



Republic of the Philippines
Department of Education
Region VI - Western Visayas
SCHOOLS DIVISION OF SAGAY CITY

January 9, 2025

DIVISION MEMORANDUM

No. 018, s. 2025

ASSIGNMENT OF DANNIE CLARK M. UGUIL, CESE AS OIC – SCHOOLS DIVISION SUPERINTENDENT OF THE SCHOOLS DIVISION OF SAGAY CITY

To: Assistant Schools Division Superintendent
Chief Education Supervisors – CID & SGOD
Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. This Office announces the assignment of **DANNIE CLARK M. UGUIL, CESE** as the **OIC Schools Division Superintendent** of the Schools Division of Sagay City, effective **January 9, 2025**.
2. All indorsements, communications, reports, and other documents shall henceforth be properly addressed as follows:

DANNIE CLARK M. UGUIL
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

3. It is enjoined that the usual courtesy shall be extended during his visit to different public and private elementary and secondary schools in the division.
4. Immediate and wide dissemination of this Memorandum is desired.

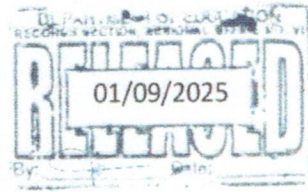
MARK ANTHONY J. TAN
OIC – Assistant Schools Division Superintendent



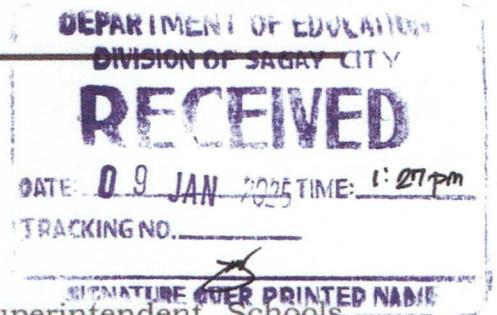
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To be indicate in the **Perpetual Index** under the following subjects:



Republic of the Philippines
Department of Education
 REGION VI-WESTERN VISAYAS



1st Indorsement
 January 9, 2025



Respectfully referred to the Schools Division Superintendent, Schools Division Office of Sagay City, the attached Designation Order of ASDS **Dannie Clark M. Uguil**, as OIC-Schools Division Superintendent, from Schools Division Office of Negros Occidental to that Schools Division Office, effective immediately, signed by **Hon. Peter Irving C. Corvera**, Undersecretary, Office of the Secretary and **Hon. Wilfredo E. Cabral**, Undersecretary, Human Resource and Organizational Development, with the advice to report to this Office his first day of service not later than 1 week upon his assumption to duties, for appropriate action.

RAMIR B. UYTICO EdD, CESO III
 Regional Director

Encl.: As stated

PS/RSJ/Indorsement-Uguil - Designation-SDO Sagay City



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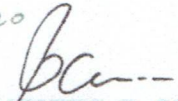
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Republika ng Pilipinas
Department of Education
OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

OM-OUHROD-2025-0020

FOR :  **PETER IRVING C. CORVERA**
Undersecretary
Office of the Secretary

FROM :  **WILFREDO E. CABRAL**
Undersecretary
Human Resource and Organizational Development

SUBJECT : **DESIGNATION OF THIRD LEVEL OFFICIALS IN DEPED REGION VI**

DATE : January 06, 2025

In view of the retirement of SDS Marsette D. Sabbaluca on January 09, 2025, this is to recommend the designations of the following officials:

DANNIE CLARK M. UGUIL, designation as Officer-in-Charge of the Office of the Schools Division Superintendent (OIC-SDS) of the **Schools Division Office of Sagay City**; and

ENJENETTE D. BAROA, designation as Officer-in-Charge of the Office of the Assistant Schools Division Superintendent (OIC-ASDS) of the **SDO Negros Occidental**.

For the Undersecretary's approval.



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Effectivity	03.23.23	Page	1 of 5





Republika ng Pilipinas

Department of Education

OFFICE OF THE UNDERSECRETARY
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENT

MEMORANDUM

TO : **DANNIE CLARK M. UGUIL**
Assistant Schools Division Superintendent
Schools Division Office of Negros Occidental

THRU : **RAMIR B. UYTICO**
Regional Director
DepEd Region VI
Duran St., Iloilo City

SUBJECT : Designation Order

DATE :

In view of the retirement of SDS Marsette D. Sabbaluca and in the exigency of service, you are hereby designated as Officer-in-Charge of the Office of Schools Division Superintendent (OIC-SDS) in the **Schools Division Office of Sagay City**, effective January 09, 2025 or until an SDS has been appointed, or unless sooner revoked.

This designation bears the authority to assume the powers, duties and responsibilities of a Schools Division Superintendent. Thus, you are authorized to sign communications, and issues appointments delegated to Schools Division Superintendents under Department Orders No. 29, s. 1975, No. 1, s. 2003, No. 66, s. 2009, No. 41, s. 2009, No. 67, s. 2016, No. 1, s. 2023, and No. 15, s. 2024, as revised.

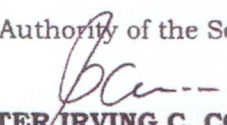
You shall sign official correspondence as follows:


DANNIE CLARK M. UGUIL
Assistant Schools Division Superintendent
Officer-in-Charge
Office of the Schools Division Superintendent

As Officer-in-Charge, you are entitled to the representation and transportation allowances (RATA), except the salary of the position.

Please be guided accordingly.

By Authority of the Secretary:


PETER IRVING C. CORVERA
Undersecretary
Office of the Secretary


WILFREDO E. CABRAL
Undersecretary
Human Resource and Organizational Development



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