



Republic of the Philippines
Department of Education
 Region VI- Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

NOV 20 2024

DIVISION MEMORANDUM

No. 758, s. 2024

APPROVED APPOINTMENTS FOR TEACHING, TEACHING-RELATED, SCHOOL ADMINISTRATION AND NON-TEACHING PERSONNEL IN THE DIVISION OF SAGAY CITY FROM JUNE 21 - OCTOBER 22, 2024

TO: Assistant Schools Division Superintendent
 Chief Education Supervisors (CID & SGOD)
 Public Schools District Supervisors
 Public Elementary & Secondary School Heads
 All Others Concerned

1. To ensure transparency and improve personnel services, this Office disseminates the list of approved appointments for substitute, newly hired, promoted, and transferred teaching, teaching-related, school administration, and non-teaching personnel from June 21 – October 22, 2024.
2. The recruitment, selection, hiring, and promotion processes were conducted in compliance with the following guidelines:
 - a. **DepEd Order No. 66, s. 2007:** "Revised Guidelines on the Appointment and Promotion of Other Teaching, Related Teaching, and Non-Teaching Positions" for higher teaching positions
 - b. **DepEd Order No. 7, s. 2023:** "Guidelines on Recruitment, Selection, and Appointment in the Department of Education" for Teacher I, related-teaching, school administration, and non-teaching positions
 - c. **MEC Order No. 10 s. 1979:** "Implementing Rules and Regulations for the System of Career Progression for Public School Teachers" for Master Teacher positions
 - d. **Division Memo 366 s. 2024:** "Call Up for Teachers Applying for Transfer of Station for SY 2024-2025" for teachers already in DepEd applying for transfer
3. It was ensured that in the conduct of the recruitment and selection processes there were no discrimination on account of age, school, gender, civil status, disability, religion, or other similar factors, personal circumstances that run counter to the principles of equal opportunity.
4. Immediate and wide dissemination of this memorandum is desired.

M. Sabbaluca
MARSETTE D. SABBALUCA, CESO VI
 Schools Division Superintendent



Enclosure : Comparative Assessment Results (CAR)
 Reference : as stated
 Allotment : N/A
 No. of Pages : 7
 To be indicated in the **Perpetual Index** under the following subjects:

APPOINTMENT PERSONNEL POLICY

FN: WEN-HRPERSONNEL/MEMOS/Turn Around Time



Address: Sitio Chloe, Brgy. Rizal, Sagay City, Negros Occidental
Email Address: sagay.city001@deped.gov.ph



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Approved Appointments from June 21, 2024 - October 22, 2024

| Name | Position | Nature | Station | Date Appointed |
|-----------------------------|------------------------------|------------------|------------------------------|----------------|
| Pandanduyan, Francis Ian G. | Administrative Assistant II | Promotion | OSDS (District 6) | 6/21/2024 |
| Langcoy, Nelly Joy B. | Administrative Assistant III | Promotion | OSDS (Accounting) | 6/21/2024 |
| Castañeda, Remil P. | Administrative Assistant III | Promotion | OSDS (Personnel) | 6/21/2024 |
| Bedayos, Weenavy A. | Administrative Assistant II | Newly hired | Colonia Divina IS-Senior HS | 6/24/2024 |
| Rosal, Kaye Jeane F. | Administrative Aide VI | Newly hired | CID | 6/24/2024 |
| De Jesus, Mary Cris M. | Teacher II | Reclassification | Bulanon Farm School-JHS | 7/18/2024 |
| Ramos, Anna Marie P. | Teacher III | Reclassification | Talusan Elementary School | 7/18/2024 |
| Ortega, Julie Ten R. | Teacher III | Reclassification | Talusan Elementary School | 7/18/2024 |
| Kapasilan, Donnabel D. | Teacher III | Reclassification | Buenaventura V. Rodriguez ES | 7/18/2024 |
| Bataclit, Junamie P. | Teacher III | Reclassification | Buenaventura V. Rodriguez ES | 7/18/2024 |
| Gregorio, Rey Mark L. | Teacher III | Reclassification | Buenaventura V. Rodriguez ES | 7/18/2024 |
| Cepriano, Romeo S., Jr. | Teacher III | Reclassification | Manara ES | 7/18/2024 |
| Argabio, Ma. Luz M. | Teacher III | Reclassification | Jose B. Puey Sr. ES | 7/18/2024 |
| Diolata, Lorreine A. | Teacher III | Reclassification | Jose B. Puey Sr. ES | 7/18/2024 |
| Cabahug, Jennylyn T. | Teacher III | Reclassification | Jose B. Puey Sr. ES | 7/18/2024 |
| Navales, Marielsan C. | Teacher III | Reclassification | Old Sagay ES | 7/18/2024 |
| Nazareno, Lovemie C. | Teacher III | Reclassification | Old Sagay ES | 7/18/2024 |
| Alejandria, Mary Ann S. | Teacher III | Reclassification | General Luna ES | 7/18/2024 |
| Baceloña, Aileen C. | Teacher III | Reclassification | Pedro R. Katalbas Sr. II ES | 7/18/2024 |
| Senoro, Cherylyn S. | Teacher III | Reclassification | Uychiat Es | 7/18/2024 |
| Jarabelo, Harry Jey D. | Teacher III | Reclassification | ELMIS-Elementary | 7/18/2024 |
| Omambac, Gloria B. | Teacher III | Reclassification | ELMIS-Elementary | 7/18/2024 |
| Señoron, Marie Chris P. | Teacher III | Reclassification | Gil Lopez ES | 7/18/2024 |
| Sison, Rosana E. | Teacher III | Reclassification | Gil Lopez ES | 7/18/2024 |
| Alba, Crystal Jade T. | Teacher III | Reclassification | Gil Lopez ES | 7/18/2024 |
| Bendecio, April Rose D. | Teacher III | Reclassification | Gil Lopez ES | 7/18/2024 |
| Gometon, Sharon Rose M. | Teacher III | Reclassification | Bulanon ES | 7/18/2024 |
| Bayawa, Fletcher M. | Teacher III | Reclassification | Campo Santiago ES | 7/18/2024 |



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|-------------------------|-------------|--------------------------|-------------------------------|----------------|
| Ituralde, Jacky Lyn A. | Teacher III | Reclassification | Campo Santiago ES | 7/18/2024 |
| Canangga, Jonah A. | Teacher III | Reclassification | Old Sagay NHS | 7/18/2024 |
| Manait, Emmanuel V., II | Teacher III | Reclassification | Old Sagay NHS | 7/18/2024 |
| Pabuaya, Erlinda T. | Teacher III | Reclassification | Bulanon FS-Onofre Extension | 7/18/2024 |
| Alladin, Zyndy Grace G. | Teacher III | Reclassification | Bulanon Farm School-JHS | 7/18/2024 |
| Salve, Dyna S. | Teacher III | Reclassification | Vito NHS | 7/18/2024 |
| Maybanting, Evy C. | Teacher III | Reclassification | Sagay NHS-JHS (Sagay NHS) | 7/18/2024 |
| Cabahug, Eva B. | Teacher III | Reclassification | Sagay NHS-JHS (Sagay NHS) | 7/18/2024 |
| Lunanon, Gillyn T. | Teacher III | Reclassification | Sagay NHS-JHS (Sagay NHS) | 7/18/2024 |
| Alegre, Angelu B. | Teacher I | Newly Hired | ELMIS-Junior HS | 7/29/2024 |
| Falcunit, Nonie F. | Teacher I | Newly Hired/Reemployment | Sagay City Farm School-SHS | 7/29/2024 |
| Astorga, John-Mark A. | Teacher I | Newly Hired | Trinidad Lopez De Gonzaga NHS | 7/29/2024 |
| Labrador, Geraldine V. | Teacher I | Newly Hired | Campo Bago NHS-Senior HS | 7/29/2024 |
| Quidato, Rhea Marie S. | Teacher I | Newly Hired | Campo Bago NHS-Senior HS | 7/29/2024 |
| Chavez, Krizia Mae V. | Teacher I | Newly Hired | Campo Bago NHS-Senior HS | 7/29/2024 |
| Modesto, Juliet V. | Teacher I | Newly Hired | Campo Bago NHS-Senior HS | 7/29/2024 |
| Jamolo, Lourin P. | Teacher I | Newly Hired | Campo Bago NHS-Senior HS | 7/29/2024 |
| Palma, Daisy E. | Teacher I | Newly Hired | ELMIS-Senior HS | 7/29/2024 |
| Rago, May A. | Teacher I | Newly Hired | ELMIS-Senior HS | 7/29/2024 |
| Carabuena, Chris M. | Teacher I | Newly Hired | ELMIS-Senior HS | 7/29/2024 |
| Bordan, Dianne B. | Teacher I | Newly Hired | ELMIS-Senior HS | 7/29/2024 |
| Conado, Rudy Ann A. | Teacher I | Newly Hired | ELMIS-Senior HS | 7/29/2024 |
| Palo, Matthew Pedro V. | Teacher I | Promotion | ELMIS-Senior HSuenca | 7/29/2024 |
| Libre, Ma. Cristine B. | Teacher I | Newly Hired | Bulanon Farm School-Senior HS | 7/29/2024 |
| Jimena, May Grace D. | Teacher I | Newly Hired | Bulanon Farm School-Senior HS | 7/29/2024 |
| Alipo-on, Cristine L. | Teacher I | Newly Hired | Bulanon Farm School-Senior HS | 7/29/2024 |
| Lozada, Nome Boy A. | Teacher I | Newly Hired/Reemployment | Bulanon Farm School-Senior HS | 7/29/2024 |
| Atanoso, Mariben A. | Teacher I | Reemployment | Bulanon Farm School-Senior HS | 7/29/2024 |



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|-----------------------------|------------------------------|----------------------|----------------------------------|----------------|
| Edaño, Raffy B. | Teacher I | Newly Hired | Sagay City Senior HS | 7/29/2024 |
| Gilbuena, Prescila G. | Teacher I | Newly Hired | Sagay City Senior HS | 7/29/2024 |
| Mahilum, Eliezor T. | Teacher I | Newly Hired | Sagay City Senior HS | 7/29/2024 |
| Mahilum, Pauline Clarish N. | Teacher I | Newly Hired | Sagay City Senior HS | 7/29/2024 |
| Sugabo, Annalyn C. | Teacher I | Newly Hired | Sagay City Senior HS | 7/29/2024 |
| Panton, Edelyn G. | Teacher I | Newly Hired | Sagay City Senior HS | 7/29/2024 |
| Orboc, Airen H. | Teacher I | Newly Hired | Sagay City Senior HS | 7/29/2024 |
| Aguisanda, Sonny Boy P. | Teacher I | Newly Hired | Sagay City Senior HS | 7/29/2024 |
| Jerios, Angel E. | Teacher I | Newly Hired | Sagay City Eco-Zone FS-Senior HS | 7/29/2024 |
| Doriman, Khey D. | Teacher I | Newly Hired | Sagay City Eco-Zone FS-Senior HS | 7/29/2024 |
| Dogomeo, Cristy Lyn A. | Teacher I | Newly Hired | Sagay City Eco-Zone FS-Senior HS | 7/29/2024 |
| Luga, Leo C. | Teacher II | Provisional | Himogaan Baybay IS-Senior HS | 7/29/2024 |
| Manzo, Madhelle A. | Teacher I | Newly Hired | HBIS-Buenaventura Mahilum Annex | 7/30/2024 |
| Cuenco, Helen C. | Teacher I | Newly Hired/Transfer | Patricio Baviera NHS | 8/1/2024 |
| Rodrigo, Cristina P. | Teacher I | Newly Hired | Molocaboc II ES | 8/5/2024 |
| Muñez, Frijeth B. | Teacher I | Newly Hired | Matabas ES | 8/5/2024 |
| Dugayo, Johnerie O. | Teacher I | Newly Hired | Cesar Gamboa ES | 8/5/2024 |
| Cortaneza, Gabriela G. | Teacher I | Newly Hired | Uychiat ES | 8/5/2024 |
| Gaitan, Margen V. | Teacher I | Newly Hired | Raynor D. Mesa ES | 8/5/2024 |
| Ninte, Faith B. | Teacher I | Newly Hired | Baviera ES | 8/5/2024 |
| Artisola, Daylin V. | Teacher II | Promotion | Onofre Dela Paz ES | 8/13/2024 |
| Maru, Mary Ann V. | Teacher II | Promotion | Maria Lopez ES | 8/13/2024 |
| Nufable, Meljune P. | Teacher III | Promotion | Hautea ES | 8/13/2024 |
| Marasigan, Raquel F. | Teacher III | Promotion | Onofre Dela Paz ES | 8/13/2024 |
| Francisco, Marchell Ann F. | Teacher III | Promotion | Pedro R. Katalbas Sr. I ES | 8/13/2024 |
| Callas, Jessie S. | Teacher III | Promotion | Sagay NHS-Senior HS | 8/13/2024 |
| Malundo, Philip Howard B. | Administrative Aide VI | Newly Hired | OSDS-Supply | 8/14/2024 |
| Tejada, Dena N. | Administrative Assistant III | Promotion | OSDS-District 7 | 8/14/2024 |



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| Hulleza, Elfie Rose S. | Teacher I | Newly Hired | ELMIS-SHS (ALS) | 8/14/2024 |
| Mahilum, Jeffrey A. | Teacher I | Newly Hired | ELMIS-SHS (ALS) | 8/14/2024 |
| Gaspar, Czarina Janne T. | Teacher I | Newly Hired | Bato NHS-SHS (ALS) | 8/14/2024 |
| Alquiza, Maricar F. | Teacher I | Newly Hired | Bato NHS-SHS | 8/14/2024 |
| Diongson, Arjel A. | Teacher III | Promotion | Sagay NHS-Junior HS | 8/14/2024 |
| Larroza, Ross D. | Master Teacher I | Promotion | Sagay NHS-Junior HS | 8/21/2024 |
| Monterroyo, Ruth Ann D. | Master Teacher II | Promotion | ELMIS-Elem | 8/21/2024 |
| Ogahayon, Rose L. | Teacher I | New Item/Transfer | SVAIS-JHS to SC Farm School-JHS | 8/21/2024 |
| Tipolo, Alexander S., Jr. | Teacher I | Newly Hired | SC Farm School-JHS | 8/21/2024 |
| Saldavia, Lemuel D. | Teacher I | New Item/Transfer | SC Eco-Zone Farm School-Senior HS | 8/21/2024 |
| Argel, Shen C. | Teacher I | New Item/Transfer | SC Eco-Zone Farm School-Senior HS | 8/21/2024 |
| Grande, Nikki Michelle D. | Teacher I | New Item/Transfer | SC Eco-Zone Farm School-Senior HS | 8/21/2024 |
| Celajes, Michelle C. | Teacher III | Promotion | Maria Lopez ES | 8/21/2024 |
| Mañale, Grace Angelie P. | Administrative Officer II | New Item/Transfer | B.V Rodriguez ES | 8/27/2024 |
| Gemotra, Rhea V. | Administrative Officer II | Promotion | Elia T. Canoy Espersncilla ES | 8/27/2024 |
| Denoy, Viema Joy V. | Administrative Officer II | Promotion | Laon ES | 8/27/2024 |
| Duerme, Ramil A. | Administrative Officer II | Promotion | Melchor D. Salcedo ES | 8/27/2024 |
| Puey, Nadine N. | Administrative Officer II | Promotion | Hautea ES | 8/27/2024 |
| Guillen, Melea A. | Administrative Officer II | Promotion | Talusan ES | 8/27/2024 |
| Almaras, Rosita M. | Administrative Officer II | Promotion | HBIS - Elementary | 8/27/2024 |
| Tiguero, Sheena N. | Administrative Officer II | Promotion | Sherman Hill IS - ES | 8/27/2024 |
| Celeste, Kyrvilem Keevin V. | Administrative Officer II | Promotion | Campo Bago NHS | 8/27/2024 |
| Lambatin, Marvie R. | Special Education Teacher I | Promotion | Maria Lopez ES | 8/27/2024 |
| Caranzo, Chrisdith C. | Special Education Teacher I | Promotion | Maria Lopez ES | 8/27/2024 |
| Dumapias, Cheryl Mae C. | Administrative Assistant III | Newly Hired | OSDS - Accounting | 8/29/2024 |
| Aguirre, Jay-Ann A. | Administrative Officer II | Promotion | Serafin V. Aguilar IS-Elem | 8/30/2024 |
| Intis, Merianne Joyce M. | Teacher II | Promotion | Jose B. Puey Sr. ES | 9/5/2024 |
| Tornea, Michelle P. | Teacher III | Promotion | Hautea ES | 9/5/2024 |



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| Estrada, Lorna B. | Teacher III | Promotion | Alfredo E. Marañon ES | 9/5/2024 |
| Dañas, Dale G. | Teacher I | Newly Hired | Old Sagay NHS | 9/6/2024 |
| Amion, Marlyn V. | Teacher I | Newly Hired | Lopez Jaena ES | 9/17/2024 |
| Baceloña, Gedion M. | Administrative Assistant II | Newly Hired | OSDS-District IV | 9/19/2024 |
| Ondoy, Reo E. | Teacher I | Newly Hired | Sagay National HS - JHS | 9/19/2024 |
| Talistic, Aple Joy N. | Teacher I | Newly Hired | Gloria Poblador NHS - JHS | 9/19/2024 |
| Diana, Kathy Jane D. | Teacher I | Newly Hired | Raynor De Mesa ES | 9/19/2024 |
| Vistar, Ailene B. | Teacher I | Newly Hired | Suyac ES | 9/19/2024 |
| Ilalim, Dexie Joy N. | Teacher I | Newly Hired | Molocaboc II ES | 9/23/2024 |
| Vergara, Van Jerwin P. | Teacher I | Newly Hired | ELMIS-Valeriana Añalucas Extension | 9/23/2024 |
| Bantolinao, Haron D. | Teacher I | Newly Hired | ELMIS-Valeriana Añalucas Extension | 9/23/2024 |
| Gonzales, Kristine Mae B. | Teacher I | Newly Hired | Pacol ES | 9/24/2024 |
| Fuentes, Melona D. | Teacher I | Newly Hired | Patricio Baviera NHS | 9/24/2024 |
| Manatad, Edlyn H. | Administrative Assistant II | Promotion | OSDS - Accounting | 9/27/2024 |
| Fernandez, April Jane C. | Administrative Assistant II | Promotion | Bato NHS-Senior HS | 9/27/2024 |
| Celis, Melona T. | Administrative Assistant II | Promotion | HBIS-Senior HS | 9/27/2024 |
| Vistar, Junine O. | Administrative Aide VI | Newly Hired | OSDS - Personnel | 9/30/2024 |
| Pedelo, Glenn E. | School Principal II | Promotion | Vito ES | 10/01/2024 |
| Quinto, Mariel R. | Teacher I | Newly Hired | Molocaboc IS-Elementary | 10/01/2024 |
| Sescar, Ann June C. | Teacher I | Newly Hired | Molocaboc IS-Elementary | 10/01/2024 |
| Delfin, Maria Crisanta Jean Hazel D. | Teacher I | Newly Hired | Pacol ES | 10/01/2024 |
| Belacas, Leonora P. | Head Teacher I | Promotion | Rufino T. Halipa Sr. ES | 10/07/2024 |
| Aragon, Victor M. | Master Teacher I | Reclassification | Bulanon FS-Junior HS | 10/07/2024 |
| Garganera, Jonnah A. | Head Teacher IV | Promotion | Sagay National HS - JHS | 10/15/2024 |
| Cabalhin, Rancyll D. | Administrative Assistant II | Newly Hired | ELMIS-Senior HS | 10/16/2024 |
| Jonota, Ruby B. | Master Teacher I | Reclassification | Old Sagay NHS | 10/16/2024 |
| Esmalla, Cindy Grace A. | Teacher I | Newly Hired | Raymundo Tupas ES-Sesco Extn. | 10/16/2024 |
| Solvio, Dennis L. | Head Teacher III | Promotion | Tuong ES | 10/22/2024 |



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|----------------------------|------------------|----------------------------|----------------------------------|-----------------------|
| Gansan, Juliet M. | Head Teacher III | Promotion | Campo Santiago ES | 10/22/2024 |
| Buenamente, Von Greggor L. | Master Teacher I | Promotion | Sagay City Senior HS | 10/22/2024 |
| Villamor, Dino L. | Master Teacher I | Promotion (from ELMIS-JHS) | Sagay NHS-Junior HS | 10/22/2024 |
| Rochar, Benjie Z. | Master Teacher I | Reclassification | Old Sagay NHS | 10/22/2024 |
| Matarong, Leslie B. | Master Teacher I | Reclassification | Bato NHS-Junior HS | 10/22/2024 |
| Floendo, Jean L. | Master Teacher I | Reclassification | ELMIS-Junior HS | 10/22/2024 |
| Buenviaje, Ma. Joy A. | Master Teacher I | Reclassification | ELMIS-Junior HS | 10/22/2024 |
| Ramos, Jelyn T. | Teacher I | Transfer (from ELMIS-JHS) | Sagay City Eco-Zone FS-Junior HS | 10/22/2024 |
| Montealto, Joey H. | Teacher II | Promotion | Bulanon FS-Junior HS | 10/22/2024 |
| Relos, Bebeth G. | Teacher III | Promotion | Talusan ES | 10/22/2024 |
| Ortega, Lovely S. | Teacher III | Promotion | AEMSES-School of the Future | 10/22/2024 |