



Republic of the Philippines
Department of Education
 Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

DEC 02 2024

DIVISION MEMORANDUM
 No. 787, s. 2024

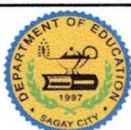
**CONDUCT OF QUALITY ASSURANCE OF THE DEVELOPED SUPPORT
 READING MATERIALS AND DEVELOPMENT OF ILLUSTRATION
 FOR NATIONAL LEARNING RECOVERY PROGRAM**

To: Assistant Schools Division Superintendent
 Chief Education Supervisors – CID & SGOD
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

1. The Learning Resource Management Section, this division, will conduct a 2.5-day Quality Assurance of the Developed Support Reading Materials and Development of Illustration for the National Learning Recovery Program and other LRs on different learning areas. on December 16 to 18, 2024 from 8:00 am to 5:00 pm. The venue shall be announced later
2. This activity aims to:
 - a. conduct quality assurance of the developed reading materials to support the National Learning Recovery Program and other learning areas resources.
 - b. conduct illustrations development on the developed reading materials to support the National Learning Recovery Program;
 - c. upload the QAed Reading materials at the LR portal.
3. List of identified participants, and the area of assignment

Area of Assignment			
Content (Area 1)	Language(Area 2)	Competencies (Area 3)	Layout and design Area (4)
Elizabeth Romo ✓	Jonel Manale	Nomeboy Lozada	Mayo Villamor
Romeo Santillan ✓	Glanda Mae Flores	Remalyn Layco	Analee Alingco
Cesar Demafilis ✓	Benjie Bautista	Jazel Labrador	Jaypee Santillan
Jordan Beliganio ✓	Gina Radan	Rica Grace Cabahug	Jason Elidia
Marlon Solivio ✓	Glenda Tan	Corazon April Basa	Levy James Arellano
Alma Mirasol ✓	Benito Aquino	Herdilito Lanoso	Mary Ann Arellano
Salvacion Enso ✓	Eleanor Lo	Sherah Delos Santos	Elika Marie Manglar
Feliciano Mercurio	Annalee Buhayan	Ryan James Coniendo	Cara Lachica
Nenita Gamao ✓	Richard Rubin	Chuen Mie Sarita	Kaye Jeane Rosal
Marlon Dublin ✓	Marilyn Gamboa	Almie Gargar	Rancyl Cabalhin
	Mark Sagayno		Iris Ubamos
	Arnel Ifanto		

4. Listed layout artists and illustrators are advised to bring laptop and extension chord.
5. Activity Matrix is attached to this memorandum.
6. This memorandum served as the Travel Order of the participants.



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
 Telephone Nos. 488-02-15; 722-05971



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

7. Participants are expected to be at the Old Division Office at 6:00 am on December 16, 2024, for early departure.
8. It is understood that in the conduct of this activity, there shall be no discrimination in the provision of such partnership on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
9. Immediate and wide dissemination of this Memorandum is desired.

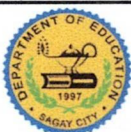
M. SabbalUCA
MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent *M. SabbalUCA*

Enclosure : None
Reference : As stated
Allotment : N/A
To be indicate in the Perpetual Index under the following subjects:

Quality Assurance

National Reading Program

FN: mcd/CID



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Telephone Nos. 488-02-15; 722-0597/



Republic of the Philippines
Department of Education
 Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

Inclosure No. 1

ACTIVITY MATRIX

Time	Activity	Facilitator	Attendees
December 16, 2024			
6:00 am - 8:00 am	Departure from Old SDO	Mayo Villamor	
8:00 am - 9:00 am	Registration	Analee Alingco	
9:00 am - 9:30 am	Opening Program	Mayo Villamor/Analee Alingco	
9:30 am - 10:00 am	HEALTH BREAK		
10:00 am - 12:00nn	Development of Layout and Design based	Mayo Villamor	Kaye Jeane Rosal Rancyl Cabalhin Remalyn Layco Shera De Los Santos Ryan James Coniando Chuen Mie Sarita Nomeboy Lozadsa Mark Sagayno Arniel Ifanto Almie Gargar Jazel Labrador Rica Grace Cabahug
12:00nn - 1:00 pm	HEALTH BREAK		
1:00 pm - 5:00 pm	Quality Assurance of LRs per learning area	English	Elizabeth Romo Mark Sagayno Chena Mie Sarita Arniel Ifanto Jason Elidia
		Science	Marlon Solivio Shera Delos Santos Ryan James Ciniendo Jazel Labrador Herdelito Lanoso
		Filipino	Romeo Santillan Levy James arellano Rancyl Cabalhin Glenda Tan Glenda Mae Flores
		Math	Alma Mirasol Benjie Bautista Marilyn Gamboa Iris Ubamos Cara Lachica Remalyn Layco
		ESP/Values Ed	Cesar Demafiles Gina Radan Eleanor Lo Jazel Labrado Rancyl Cabalhin



Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
 Telephone Nos. 488-02-15; 722-0597/



Republic of the Philippines
Department of Education
 Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

		Aral Pan	Jordan Beliganio Rica Grace Cabahug Mary Ann Arellano Kaye Jean Rosal
		MTB-MLE	Marlon Dublin Ricahard Rubin Benito Aquino Jonel Manale Feliciano Mercurio
		EPP/TLE	Salvacio Enso Nomeboy Lozada Mayo Villamor Analee Alingco
5:00 pm - 6:00 pm	Checking of Output		Marlon Dublin Analee Alingco Mayo Villamor
6:00 pm onward	Dinner		
December 17, 2024			
8:00 am - 9:00 am	Preliminaries		TWG
9:00 am - 12:00 nn	Continuation of the QA process		By subject areas
12:00 - 1:00 pm	HEALTH BREAK		
1:00 pm - 5:00 pm	Continuation of the QA process		By subject areas
5:00 pm - 6:00 pm	Checking of the Output		By subject areas
6:00 pm onward	Dinner		
December 18, 2024			
8:00 am - 9:00 am	Preliminaries		TWG
9:00 am - 12:00 nn	Continuation of the QA process		By subject areas
12:00 nn - 1:00 pm	HEALTH BREAK		
1:00 pm -2:00 pm	Closing Program		
2:00 pm	HOME SWEET HOME		