



Republic of the Philippines
Department of Education
REGION VI – Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

November 26, 2024

DIVISION MEMORANDUM
NO. 772, S. 2024

ADDENDUM TO DIVISION MEMORANDUM NO. 668 s 2024 re FIVE-DAY TRAINING OF TRAINERS ON DCP ADOPTION PROGRAM

To: Asst. Schools Division Superintendent
Chief Education Supervisor, CID & SGOD
Public Schools District Supervisors
Public Schools Head, Elementary & Secondary
All Others Concerned

1. The Department of Education-Division of Sagay City, through the Information and Communication Technology Unit, will hold the **Five-Day Training of Trainers on the DCP Adoption Program** in support of the DepEd Computerization Program (DCP) on **December 2-6, 2024**, in **Acacia Hotel, Bacolod City**.

2. As part of DCP Adoption program that promotes full utilization of DCP computer packages in public schools, this Learning and Development (L&D) event aims to equip potential trainers with a comprehensive understanding of tools and solutions provided to DepEd personnel as part of the DCP. At the end of this activity, attendees will:

- Gain expertise in modern educational methodologies, including Blended Learning, television-based learning, and effective use of the Microsoft 365 suite.
- Apply advanced techniques, such as learning accelerators and artificial intelligence (AI) in education, to create personalized and optimized learning experiences.
- Develop action plans for rollout and implementation of learned concepts among DCP recipient schools, promoting full utilization of DCP packages.

3. This is face-to-face training for the following identified participants, facilitators and program management team.

LIST OF PARTICIPANTS			
District I	District II	District III	District IV
1. Bhinfaint S. Aquino	1. Cristy G. Yonzon	1. Crisalyn V. Lampawog	1. Marilou E. Jerios
2. Lorna B. Estrada	2. Annarose B. Da Cunha	2. Janice P. Himpit	2. Marnylie E. Europeo

LIST OF PARTICIPANTS			
District V	District VI	District VII	District VIII
1. Sharon Rose M. Gometon	1. Lynn P. Enumerables	1. Mesiel L. Arevalo	1. Jumil D. Nuyad
2. Cristel L. Anliquera	2. Mary Grace S. Losabe	2. Joanne B. Baluma	2. Elvie A. Petez



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LIST OF PARTICIPANTS			
District IX	District X	ALS Teachers	
1. Mary Grace V. Lee	1. Cristina P. Pacheco	1. Markee Joyce G. Parreno	6. Rudelyn B. Grande
2. Yolanda C. Relos	2. Ruby Lyn A. Valienta	2. Sheila Jane B. Bangcolongan	7. Renan E. Bendecio
		3. Mary Joy M. Bagabaldo	8. Arne R. Labrador
		4. Precy C. Erbito	9. Jemery L. Aquino
		5. Jecoliah D. Piñas	

LIST OF TRAINERS	LIST OF PROGRAM MANAGEMENT TEAM
1. Marlon L. Solivio	1. Feliciano D. Mercurio, Jr.
2. Junmarl B. Alconga	2. Jonah V. Uypico
3. Roy M. Alberio	3. Nelson L. Gellera
4. Leonel P. Sanier	4. Jecen A. Despi
5. Antonette T. Villamor	

4. The transportation, food, and accommodation expenses for participants, facilitators, and program management for this activity shall be charged to the DCP-Program Support Fund and ALS Fund, subject to the usual accounting and auditing rules and regulations. This memorandum also serves as a Travel Authority for all SDO Sagay City trainers and the program management team, while teacher participants and facilitators will process their travel orders through their respective schools. The transportation assembly point will be at the old DepEd-Division Office, with departure scheduled for exactly 6:00 AM on December 2, 2024. Transportation is also provided to all on December 6, 2024.

5. It is understood that in the conduct of this activity, there shall be no discrimination on account of age, school, gender, civil status, disability, religion or other similar factors, or personal circumstances that run counter to the principles of equal opportunity.

8. Immediate dissemination and compliance of this Memorandum is desired.

MARSETTE D. SABBALUCA, CESO VI
Schools Division Superintendent



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To be indicated in the **Perpetual Index** under the following subjects:

DCP M365 TRAINING OF TRAINERS DCP ADOPTION PROGRAM PRC-CPD ACCREDITED TRAINING



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