable against the DRRM Downloaded DPRP Fund.
5. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.
6. Immediate and wide dissemination of this Memorandum is desired.

M. Sabbaluca
MARSETTE D. SABBALUCA, CESO VI
 Schools Division Superintendent

End: None
 Reference: None
 To be included in the Perpetual Index
 Under the following subjects:

SAFETY EDUCATION

DRRM

TRAINING WORKSHOP

JAMSAB/2024documents 10 June 2024
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Republic of the Philippines
Department of Education
REGION VI – WESTERN VISAYAS
SCHOOLS DIVISION OF SAGAY CITY

Enclosure No. 1 to Memorandum No. ____ s. 2024

LIST OF PARTICIPANTS

SCHOOL HEADS:

District 1

Adraneda, Elizabeth
Lamason, Lolybeth
Yap, Lodie
Fuentesfina, Genelyn
Baja, Joseph

District II

Jumayao, Isidora
Ardo, Lilibeth
Saratobias, Flordeliza
Iglesia, Marites
Juanico, Julius
Lumayno, Heide

District-III

Natan, Joe Arvy
Aguipo, Mansueto
Minor, Lindon
Logatiman, Nenita
Minor, Cheryl
Tablan, Dinah
Villaceran, Tisa
Batiller, Reggie

District-IV

Cabillon, Ma Fe
Martorillas, Rey
Magno, Ruel
Bauden, Renato
Solivio, Dennis
Modelo, Christine
Alberio, Roy

District – V

Arellano, Eleazar
Santillan, Jaypee
Rublico, Haide
Martorillas, Arman
Benignos, Jilmore
Flores, Robert

District – VI

Sanchez, Renante
Lopez, Ramelo
Flores, Regielee
Solivio, Zalde
Gansan, Juliet
Tapia, Alquiver
Belacas, Leonora
Villaceran, Brian
Osai, Noemi

District – VII

Lacuesta, Mariane
Jonota, Andrea
Pedelo, Glenn
Halipa, Helen
Craus, Araceli
Parcon, Rosena

District – VIII

Banyola, Loramie
Borce, Menalyn
Delenia, Rosalie
Opena, Lito
Fernandez, Jovito

District – IX

Zaragoza, Jerry
Encabo, Rene
Padilla, Ivy
Donasco, Jerson
Basas, Roberto
Montaño, Willyn
Sanipa, Ronnie Boy
Ortega, Jocelyn
Alvarez, Ryan
Florendo, Bernie
Lamason, Alexander

SPEAKERS

Castro, Gil
Javines, Sammy Jandry
Sabio, James

District - X

Digno, Freddie
Doletin, Decelyn
Villar, Amie Rose
Lagoyo, Rene Boy
Lobaton, Jessa
Sumugat, Joegie
Pabuaya, Erlinda
Esmalla, Jona

LIST OF SCHOOLS PDO-I

Alea, Vanessa Belle
Demetita, Emalyn
Magbanua, Gretchen
Salvador, Stephanie Dane

PROGRAM MANAGEMENT TEAM

Despi, Jecen
Celis, Melona
Navarro, Mark Lester

HR & QATAME

Gellera, Nelson
Zamora, Nova

HEALTH PERSONNEL

Yangco, Rex RN

SELECTED DIVISION PERSONNEL

Sabbaluca, Marsette - SDS
Tan, Mark Anthony - ASDS
Bingcang, Ma Theresa SGOD Chief
Balandra, Josette
Maglantay, Jerald
Tolentino, Barbara
Pacheco, Inger
Uypico, Jona
Labangco, Brenda Dina Labangco
Martorillas, Edward
Sabajas, Lucena
Rebusquillo, Josie
Villamor, Mayo
Mercurio, Feliciano
Santillan, Romeo
Dublin, Marlon
Jaropillo, John Paolo
Alconga, Junmarl
Donasco, Jerson